

Guidelines for submitting
A proposal to the

*Kennett #39 Educational
Foundation*

Kennett

School District #39

Developing Life-Long Learners &
Responsible Members of Society



Kennett #39 Educational Foundation's

Mission and grant program

The Kennett #39 Educational Foundation is to enhance the quality of education for all students in the District by providing a supplemental source of funds for educational projects, equipment and programs which directly benefit the students.

The Kennett #39 Educational Foundation's Grant Program offers grants that directly support student learning and activities. The Grant Program is designed to:

- ✓ Improve basic skills and lower drop out rate
- ✓ Provide opportunities for extended learning outside the classroom
- ✓ Bolster the music, drama, art and athletic programs
- ✓ Purchase scientific laboratory equipment
- ✓ Update technology
- ✓ Provide reference materials in media centers

The Kennett #39 Educational Foundation encourages new solutions that would enhance educational opportunities. Grants are not limited to teachers.

The Foundation's Trustees give the greatest attention to proposals that:

- ✓ Identify a clearly defined need;
- ✓ Describe an innovative way to meet that need;
- ✓ Demonstrate the application's ability to implement the process;
- ✓ Show how the program will benefit the students.

SUBMIT COMPLETED APPLICATION TO: Darlene Robertson, darlenerobertson@clgw.net

APPLICATION FORM

Name/Type of project: _____

Mark the appropriate space:

_____ This grant is for one specific classroom.

Teacher's name _____

_____ This grant is for one specific grade level

A. Indicate grade level _____

B. Teacher (s) involved

1. _____
2. _____
3. _____
4. _____
5. _____

6. _____
7. _____
8. _____
9. _____
10. _____

_____ This grant is for students at:

_____ Preschool

_____ South Elementary

_____ West Kindergarten

_____ Kennett Middle School

_____ Masterson Elementary

_____ Kennett High School

Applicant's Signature

Principal's Signature

Date

Date

GUIDELINES

The following information should be submitted to the Kennett #39 Educational Foundation, along with a completed Application Form.

Project Description and Summary. Please describe the proposed project. Why do you want to do this project? Is this a new project? Why should the Kennett #39 Educational Foundation fund it? What are the advantages to the school, to the students and to yourself? This is your opportunity to present your project and to convince the foundation on the importance and desirability of the project. (Limit your answer to the space provided).

Project Description and Summary

How does the project relate to the mission of the Kennett #39 Educational Foundation and the Kennett School District.

Budget Narrative. Please include a description for each line item in the budget and how the cost was determined.

BUDGET NARRATIVE

Itemized Budget

PURCHASED SERVICES	\$ _____
MATERIALS AND SUPPLIES	\$ _____
PRINTING AND PUBLICATION	\$ _____
MISCELLANEOUS (Explain in budget summary	\$ _____
TOTAL:	\$ _____

Grantee Commitments

Those teachers receiving grants agree to the following conditions:

1. Implement the programming as described in the application within the time frame outlined.
2. Examine the outcomes of the program in accordance with the objectives of the project.
3. Submit a report to the Foundation, within the agreed-upon timeline, that includes the following information:
 - a. Briefly described the project and the students.
 - b. What were the objectives of the project?
 - c. What outcomes were obtained?
 - d. How will this influence your practice in the future?

4.0 Final Program Report/Evaluation

Name/Type of Project: _____

1. Please indicate the number of individuals who received services from this program: _____
2. Please indicate the number of individuals in the following age groups who received services from this program:

<u>Age Groups</u>	<u>Totals</u>
Aged 0-4	_____
Aged 5-9	_____
Aged 10-12	_____
Aged 13-15	_____
Aged 16-18	_____

3. Please indicate the number of individuals in the following high risk categories who received services from this program:

<u>High-Risk Groups</u>	<u>Totals</u>
Experiencing academic failure	_____
Economically-disadvantaged	_____

4. Please indicate program services:

Program Services

Improve basic skills _____
Extended learning outside classroom _____
____ Music ____ Drama ____ Art ____ Athletics ____ Science
____ Technology ____ Reference Materials

5. Please describe the impact of the result target of this grant. How successful were you in accomplishing your program activities as outlined in your application? Include any evaluation materials you may have incorporated into the program. (Limit answers to the space below).