

**Mason County Fire Protection District 17
Board of Commissioners October 3, 2017 Meeting**

The meeting was called to order at 1830 by Gary Janisch at Station 17-1.

Present: Gary Janisch	Nadine Brown	Jadon Miles
Pat O'Brien	Tony Fraser	John McNeil
Joel Carlson	Sunflower Miles	Mark Fischer

Meeting Minutes for September 5, 2017: Pat O'Brien made the motion to accept the minutes with one spelling correction. Joel Carlson seconded. So approved unanimously.

Officer's Report:

- Drills – AC Tony Fraser reported that the first drill in September, led by Jadon Miles, was LZ Ops, instructed by Jim Boldt. Tony further reported that Jim has obtained the required GPS coordinates for the district's eight landing zones. The second drill was instructed by Brandon Heggie from Central Mason. Topic was "Man vs Machine". On the 28th, Mason 18 will be holding a special air lift drill/class with Life Flight. Weather permitting, they will bring in a helicopter for part of the training. Possibly, the majority of the team will be attending.
- Calls – Joel Carlson reported there were 15 calls in September – five were MVCs, three fires, seven were medicals. Total calls for 2017 are 85.
- Rigs Update – Lt. McNeil, with the help of Firefighter Wuestner and Commissioner Janisch, were able to repair the generator on E17-2. This proved to be extremely labor intensive. After some discussion, it was decided if issues reoccur with this generator, the district will purchase a new one. Oil changes are planned for R17-2 and the Support rig. It was asked if the suction issues on both the engines have been rectified and they have not. John will continue to research this issue. No formal testing is available until next year.
- EMS Report – Lt. Miles reported she learned of some new procedures when she attended Base Station from Dr. Hoffman and two other doctors and will be passing them on to the EMS team. She will also talk to Ms. Craig and Mr. Hopkins in regards to their belongings being removed from Station 17-1.
- Safety Officer Report – Jadon Miles reported that he has been going through the rigs, SCBAs, etc. to see if they if the district has the required safety devices on board.
- Chief's Report – Nothing new to report this month.

Unfinished Business:

- ❖ Requested Documents – None
- ❖ Financial Report: Commissioner O'Brien reported that he and Nadine worked on the budget spreadsheet and completed both the July and August reports for review. It was noted that the district continues to be on track with 43% of the budget remaining.

- ❖ Web Site – Pat O’Brien reported that the new site is up and running. The officers have been asked to review the site and submit any changes or comments.
- ❖ Roof Update – Joel has been trying to get a date set with the roofers. He will contact them tomorrow to see when and if we are scheduled.
- ❖ Radios – Chief Brown wanted to remind the Commissioners that the radios previously approved have not been ordered to date, but will be soon.

New Business:

- ❖ 2018 Budget - Nadine will begin working on the 2018 budget and present the first rough draft at the November meeting. She will also place the required public notice in The Shelton Journal. One of the big ticket items needed to be purchased are helmets to replace the expired ones currently in use.

Input from Commissioners – Joel Carlson mentioned that he has completed getting all Spillman users up to date.

Input from Meeting Attendees – Mark Fischer asked if Action Training will continue to be a usable training source. Chief Brown stated that the majority of the team has not been using it or has completed the courses. More investigation will be needed to see if this program and the sizeable cost is still needed for the district.

Nadine reminded everyone that the November meeting will be moved to Wednesday, November 8th due to the election as outlined in a standing public notice to change to the following Wednesdays when there are elections.

Pat O’Brien made the motion to approve the vouchers presented for signatures totaling \$3,585.18 for Expenses and \$1,228.02 for EMS. Joel Carlson seconded. So approved unanimously. A copy of the expenditures are attached to these minutes on file.

Gary Janisch adjourned the meeting at 2000. Next regular monthly meeting will be Wednesday, November 8th.

Nadine L. Brown, Secretary

Approved by Commissioner
Gary Janisch

Signature on file _____

Signature on file _____