Dear Applicant,

Thank you for your interest in the Creating Assets, Savings and Hope (CASH) Kansas Individual Development Account (IDA) Program offered by Interfaith Housing & Community Services, Inc. Through education and asset building, this program empowers individual and families of low to moderate income levels to achieve financial self-sufficiency by teaching new habits of financial responsibility.

Qualified households must meet income and asset guidelines, must have earned income, and must agree to complete eHomeAmerica Money Management ($20 registration fee) along with other required education components. Specific details and instructions will be provided upon approval of your application.

If you are interested in this program, please complete and return the enclosed application to Interfaith Housing Services, Inc. Upon receipt of your application, I will complete a review of your information and will contact you regarding the next steps.

Please contact me with any questions.

Sincerely,

Rose Smyres  
IDA Program Coordinator 
roses@interfaithks.org  
620-662-8370 Ext 710
Interfaith Housing & Community Services, Inc.
Creating Assets, Savings, and Hope (CASH) Program
Kansas Individual Development Account (IDA) Program

APPLICANT INFORMATION

Applicant Name: __________________________________________________________
First Name                     Last Name                     Middle Initial
Phone: _______ - _______ - _______________                      Email Address: ____________________________________________
(*required – please indicate an email you check regularly)
Current Address: __________________________________________________________
Street                     City                     State                     Zip
Mailing Address: __________________________________________________________
(if different) Street                     City                     State                     Zip
Are you a legal resident of the state of Kansas?  Yes  No  County of Residence: ____________________________
Residence Location Type: Rural (under 90,000)  Urban (above 90,000)  Housing Type:  Rent  Own
Date of Birth: _______ / _______ / _______________  Age: _______  Gender:  Male  Female
Race/Ethnicity: African American  Caucasian  Latino/Hispanic  Asian/Pacific Islander  Native American  Other
Marital Status: Single  Married  Divorced  Separated  Widowed  Employment Status:  Full-Time  Part-Time
Highest Education Level: < High School Diploma  High School Diploma  Associate’s Degree
(Highest Completed) Bachelor’s Degree  Master’s Degree  > Master’s Degree

HOUSEHOLD COMPOSITION

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<tr>
<th>Name (First and Last)</th>
<th>Date of Birth</th>
<th>Age</th>
<th>Gender</th>
<th>Relationship to Head of Household</th>
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* Interfaith Housing Services, Inc., collects and holds your email address in order to send you the information regarding the services you have requested and to maintain contact with you as a program participant. Your email may be used for program newsletters and notifications of upcoming program events. IHS respects your privacy and will not give your email address to any third parties.
HOUSEHOLD INCOME INFORMATION

Is any individual living in the home receiving income from...

- Employment (Before Taxes)?
  - NO
  - YES, amount per month: _________________________

- Self-employment?
  - NO
  - YES, amount per month: _________________________

- Social Security?
  - NO
  - YES, amount per month: _________________________

- Supplemental Security Income (SSI)?
  - NO
  - YES, amount per month: _________________________

- Pensions / Annuities / Retirement Funds?
  - NO
  - YES, amount per month: _________________________

- Veterans Administration Benefits?
  - NO
  - YES, amount per month: _________________________

- Disability / Death Benefits?
  - NO
  - YES, amount per month: _________________________

- Life Insurance Dividends?
  - NO
  - YES, amount per month: _________________________

- Unemployment Compensation?
  - NO
  - YES, amount per month: _________________________

- Workers’ Compensation?
  - NO
  - YES, amount per month: _________________________

- Severance Pay?
  - NO
  - YES, amount per month: _________________________

- Military Pay?
  - NO
  - YES, amount per month: _________________________

- Public Assistance (TANF/Food Stamps)?
  - NO
  - YES, amount per month: _________________________

- Child Support?
  - NO
  - YES, amount per month: _________________________

- Alimony?
  - NO
  - YES, amount per month: _________________________

- Lottery Winnings and/or Inheritances?
  - NO
  - YES, amount per month: _________________________

- Other Income (not listed above)?
  - NO
  - YES, amount per month: _________________________

TOTAL HOUSEHOLD MONTHLY INCOME

(Add monthly income listed above)

HOUSEHOLD ASSET/LIABILITY INFORMATION

Does any individual living in the home have liquid assets (savings accounts, money market accounts, certificates of deposit, safety deposit boxes, trust accounts, savings bonds, stocks and/or securities, etc.)?

- NO
- YES, total current balance: _________________________ (assets)

In addition to the current residential property, is there any other real estate owned by anyone in the household?

- NO
- YES, total current value: _________________________ (assets)

In addition to one household vehicle, are there any other vehicles owned by anyone in the household?

- NO
- YES, total current value: _________________________ (assets)

Does any individual living in the home have debt (mortgage loans, car loans, student loans, personal loans, payday loans, credit card, medical bills, etc.)?

- NO
- YES, total current balance: _________________________ (liabilities)

TOTAL HOUSEHOLD ASSETS

(Subtract listed assets from listed liabilities)
INCOME VERIFICATION

Applicants must provide documentation with the application to verify earned income and income eligibility.

Every source of income in the household must be verified using one of the documentation methods below. If you have questions about what documentation is needed, please contact IHS prior to submitting the application.

Earned Income – must be income from a wage or salary received from an employer or from small business proceeds for personal use; does not include Social Security, disability, unemployment, etc.

- Most recent paystubs from the last three (3) consecutive months
- Previous years W-2s or tax return documents
- Written statements from employers (Must be on business letterhead and be signed and dated by the business’s Human Resources Department)
- Business account bank statements from the last three (3) consecutive months (for self-employment)

Income Eligibility – gross household income from all sources must fall below 200% of the current federal poverty guidelines

- Most recent paystubs from the last three (3) consecutive months
- Previous years W-2s or tax return documents
- Written statements from employers (Must be on business letterhead and be signed and dated by the business’s Human Resources Department)
- Accounting and/or business records showing net income (for self-employment)
- Third party documents for child support and/or alimony received (i.e. divorce decree, affidavit, child support payment history showing at least 60 days of history)
- Most recent awards letter and/or benefits statement for Social Security, disability, Supplemental Security Income, unemployment, worker’s compensation, veteran’s benefits, public assistance (TANF/Food Stamps), retirement, pensions, etc. (Must be dated within the last 60 days)
- Other documents as requested by IHS in order to verify eligibility

APPLICANT CERTIFICATION

I certify under penalty of perjury that all information provided in this application is true and complete to the best of my knowledge and belief. Furthermore, I understand that willful misrepresentation of any information provided constitutes fraud which will result in disqualification for any Interfaith Housing Services, Inc., assistance and may result in legal action in order to recover expenses.

____________________________________________________
Signature
________________________________________________________________________
Date

PROGRAM REFERRAL

Please list the name of the agency, organization, business, or friend/relative who referred you to Interfaith for the Creating Assets, Savings and Hope (CASH) Kansas Individual Development Account (IDA) Program:

________________________________________________________________________

INTENDED ASSET

Please circle which of the following assets you intend to pursue in the IDA Program (pick one):

- First-Time Homeownership
- Post-Secondary Education
- Small-Business Capitalization
- Home Repairs