

---

Position Description: Children's Pastor  
Fork Christian Church

---



#### SUMMARY STATEMENT

The Children's Pastor is responsible for leading the Children's Ministry Team in creating, developing, implementing and maintaining an ongoing ministry for Children birth-5<sup>th</sup> grade that embodies the Core Values of Fork Christian Church:

#### ORGANIZATION

The Children's Pastor will be accountable to the Elders of Fork Christian Church through the Lead Pastor. S/he will be responsible for communicating and consulting with the Lead Pastor in reference to the priorities and goals of the ministry.

#### GENERAL EXPECTATIONS

It is generally expected that the Children's Pastor will be a positive representation of Christ, both inside and outside the church. This person is expected at regular worship gatherings. They are expected to be engaged in the disciplines that produce spiritual maturity, such as prayer, Bible reading, and times of quiet reflection.

#### COMPENSATION

A competitive compensation package will be offered. Compensation package will include vacation time, and a 403B retirement program. The beginning salary for this position is \$\_\_\_\_.

## PRIMARY RESPONSIBILITIES

The Children's Pastor will be responsible for the following areas:

### LEADERSHIP

- Oversee all programming and ministry for children ages birth-5<sup>th</sup> grade including Sunday Mornings, VBS, and Special Events.
- Choose and prepare curriculum for each programming and age level.
- Recruit, train, schedule, and lead a team of volunteers.
- Provide care for children and families within the church including hospital visits and follow-up
- Maintain a strategy for reaching and assimilating new children and families

### QUALIFICATIONS & REQUIRED SKILLS

- A heart for the local church, a growing relationship with Jesus Christ and a passion to use communications to reach others.
- Degree in Youth or Children's Ministry, or at least 3-5 years experience in Children's or Youth Ministry.
- Organized and able to manage multiple projects from beginning to completion

- Relates well to all kinds of people, builds effective relationships, communicates effectively both interpersonally and corporately.
- Creative thinker and highly productive when working in a fast-paced environment.
- Committed to improvement, seeks constructive criticism, understands strengths and weaknesses.