

Basic Party Package Activities: Materials provided, renter is responsible for the activity.

O-Face painting O-Large banner O-Bead bracelets O-Birthday tattoos

Enhanced Party Activities: \$35.00 Additional Fee

O-Bounce house

O-Popcorn Party

O-Sno-cone Party



Event Rental/Fees:

Party Slot	Slot 1	Slot 2
\$115.00 rental fee (Due in full for reservation)		
Enhanced party activity		
Cleanup fee*		
Total amount due:		

Payment Tracking:

Total Amount Paid <u>Today</u>	Payment Method	Additional Fees	Staff Initial
\$ _____	Cash: _____ Check #: _____ MasterCard, Visa, Discover	\$ _____	

*Center cleanup fees include: Staff restaging of center, dishes, floor, garbage, toys and party supplies. Renters will be invoiced \$50. 00 for exceeding allotted cleanup time.

Copy of contract given to renter on ___/___/_____

Renter signature _____

Staff signature _____

Nonnie Hood Parent Resource Center
300 Civic Center Plaza, Suite 210
Corning, NY, 14830
607-936-3837



Nonnie Hood Resource Center Event Agreement

Welcome, and thank you for choosing the PRC for your special event! Please allow one of our staff to guide you through this agreement and help you select options for your event.

Event date: Saturday, _____

Party time, slot one: 1:30 to 3:30

Event set-up: Setup 1:15 to 3:45, Cleanup: 3:30 to 3:45

Party time, slot two: 4:30 to 6:30

Event set-up: 4:15 to 4:30 Cleanup: 6:30 to 6:45

*An additional \$50.00 will be charged for exceeding the scheduled clean-up time.

Child's name _____

Adult responsible for party _____

Address: _____

Phone: _____ Email _____

All Parties Include:

- ✚ Staff to help you set up and be available as needed.
- ✚ Staff to help clean floors and take out garbage after the party.
- ✚ Use of the facility and play equipment.

Renter is responsible for:

- ✚ Peanut free party food. Only non-alcoholic beverages may be served.
- ✚ Supervision of all guests present.
- ✚ Appropriate use of center equipment including toys, furniture, and supplies.
- ✚ Returning center equipment to original location.
- ✚ Removing all decorations and party supplies.
- ✚ Any additional party supplies.
- ✚ For enhanced Bounce House: renter is responsible for all bounce house supervision.

Renter's initials: _____