PURPOSE

- Continuously observe positive and at risk behaviors
- Communicate behaviors to employees through feedback, training and analysis
- Correct at risk behaviors through coaching and discussion.
Employees will observe positive and at risk behaviors practiced in the workplace.

Feedback on positive and at risk behaviors will be given to all employees.

Trending and analysis will be conducted to improve SJBU safety performance.
What’s Your perspective on “Observations”?  

“We’re here to help you.”
Goal of Safety Observations

- Recognize a correct behavior or safe condition.
- Increase Safety Awareness.
- Display interest.
- Gets people thinking about safety.
- Increases communications.
- Correct an unsafe behavior or condition before an incident or injury occurs.
Observation Skills

- Recognizing Safe & Unsafe Behaviors
  - Safety Awareness Eye's
  - Personal Protective Equipment
  - Housekeeping Practices
- Tools and Equipment
- Procedures
- Positions of People / Line of Fire
- Reactions of People
Observation Skills

Recognizing Safe & Unsafe:

- Personal Protective Equipment:
  
  Is the appropriate Equipment being used?

  Is the equipment in good condition

  Is the equipment being used correctly?
PPE
PPE
Observation Skills

- Recognizing Safe & Unsafe:
  
  - Housekeeping Practices:

  Material Storage?
  (Obstructed Safety Equipment, Clutter, tripping hazards,)

  Stairs and Platforms
Housekeeping
Housekeeping
Housekeeping
Observation Skills

Recognizing Safe & Unsafe:

- Tools and Equipment:
  
  Is it the right tool for the job?

  Is the tool in Good Condition?

  Is tool being used correctly?
Tools & Equipment
Tools & Equipment
Tools & Equipment
Observation Skills

Recognizing Safe & Unsafe:

- Procedures:

  Is Standard Practice Established (do people know what to do?)

  Is Standard Practice being followed? (do people do what they are supposed to do?)

  Is standard adequate for job? (are there questions on what is right or wrong?)
Procedures
Procedures
Observation Skills

1. Recognizing Safe & Unsafe:

   - Positions of People / Line of Fire:
     - Caught between objects
     - Struck by an Object
     - Fall from an elevation
     - Striking against
Positions of People / Line of Fire
Observation Skills

- Recognizing Safe & Unsafe:
  - Reactions of People:
    - Adjusting PPE
    - Stopping Work
    - Rearranging job
    - Changing position
    - Changing tools
    - Applying Lockout
Stopping Work
Observations & communication

- Focus on the Actions of People
- Give and Receive Open and Honest Feedback
- Recognize Positive Behaviors
- Discipline is not the intent of observations
Keys to good communication

- Discuss items that could make their job easier.

- Ask what their personal concerns are with the job. (Present and Future)
  - Tools?
  - Materials?
  - Conditions?
Goals of the Observation

Communication and Questioning leads individuals to:

- Recognize injury potential
- Do something to protect themselves
- Start questioning on their own.
- Teach the questioner
- Leads to improved procedures
NEAR MISS / HSE OPPORTUNITY REPORT

Location: ________________________________
Date _____________ Time _________________

Briefly describe the near miss or HSE opportunity
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

_What was going on at the time?
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Immediate Action Taken:
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Reported By (optional)______________________________________________

Supervisor Actions
________________________________________________________________________________
________________________________________________________________________________
Near Miss / Safety Opportunity

Definitions:

- Near Miss?
- Safety Opportunity?
Near Miss / Safety Opportunity

Briefly describe the NM/SO

What was going on at the time?

Immediate Action Taken

Reported by

Supervisor Actions
Near Miss / Safety Opportunity
Near Miss / Safety Opportunity
Safety Opportunity