

**Mason County Fire Protection District 17
Board of Commissioners June 5, 2018 Meeting**

The meeting was called to order at 1830 by Gary Janisch at Station 17-1.

Present: Gary Janisch	Chief Nadine Brown	Lt. Sunflower Miles
Joel Carlson	Norma Morton	Rick Hansen
Pat O'Brien	Capt. Jadon Miles	Rick Thorsen
Mark Fischer		

There was one guest, Leah O'Brien

Absent: A/C Tony Fraser

Meeting Minutes for May 1, 2018. Pat O'Brien made the motion to approve the minutes. Joel Carlson seconded. So approved unanimously.

Treasurer's Report: Given by Norma Morton - Joel Carlson made a motion to approve the Treasurer's Report, Gary Janisch seconded the motion. All approved

Officer's Report: Given by Chief Nadine Brown

- **Drills** – First drill was pump operations, second drill was on hydrants and speaking with homeowners associations in our district, 2nd lights bid has been done. Rick is working on tool list. Next drill will be on Wildland.
- **Calls** – Given by Joel Carlson. May there was 17 calls, 6 fire, 11 EMS - 6 mutual aid. Total calls for 2018 are **50**.
- **Rigs Update** – Given by Rick Hansen – a word combination lock has been installed on the swim pool at Beacon Point. R-1 is done, but had to take back to Les Schwaub to re-check brakes. Compressor and pump works fine. Valve works great. R-2 may have an issue. The roll-up door in the bay got jammed. Tool boxes were reviewed. 1 tool box is outfitted properly. Rick recommends outfitting with the basic tools. R-3 needs a new tool box. Rick is asking for permission to get prices on tool purchases from Commissioners. Chief Brown states the budget will allow for tool purchases. E-2, is there money in the budget to repair? Pat O'Brien states we may need to amend the 2018 budget. We may wait until 2019 to repair E-2. Gary Janisch suggests purchasing the "bare" necessity tools for the tool boxes. Joel Carlsen suggests adding a box cutter to each tool box.
- **EMS Report** – Given by Lt. Sunflower Miles - there is a recall on AEDS, we don't have any that are on the recall list. There has been a tourniquet recall, all EMT's will go through their bags and check them. Next OTEP will be on pediatrics. There is a BLS evaluation class in October Chief Brown and Lt. Miles will take this class. Mark passed his entrance class for EMT program. Capt. Jadon Miles says Igels are expired. Ryan received his 2nd HEP. All vaccines are done. Chris is taking his protocol test.
- **Safety Officer Report** – Given by Capt. Jadon Miles - SCBA's and masks all passed their test except 1. We have our own test kit now so don't have to borrow. The 1 pack that didn't pass, the SCBA tech from Central Mason said packs are 20 years old and hard to find parts. L.N. Curtis states it's about \$7,000 each to purchase. A Grant will be needed for this purchase. Capt. Miles passed his supraglottis Igels test. He will be ordering a helmet and face shield for

Joel. All wildland gear is in. Chief Brown suggests purchasing 2 SCBA's each year. Rick asked about fiberglass tanks - they will be pulled out and used for training only. Pat O'Brien asked about the MACECOM and repeater. Leah O'Brien says Capt. Miles needs to keep a log to receive "In-kind" grant reimbursement on the repeater.

- Chief's Report – Given by Chief Brown - the hall is rented every Saturday in June. Chief Brown brought up for discussion the recent structure fire in Colony Surf and has requested the run sheet and discussed the timeline on the tone out for response time. A/C Fraser and Capt. Miles will write a full report and give to Chief Brown. District 17 has been invited to the Stetson Beach community function the end of July. Colony Surf parade is Saturday the 7th after July 4th. 2:30 is the line-up and the parade begins at 3:00. 5 individuals have signed up for the Reserve program. Also mentioned the individual mail boxes have been installed in the truck bay by the kitchen door. The bay door was malfunctioning and a bent arm has been repaired, keep an eye on it for awhile. Make sure all doors are closed and locked before leaving the station.
- Unfinished Business: None
- Requested Documents – None

New Business: Chief Brown states the men's urinal is leaking again and running constantly. Rick said he would look at it. Mark read a bid proposal for new Department sweat shirts. A supplier brought out samples & sizes and quoted price was appx. \$496. Joel Carlson made a motion to purchase the sweatshirts. Gary Janisch seconded the motion. All approved.

Input from Commissioners – None

Input from Meeting Attendees – None

Gary Janisch made the motion to approve the vouchers presented for signatures totaling \$5,206.03 for Expenses and \$2,568.35 for EMS. Joel Carlson seconded. So approved unanimously. A copy of the expenditures are attached to these minutes. Gary Janisch adjourned the meeting at 19:45. Next regular monthly meeting will be Tuesday, July 3, 2018.

Norma Morton, Secretary

Approved by Commissioner
