Form 990-EZ

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

A For the 2012 calendar year, or tax year beginning □ 2012, and ending □ 200

B Check if applicable:

□ Address change

☑ Name change

☑ Initial return

□ Terminated return

□ Amended return

□ Application pending

C Name of organization

☑ Girle Be Heard Institute

D Employer identification number

27-1848709

E Telephone number

212-353-3478

F Group Exemption Number

G Accounting Method:

☑ Cash

□ Accrual

□ Other (specify)

H Check □ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

J Tax-exempt status (check only one) □ 501(c)(3) □ 501(c) ( ) (insert no.) □ 4947(a)(1) □ 527

K Check □ if the organization is not a section 509(a)(3) supporting organization or a section 527 organization and its gross receipts are normally not more than $50,000. A Form 990-EZ or Form 990 return is not required though Form 990-N (e-postcard) may be required (see instructions). But if the organization chooses to file a return, be sure to file a complete return.

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are $200,000 or more, or if total assets (Part II, line 25, column (B) below) are $500,000 or more, file Form 990 instead of Form 990-EZ

Part I  Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I □

1 Contributions, gifts, grants, and similar amounts received .

2 Program service revenue including government fees and contracts

3 Membership dues and assessments

4 Investment income

5a Gross amount from sale of assets other than inventory

b Less: cost or other basis and sales expenses

c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)

Gaming and fundraising events

a Gross income from gaming (attach Schedule G if greater than $15,000)

b Gross income from fundraising events (not including of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of gross income and contributions exceeds $15,000)

c Less: direct expenses from gaming and fundraising events

d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)

7a Gross sales of inventory, less returns and allowances

b Less: cost of goods sold

c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)

8 Other revenue (describe in Schedule O)

9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8

10 Grants and similar amounts paid (list in Schedule O)

11 Benefits paid to or for members

12 Salaries, other compensation, and employee benefits

13 Professional fees and other payments to independent contractors

14 Occupancy, rent, utilities, and maintenance

15 Printing, publications, postage, and shipping

16 Other expenses (describe in Schedule O)

17 Total expenses. Add lines 10 through 16

18 Excess or (deficit) for the year (Subtract line 17 from line 9)

19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year’s return)

20 Other changes in net assets or fund balances (explain in Schedule O)

21 Net assets or fund balances at end of year. Combine lines 18 through 20

For Paperwork Reduction Act Notice, see the separate instructions.

Cat. No. 106421 Form 990-EZ (2012)
**Part II Balance Sheets** (see the instructions for Part II)
Check if the organization used Schedule O to respond to any question in this Part II.

| 22 | Cash, savings, and investments | 43,924 | 73,975 |
| 23 | Land and buildings | 73,975 |
| 24 | Other assets (describe in Schedule O) | 5,382 |
| 25 | Total assets | 43,924 |
| 26 | Total liabilities (describe in Schedule O) | 68,593 |
| 27 | Net assets or fund balances (line 27 of column (b) must agree with line 21) | 43,924 |

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III)
Check if the organization used Schedule O to respond to any question in this Part III.

What is the organization’s primary exempt purpose? Create a safe space for girls to write/perform their work.

Describe the organization’s program service accomplishments for each of its three largest program services, as measured by expenses, in a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

28 **Expanded GBH Trafficked show to become a full length at Planet Connections Festival featuring original work**
   written and performed by 18 company members, The show was nominated for 11 theatre awards from the Festival.
   (Grants $ )
   If this amount includes foreign grants, check here ▶ □ 28a $32,000

29 **Expand education and school assembly programs to serve 20 girls in Harlem and roughly 5000 audience members across New York City and the tri-state area.**
   (Grants $ )
   If this amount includes foreign grants, check here ▶ □ 29a $22,000

30 **Expanded touring company of girls to 115 members through auditions and continuance of Sunday Girl Power workshops and rehearsals.**
   (Grants $ )
   If this amount includes foreign grants, check here ▶ □ 30a $27,000

31 **Other program services (describe in Schedule O)**
   (Grants $ )
   If this amount includes foreign grants, check here ▶ □ 31a

32 **Total program service expenses (add lines 28a through 31a)**
   ▶ 32 $81,000

**Part IV List of Officers, Directors, Trustees, and Key Employees**
List each one even if not compensated (see the instructions for Part IV).
Check if the organization used Schedule O to respond to any question in this Part IV.

