

**Mason County Fire Protection District 17
Board of Commissioners August 1, 2017 Meeting**

The meeting was called to order at 1830 by Gary Janisch at Station 17-1.

Present: Gary Janisch	Nadine Brown	Tony Fraser	Kerry Fraser
Pat O'Brien	Marcy Craig	Curtis Wuestner	Mike Sexton
Joel Carlson	John McNeil	Kevin Brown	

Meeting Minutes for July 5, 2017: Pat O'Brien made the motion to accept the minutes as read. Joel Carlson seconded. So approved unanimously.

Officer's Report:

- Drills – Captain Fraser reported that the first drill was wildland taught by the district's red card holders Curtis Wuestner and Jadon Miles and the second drill was tender ops at Robbins' field. It was discovered that the repairs to the suction unit on Engine 17-1 were not successful.
- Calls – Captain Marcy Craig reported there were 6 calls in July – four were service calls, three were medicals. Total calls for 2017 are 61.
- Rigs Update – Lt. John McNeil reported that E17-1's suction issue has not been resolved after several attempts to do so. John will continue to try and find the solution. R17-2's sample that was mailed to the lab in Ohio has not been returned to date. Until the results are known, R17-2 will be stationed at Sta17-1 and R17-3 will be moved to Sta17-2. R17-1 will be placed at Beacon Point. The front shocks on E17-1 are leaking air and need to be replaced. John will contact Peterbilt for replacements.
- Safety Officer Report – Nothing to report.
- Chief's Report –
 - ❖ Stetson Picnic July 22nd – Several firefighters and EMTs attended their picnic and it was a huge success. A few mentioned that they would be interested in our reserves program when it is up and running.

Unfinished Business:

- ❖ Requested Documents – None
- ❖ Financial Report: Marcy Craig reported that 47% of the district's budget has been spent to date and continues to be in good shape.
- ❖ Web Site – Pat O'Brien reported that the site development is still proceeding. Those who are working on it are on vacation and work will resume soon.
- ❖ Roof Bids – A resolution still needs to be prepared to transfer monies to pay for the roof. Pat O'Brien made the motion that a resolution be prepared to transfer monies to pay for the roof. Joel Carlson seconded. So moved. Commissioner Janisch proposed that Commissioner Carlson call the roofers to inform them of winning the bid.
- ❖ Security System – Joel reported that the new system is in place and is working. Once the weather cools down, new wiring will be run. The old wiring is not compatible with the new system.

New Business: None

Input from Commissioners – Gary Janisch stated he appreciated that the trucks had been put on display at Beacon Point’s annual membership meeting. The community liked that the district black topped the tarmac.

At 7:15 pm, Gary Janisch called for an Executive Session of the Commissioners Pat O’Brien, Gary Janisch, and Joel Carlson to discuss personnel matters. Upon returning at 7:15 pm to open meeting, Gary Janisch stated that the resignation of David Hopkins has been accepted unanimously.

Administrative Assistant and EMS Captain Marcy Craig submitted a letter of resignation to the Commissioners to be effective as of August 15, 2017. Her resignation was accepted unanimously and was thanked for her service.

Input from Meeting Attendees – Chief Brown stated that the water will be turned off at Station 17-1 tomorrow by Jorstad Creek for repairs and reported that they will be metering the department’s water use for conservation purposes only.

Commissioner Carlson stated he had purchased three more fire nozzles and three rubber mallets for each attack rig.

Kerry Fraser requested that the department personnel volunteer their time to assist the Honeysett family with clean up of retired Commissioner Honeysett’s property. John McNeil, Tony Fraser, and Curtis Wuestner all stated that they would participate.

Pat O’Brien made the motion to approve the vouchers presented for signatures totaling \$5,130.11 for Expenses and \$1,092.94 for EMS. Joel Carlson seconded. So approved unanimously. A copy of the expenditures are attached to these minutes.

Gary Janisch adjourned the meeting at 2045. Next regular monthly meeting will be Tuesday, September 5th.

Nadine L. Brown, Secretary

Approved by Commissioner
