JCCCW COVID Policies & Procedures

While onsite:

While onsite at the Japanese Cultural & Community Center of WA (JCCCW) for an event, renting out facility space, or any other activity on JCCCW property you are agreeing to adhere to the following policies and procedures:

- Wash or sanitize your hands as you enter the facility
- Take your temperature once you enter the facility with the provided thermometer. Sanitize the thermometer after using
- Those older than 2 years old are required to wear a mask covering from your nose to your chin while in shared public space unless mutually agreed upon by all present in the building
- Maintain social distancing (6 feet +) with people from other households
- Observe outlined capacity limits
- Wash your hands often with soap and hot water for at least 20 seconds especially after blowing your nose, coughing, or sneezing.
- Do not share items that are difficult to clean, sanitize, or disinfect in between use, such as food containers, tools, equipment, or supplies.

Cleaning & Disinfecting:

- Clean AND disinfect frequently touched surfaces daily. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
- If surfaces are dirty, clean them. Use detergent or soap and water prior to disinfection.
- Then, use a household disinfectant. Use products from EPA’s List N: Disinfectants for Coronavirus (COVID-19) external icon according to manufacturer’s labeled directions.

Food Handling/Serving

- Do not share food or utensils
- Bring your own food and dispose of containers and food appropriately. Do not leave food onsite.
- Use disposable food service items (e.g., utensils, dishes).
  - If disposable items are not available, ensure that all non-disposable food service items are handled with gloves and washed with dish soap and hot water. Wash your hands after removing gloves or after directly handling used food service items.

JCCCW Screening Questionnaire

Follow the prompts below. If you answer “yes” to any of the below questions, please do not come onsite to the JCCCW in any capacity.

1. Have you had a Cough or Shortness of breath/difficulty breathing in the last 24 hours?
2. Have you had a fever over 100.4 degrees Fahrenheit with chills or sweating?
3. Have you had at least TWO of the following new symptoms in the last 24 hours:
   - Muscle or body aches
   - Headache
   - Loss of taste or smell
   - Sore throat
   - Nausea or vomiting
   - Diarrhea
1. In the last 14 days have you:
   - Been in contact with someone who was diagnosed with COVID-19?
   - Been in close contact with someone who had any of the above symptoms?
   - Traveled internationally or taken a cruise

If you answered “yes” to any of the questions, do not come on site. You should self-quarantine for at least 10 days from the date on which you first experienced any of the above symptoms;

Do not come onsite until:
- You have had no fever for at least 3 days (without the use of fever-reducing medication)
- You have improved respiratory symptoms (no cough, shortness of breath)

The JCCCW is monitoring the COVID-19 situation and reassesses these policies and procedures every other month. For comments or questions, please contact admin@jcccw.org.