<table>
<thead>
<tr>
<th>(a) Name and title</th>
<th>(b) Average hours per week devoted to position</th>
<th>(c) Reportable compensation (Forms W-2/1099-MISC if not paid, enter -0-)</th>
<th>(d) Health benefits, contributions to employees' benefit plans, and deferred compensation</th>
<th>(e) Estimated amount of other-compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jackie Shapiro</td>
<td>410 E. 57th Street, New York, N.Y. 10022</td>
<td>Chairperson President 4per week</td>
<td>-0.</td>
<td>-0.</td>
</tr>
<tr>
<td>Kristin Hurd</td>
<td>315 7th Ave Apt 12a New York, N.Y. 10013</td>
<td>Vice Chairperson 4 hrs per week</td>
<td>-0.</td>
<td>-0.</td>
</tr>
<tr>
<td>Michele Potlow</td>
<td>482 Fulton Court, West New York, N.Y. 07093</td>
<td>Treasurer 3 hrs per week</td>
<td>-0.</td>
<td>-0.</td>
</tr>
<tr>
<td>Jeclinn Tenney</td>
<td>353 East 72nd Street, New York, N.Y. 10021</td>
<td>Secretary 2 hrs per week</td>
<td>-0.</td>
<td>-0.</td>
</tr>
<tr>
<td>Jessica Greer Morris</td>
<td>2 Grace Court, Brooklyn, N.Y. 11201</td>
<td>Exec Dir 19.5 hrs per week</td>
<td>42,000</td>
<td>-0.</td>
</tr>
<tr>
<td>Ashley Marinaccio</td>
<td>1 Saint Nicholas Terrace, Apt#23, N.Y. N.Y. 10027</td>
<td>Artistic Dir 19.5 hrs per week</td>
<td>30,000</td>
<td>-0.</td>
</tr>
<tr>
<td>Noelia Mann</td>
<td>7 Locust Street, Morristown, N.J. 07960</td>
<td>Administrator 13 hrs per week</td>
<td>2,024</td>
<td>-0.</td>
</tr>
<tr>
<td>Mary Brennan</td>
<td>2049 Century Park East, Suite 3200, Los Angeles CA</td>
<td>Director 1 hr per week</td>
<td>-0.</td>
<td>-0.</td>
</tr>
<tr>
<td>Jim Cummings</td>
<td>17th Ave South, New York, N.Y. 10014</td>
<td>Director 1 hr per week</td>
<td>-0.</td>
<td>-0.</td>
</tr>
<tr>
<td>Mark Fina</td>
<td>9 Gay Street, New York, N.Y. 10014</td>
<td>Director 1 hr per week</td>
<td>-0.</td>
<td>-0.</td>
</tr>
</tbody>
</table>

**Expenses** (Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts; optional for others.)
Part V  Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V.

33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O.

34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conforming copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions).

35a Did the organization have unrelated business gross income of $1,000 or more during the year from business activities such as those reported on lines 2, 6a, and 7a, among others?

b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O.

c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III.

36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N.

37a Enter amount of political expenditures, direct or indirect, as described in the instructions.

b Did the organization file Form 1120-POL for this year?

38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?

b If "Yes," complete Schedule L, Part II and enter the total amount involved.

39 Section 501(c)(7) organizations. Enter:

a Initiation fees and capital contributions included on line 9.

b Gross receipts, included on line 9, for public use of club facilities.

40b Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I.

c Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958.

d Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization.

e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T.

41 List the states with which a copy of this return is filed.

42a The organization's books are in care of Girl Be Heard Institute Telephone no. 212-353-3478

b Located at 80 East 11th Street Suite 301A N.Y., N.Y. ZIP + 4 10003

42b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country:

See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.

c At any time during the calendar year, did the organization maintain an office outside the U.S.? If "Yes," enter the name of the foreign country:

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here and enter the amount of tax-exempt interest received or accrued during the tax year.

44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ.

b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ.

c Did the organization receive any payments for indoor tanning services during the year?

d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O.

45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?

45b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions).
**Part VI Section 501(c)(3) organizations only**

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI.

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td>47</td>
<td>✓</td>
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<tr>
<td>48</td>
<td>✓</td>
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<tr>
<td>49a</td>
<td>✓</td>
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<tr>
<td>49b</td>
<td>✓</td>
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Complete this table for the organization’s five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than $100,000 of compensation from the organization. If there is none, enter “None.”

<table>
<thead>
<tr>
<th>(a) Name and title of each employee paid more than $100,000</th>
<th>(b) Average hours per week devoted to position</th>
<th>(c) Reportable compensation (Forms W-2/1099-MISC)</th>
<th>(d) Health benefits, contributions to employee benefit plans, and deferred compensation</th>
<th>(e) Estimated amount of other compensation</th>
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<tbody>
<tr>
<td>NONE</td>
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Total number of other employees paid over $100,000

NONE

Complete this table for the organization’s five highest compensated independent contractors who each received more than $100,000 of compensation from the organization. If there is none, enter “None.”

<table>
<thead>
<tr>
<th>(a) Name and address of each independent contractor paid more than $100,000</th>
<th>(b) Type of service</th>
<th>(c) Compensation</th>
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</thead>
<tbody>
<tr>
<td>NONE</td>
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Total number of other independent contractors each receiving over $100,000

NONE

Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A.

☐ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Sign Here**

<table>
<thead>
<tr>
<th>Signature of officer</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessica Greer Morris</td>
<td></td>
</tr>
<tr>
<td>Executive Director</td>
<td></td>
</tr>
</tbody>
</table>

**Paid Preparer Use Only**

<table>
<thead>
<tr>
<th>Print/Type preparer’s name</th>
<th>Preparer’s signature</th>
<th>Date</th>
<th>Check ☐ if self-employed</th>
<th>PTIN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Firm’s name</td>
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</table>

| Firm’s address               |                      |      |                          |      |

May the IRS discuss this return with the preparer shown above? See instructions.

☐ Yes ☐ No