

**Mason County Fire Protection District 17
Board of Commissioners September 5, 2017 Meeting**

The meeting was called to order at 1830 by Gary Janisch at Station 17-1.

Present: Gary Janisch Nadine Brown
 Pat O'Brien Kevin Brown
 Joel Carlson Sunflower Miles

Meeting Minutes for August 1, 2017: Joel Carlson made the motion to accept the minutes as read. Pat O'Brien seconded. So approved unanimously.

Officer's Report:

- Drills – The first drill of the month was on splinting, bleeds, and tourniquets. The second drill of the month was a drill on C-spine, back boarding, and spider straps. On September 6th, firefighters Wuestner, Miles, and Coulter will be attending Hazmat Operations at Mason 16. Total costs for this class for all three students are \$750 for tuition and books are \$270.
- Calls – Joel Carlson reported there were 9 calls in August – five were MVCs, one service call, three were medicals. Total calls for 2017 are 70.
- Rigs Update – Lab results showed that a large amount of Silicate based substance was in the antifreeze on R17-2 – no diesel. At this point R17-2 will be back in service. New front shocks were installed on E17-1.
- EMS Report – Lt. Miles reported that several deficiencies were discovered in the EMS inventory. Currently, she has and will be placing orders for several different items to bring the necessary inventory needed current. Also the vault and EMS office are in severe disarray and is planning a work party to clean and organize these two rooms and make them usable again. With the Commissioner's approval, the Auxiliary President, Tudi Whitright, would like to set up an appointment with Firefighter's Without Borders to pick up outdated medical supplies, the old gurney from Support 17-1, and the outdated/expired bunker gear coats and pants. Pat O'Brien made the motion to donate the old bunker gear, outdated medical supplies, and the gurney to Firefighter's Without Boundries. Joel Carlson seconded. So approved unanimously.
- Safety Officer Report – No report due to Firefighter Miles' excused absence.
- Chief's Report –
 - ❖ Ayock Beach Picnic – Lt. Miles gave a brief summary of the event – lots of good food and great people. Another successful event.
 - ❖ New Recruit – Nadine reported that new recruit Mark Fischer from Hidden Cove has completed his required three drills and has been issued his gear.
 - ❖ EMS Council Representative – Chief Brown presented a letter for signature naming Sunflower Miles as the representative and Chief Brown as the alternate.

Unfinished Business:

- ❖ Requested Documents – None

- ❖ Financial Report: Nadine reported that there are issues with the spreadsheet currently in place for the district’s budget reporting. Commissioners O’Brien and Carlson, along with Chief Brown met with the county Treasurer, Lisa Frazier, to review the numbers to refresh and obtain a better understanding of the process. It was discovered that a new resolution is needed to remove Marcy Craig from the district’s accounts to be able to move district monies. Gary Janisch made the motion to replace Marcy Craig from the district’s county records to name the District Secretary and/or Chief to have access to these accounts. Pat O’Brien seconded. So approved unanimously. The Resolution will be prepared and signed by each Commissioner, and sent to the county in the next few days.

- ❖ Web Site – Pat O’Brien reported that the site that is currently being used needs to be replaced. Pat asked permission to spend \$144.00 payable to Squarespace to develop the district’s new web site. Joel Carlson made the motion for Pat O’Brien to open this account for \$144.00 at Squarespace for Mason 17’s new web page. Gary Janisch seconded. So moved unanimously.

- ❖ Roof Bids – Funds Transfer - Once the above mentioned resolution to move monies at the county has been completed, when the time comes for construction to begin, the funds will be transferred into the current budget. Joel will contact the roofer for an update.

New Business: None

Input from Commissioners – Joel Carlson mentioned that he would like to see Saturday drills resume and he would be willing to chair this. Chief Brown agreed.

Input from Meeting Attendees – None

Gary Janisch made the motion to approve the vouchers presented for signatures totaling \$14,666.94 for Expenses and \$1,583.22 for EMS. Joel Carlson seconded. So approved unanimously. A copy of the expenditures are attached to these minutes.

Gary Janisch adjourned the meeting at 2016. Next regular monthly meeting will be Tuesday, October 3rd.

Nadine L. Brown, Secretary

Approved by Commissioner

Signature on file

Signatures on file