Applying for an Irish citizenship through a grandparent

Documents about you
- **Birth certificate** with the *parents’ names, ages and places of birth on the certificate.*
  You may have to request a new birth certificate with this specific information on it, as it is not standard in the U.S. You can apply in person at the Division of Vital Records, 110 North 8th Street, Suite 108, Philadelphia, PA 19107 or online at www.portal.state.pa.us. The office is open M-F, 8 AM-4 PM. Tel: 215-560-3054. Please note that applying in person is more reliable. Or locally can be got from Havertown Auto Tags 1409 Darby Rd, Havertown, PA 19083. The office is open M-F 9:30am – 8pm (610) 853-2833.
- Long form **civil marriage certificate and marriage license application** that includes *parents’ name, age or DOB and place of birth on the marriage certificate or license application.*
  You can apply for a marriage certificate from the “Register of Wills and Clerk of Orphan’s Court Division” at the courthouse in the county in which you were married. Church licenses are not **accepted.** If you are not married, please state. (Maryland is the exception; they do not provide long form marriage certificates.) If married in Ireland apply online at www.certificates.ie or www.nidirect.gov.uk/gro for Northern Ireland. *(divorce certificate if applicable)*
- Copy of your valid **U.S. passport.** Under U.S. law, you must use your U.S. passport to enter or leave the United States. We will take a copy at the IIC and certify that it is a true copy.
- A second current **picture ID** (Driver’s license, state non-driver's license, school I.D., social security card for a minor) We will take copies at the IIC and certify that they are true copies.
- Two documents with **proof of residency** (utility bill, bank statement, lease, pay stubs, etc.)
- Four **EU-size passport photos** signed by an appropriate witness. (We take the photos and witness them at the IIC.)
- Fee - Adult: $700; Child 0-17 years: $500 (includes application fee, witnessing, photos & mailing)

Documents about your parent
- **Birth certificate** with the *parents’ names, ages or DOB and place of birth on the certificate* (as above).
- Long Form **civil marriage certificate** with *parent’s names, ages and places of birth on the certificate* (as above).
- One form of ID and **Proof of address** (driving license OR passport & utility bill), if deceased, **death certificate**
- Certificate of Irish citizenship *(where applicable)*

Documents about your grandparent
- **Long form birth certificate** - this is a standard form in Ireland. **Baptismal certificates are not accepted** (only accepted when birth certificate doesn’t exist and show proof or in exceptional circumstances). You can apply for a certificate online at www.certificates.ie or by mailing a completed application to Civil Registration Office, Office of the Registrar General, Government Offices, Convent Road, Roscommon, Co. Roscommon, Ireland. Tel: 011 353-90-663-2900. You can apply for a Northern Irish certificate online at www.gro.gov.uk/gro/content/. Tel: 011 44-28-90-252-000.
- Long form **civil marriage certificate and marriage license application** that includes the *parent’s name, age or DOB and place of birth on the certificate or license application.*
  If married in Ireland, there is one standard civil marriage certificate. You can apply for a certificate online at www.certificate.ie or www.nidirect.gov.uk/gro for Northern Ireland.
- One form of ID and **Proof of address** (driving license OR passport & utility bill), if deceased, **death certificate**