



This application is the first of three rounds to join the Drive Change Fellowship.

Round 1 – Application: Completed and submitted with attachments. There is a mandatory survey included at the end.

Round 2 – Self Assessment: Once you have submitted your completed application with your supplied email address, you will receive an email informing you to complete a short questionnaire about yourself.

Round 3 – In Person Interview: Applicants demonstrating a qualifying fit will be invited for an in-person interview.

Final Round! – Acceptance: Please note there are only 8 openings available for final selection for this Fellowship cohort. All applicants will receive notice of their status as they apply.

We commend your dedication to go through this process. We respect the work you are putting into this initiative and we take your commitment into consideration as we select our next cohort in the following months. Deadline for applications is **Monday, April 30, by midnight. NO** applications will be accepted after that date.

INSTRUCTIONS TO APPLY:

*Internet access is needed to complete **Round 2 - Self Assessment**.* If you do not have access to the internet, you can use your local library. If that is not possible, please call **(631) 505-3917** to set up an appointment to come to our headquarters to complete your Self Assessment. Completing this application is the first step in demonstrating your commitment to this opportunity. Make sure your application is complete! Here is everything needed for **Round 1:**

1. If you haven't already, first **read the eligibility requirements** online at <https://www.drivechangenyc.org/fellowship/>
2. If you haven't already, **register your name and email** on that same webpage. This application is the same for everyone but **ALL MUST** individually register online for their application to be considered.
3. **Complete the application form.** The application may take up to 2 hours and may be completed with a word processor (you can use Google Docs if you do not have access to Microsoft) or may also be handwritten legibly in printed blue or black ink. *The information you provide in this application will be held in strict confidence. We do NOT share applicant information with ANY law enforcement or correctional agencies.*
4. **Gather your attachments:**
 - Completed application (4 pages)
 - Personal reference letter (can be from anyone in your network)
 - Educational certificate (**one** of the below options)
 - 8.0 TABE Test Record in Math and Reading
 - High School Diploma / TASC / GED
5. **Submit** with attachments a scanned version to fellowship@drivechangenyc.org OR if you do not have access to a scanner, you may mail a hard copy to:
Drive Change
630 Flushing Avenue
Brooklyn, NY 11206
6. **Complete survey / Self Assessment** (link and instructions sent to the email you registered).



FELLOWSHIP APPLICATION FORM

Legal First Name:	Middle Name or Initial:	Last Name:
DOB (mm/dd/yy):	Age:	Gender:

Address:

City:	State:	Zip:
Home phone:	Cell phone:	Email:

Do you have any of these licenses? (It's ok if you don't. We just need to know)

- NYC Dept. of Health and Mental Hygiene *Qualifying Certificate in Food Protection*
- Mobile Food Vending License

Identification:

- New York State / Driver's License ID#
- Passport ID#
- Social Security Number ID#

TELL US ABOUT YOURSELF? DON'T HOLD BACK!

There are no right or wrong answers:

What are some of the things you really enjoy doing in your free time?

How have you dealt with challenges you faced in the past? How would deal with them now?



What have you learned from those challenges?

What are some of your personal goals for the next five years?

What are some of your professional goals for the next five years?

Who has made the strongest impact on your life (real or fictional)? Why?

You are told you have to go live on a desert island and can only bring three things with you – what are they and why?

What are two favorite dishes you'd like to try making yourself? Why?



Using pictures, show us :

<p>Something that inspires you:</p>	<p>Something you learned:</p>
<p>Something that challenges you:</p>	<p>Something you appreciate:</p>

Please list any programs or organizations you participate in and how you benefit from them:



EDUCATIONAL HISTORY

As a reminder, to be accepted into the Drive Change fellowship you must attach a demonstrated ability of a Math and Reading level of 8th Grade or higher (see application instructions for what documentation to provide).

Use the space below to tell us about your educational history including any certificates or academic achievements that you are proud of. You can include certifications you received during your incarceration.

EMPLOYMENT HISTORY

Please list any and all jobs you had while incarcerated or otherwise. Note it is **TOTALLY** okay if you do not have any work experience.

Employer	Start Date	End Date	Description



BACKGROUND OF INCARCERATION

At Drive Change we specifically hire young people who have spent time in the adult criminal justice system. We do not need to know all the details of your charge/case, but we do need a little general information for our records. Please fill out the below to the best of your ability. If you have more than two charges/convictions to report you may list them underneath.

Dates of incarceration <i>(ex. June 2014 - July 2015)</i>	Are you on any sort of supervision? <i>(ie. Parole or Probation? If so, please list your P.O.'s contact information)</i>	Do you have a mandated curfew? If so, please describe. <i>(ie. House arrest, probation/parole, housing curfew.)</i>

PERSONAL ESSAY

Please use the following page to write a personal essay reflecting on yourself and this opportunity. We want to know about you and how your experiences have shaped you into who you are today. We know, just one page will be tough. But pick the best bits you'd like to share. We know that doesn't ever mean it's the whole story...

Below are some questions to use as a framework to construct your essay. They do not need to be answered individually.

- Tell us what you like about Drive Change, and why you want to be a part of this Fellowship?
- What you have learned from your time in jail/prison? Why have this been impactful to you?
- What motivates you, and why?
- What experience/skills/character traits can you bring to this opportunity?
- What do you think you can bring to the Fellowship?

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for content related to the 'DRIVE CHANGE' initiative.

Don't forget to review the instruction page to ensure you've completed everything!