

**Mason County Fire Protection District 17
Board of Commissioners February 6, 2018 Meeting**

The meeting was called to order at 1800 by Gary Janisch at Station 17-1.

Present: Gary Janisch	Nadine Brown	Jadon Miles
	John McNeil	Norma Morton
Joel Carlson	Sunflower Miles	Rick Hansen

There was one guest, Kerry Fraser

Absent: Asst. Chief Tony Fraser and Commissioner Pat O'Brien

Meeting Minutes for January 2, 2018. Gary Janisch made the motion to approve the minutes. Joel Carlson seconded. So approved unanimously.

Officer's Report:

- Drills – Given by Jaydon Miles and Lt. Miles. The first drill in January was on infections diseases, putting on and removing gloves, and how to put isolation gear on. Small vehicle extrication was also practiced. Procedures on how to start chain saws were practiced. Second drill was on SCBA's - how to put them on properly.
- Calls – Given by Joel Carlson. January there was 11 calls, 5 service, 1 fire, 5 aid and 1 mutual aid in Hoodspout. Total calls for 2018 is 11.
- Rigs Update – Given by Lt. McNeil and Rick Hansen - March there will be pump tests performed at District 1. It was reported the 2 engines have previously failed the pump tests, both have issues with suction. Mallory, a repair shop in Longview, will come to the station and look at them. Mallory has the tools and equipment to do the repairs. It is agreed, it is time to get them repaired. All annuals have been completed. There was a problem with the winch, it has been repaired.
- EMS Report – Lt. Miles reports it is vaccine time. TB have been received and HEP have been ordered for the 2 new recruits. Have plenty of tetanus. Has received the 3 suction machines and will be testing them tomorrow. All rigs need to be available for OTEP. The Firefighter/EMS appreciation dinner is scheduled for February 25, 2018. A video with pictures from 2017 will be put together for the dinner. The Polar Plunge is being held at Alderbrook Resort Saturday from 11:00 AM to 2:00 PM and also supports our dive team. Painting of the EMS office is almost complete. Chris Coulter passed the national boards - Dr. Hoffman needs to sign off on the Department of Health packet. Forms for personal medical information are being e-mailed to the volunteers for pertinent on-the-job information only and will remain confidential. Mike Sexton says he could come to the station and give training on advanced airway.
- Safety Officer Report – Jaydon Miles reported on helmets. Need to order new leather boots for everybody. Mark has to have them by March 3rd before he heads to the Academy, Jaydon will order boots for Mark tomorrow.

- Chief's Report – Given by Chief Brown. The Appreciation Dinner is being held February 25 at 5:00 PM. Lt. McNeil is retiring from his rig maintenance duties. AC Fraser has put together the training roster. Chief Brown will finalize. Mark is doing very well at academy. Training is being done by 6 or 7 of our certified firefighters for teaching the new recruits. Next drill will use a smoke machine in the bays. Reserve program will need 5 new orange helmets and vests purchased. Will also need something reflective on their ankles. Will advertise for Reserves on the reader board and they will need to pass a background check. Separate drills will be held for their training. Reserves will attend a state certified flagging class, and will be used as "go-fers" for retrieving equipment and such. They will not be given radios, will need to sign up for Active 911 on their cell phones. Radios for traffic control communications will be kept in the command car and handed out when needed. GMSR radios were suggested.

Unfinished Business:

- ❖ Requested Documents – None
- ❖ Financial Report: Given by Secretary Morton, report attached.
- ❖ Roof Update – No start date, roofing materials have been delivered.

New Business: Chief Brown brought up for discussion the need for new pagers as we can't be solely dependent on phones, as was discovered during the last power outage. We have the old ones, but don't know if they still work. We will need 1 pager per firefighter. Pat O'Brien had suggested previously of maybe getting a Verizon phone for Department use only. Satellite phones were discussed. Verizon has a firefighter plan. Chief Brown spoke of waiting for information on the application submitted for a grant for a repeater and radios. Secretary Morton proposed a new format for the monthly Budget Report. It will need to be discussed with Financial Services to see if we can change the in-house report. Secretary Morton read Resolution #143 - to appoint Commissioner Joel Carlson as a firefighter. Commissioner Janisch made a motion to approve Resolution #143 and Commissioner Carlson seconded the motion.

Input from Commissioners – None

Input from Meeting Attendees – None

Commissioner Janisch made the motion to approve the vouchers presented for signatures totaling \$8,452.40 for Expenses and \$6,844.83 for EMS. Commissioner Carlson seconded. So approved, unanimously. A copy of the expenditures are attached to these minutes. Commissioner Janisch adjourned the meeting at 2004. Next regular monthly meeting will be Tuesday, March 6, 2018.

Norma J. Morton, Secretary

Approved by Commissioner
