**CITIZENSHIP APPOINTMENT CHECKLIST**

- Permanent Resident Card (Green card)
- Drivers’ license or non-driver’s state identification card
- All passport(s) used since becoming a lawful permanent resident
- Social Security card or number
- Dates of **ALL** trips taken outside the United States in the past five years
- Addresses and dates of residences for the past five years
- List of employers for the past five years, including business name, address and dates
- Current marriage certificate and divorce decree or death certificate for former spouse(s)
- Spouse’s green card or Certificate of Naturalization (if applicable)
- Spouse’s Social Security number, Alien Registration number and date of birth (if applicable)
- Children’s birth certificates and green cards(s) (if applicable)
- Court disposition(s) or arrest records of all criminal arrests/convictions (if applicable)
- Personal check or money order for $725 payable to **U.S. Department of Homeland Security.** ($640 +$85 biometrics fee)

  (** All documents must include an English translation **)  

**CITIZENSHIP REQUIREMENTS**

- You have been a lawful permanent resident for at least **four years and nine months** or you are a lawful permanent resident for at least **two years and nine months** AND have been married to a U.S. citizen for that time period AND continue to be married to that U.S. citizen.
- You have “good moral character” - last five (three) years of taxes have been properly paid, males between 18-26 years old have registered for the Selective Service, no criminal record, paid child support, etc.
- You must have been physically present in the U.S.A. for at least 30 months (2½ years) of the five years or 18 months (1½ years) of the three years you have resided in the U.S. and you have not left the U.S.A. for more than six months on any one trip within the last five years.
- You must be able to speak, read, write and understand basic English **unless** you are at least fifty (50) years of age and have been a lawful permanent resident for at least twenty (20) years, **or** you are at least fifty-five (55) years of age and have been a lawful permanent resident for at least fifteen (15) years, **or** you have a permanent physical or developmental disability or mental impairment making it impossible for you to meet the English language requirement.
- You must be able to demonstrate knowledge and understanding of the fundamentals of U.S. history and principles of government **unless** you have a permanent physical or developmental disability or mental impairment making it impossible for you to meet the civics requirement;
- You must be at least eighteen (18) years of age.

**TRIPS OUTSIDE THE UNITED STATES IN THE PAST FIVE YEARS**

<table>
<thead>
<tr>
<th>Date left USA</th>
<th>Date returned USA</th>
<th>Did trip last 6 month or more?</th>
<th>Destination</th>
<th>Days out of the USA</th>
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</thead>
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### ALL ADDRESSES DURING THE PAST FIVE YEARS

<table>
<thead>
<tr>
<th>Street Number and Name, City, State and Zip Code</th>
<th>From</th>
<th>To</th>
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### ALL EMPLOYERS DURING THE PAST FIVE YEARS

<table>
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<tr>
<th>Employer’s Name</th>
<th>Employer’s Address</th>
<th>From</th>
<th>To</th>
<th>Position</th>
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### INFORMATION ABOUT YOUR SPOUSE AND CHILDREN (IF APPLICABLE)

Spouse’s date of birth (mm/dd/yy): _______________     Date of your marriage (mm/dd/yy): _______________

Spouse’s Social Security number: _________________

Spouse’s Alien Registration Number: _____________________________________

Date (mm/dd/yy) and Place (City, State) of Spouse’s Naturalization: _______________________________

All children(s) date(s) of birth: _____________________      Children(s) Alien Number(s): _______________________

All Children(s) present address(es):  ____________________________________________________________

If you or your current spouse were previously married:

Name of prior spouse: ________________________________________

Date of prior marriage (mm/dd/yy): ______________________________

Date marriage ended (mm/dd/yy): _________________________________

How marriage ended (circle one):          Divorce          Deceased