Check List For Completing an Assignment

How will you know you have done your best on a school assignment?

Before you turn in an assignment to your teacher, make sure it is as perfect as possible. You should be proud to put your name on the assignment.

You should be able to answer “yes” to all of these questions before you turn in your assignment:

Is what I created to finish the assignment what my teacher wants me to do? ___ yes ___ no

Did I include all the information required for the assignment? ___ yes ___ no

Do the results of my efforts reflect my original ideas or my own work? ___ yes ___ no

Did I give credit to all my sources, even if my teacher did not require me to do so? ___ yes ___ no

Is my work neat? ___ yes ___ no

Is my work complete and includes heading information such as my name and the date? ___ yes ___ no

Would I be proud for anyone to look at my work? ___ yes ___ no