Oklahoma Municipal Clerks, Treasurers & Finance Officers

State Certification & Handbook Training

Agenda

Registration Opens at 9:00 a.m.

9:45 - 10:00 Welcome from Host, City of Moore
10:00 - 10:50 Internal Controls
Marcy Twyman, CPA, Managing Shareholder, Crawford & Associates

10:50 - 11:00 Break

11:00 - 12:00 Ethics
Pam Spinks, Director of Professional Development, OMAG

12:00 - 1:00 - LUNCH -Provided ~ Sponsor OMAG (Oklahoma Municipal Assurance Group)

1:00 - 4:30 Cash Handling
Anthony Francisco, Finance Director/Treasurer/City Controller, Norman

This course will be taught according to the APT US&C Cash Handling Manual. THIS BOOK IS NOT INCLUDED WITH MC&T MEMBERSHIP. The Manual will be heavily referenced during this course. OML will have about 20 manuals for purchase ($50.00 each) at the training.

If you would like to order the manual prior to the training, you can contact APT US&C for $50.00, see the order form following the agenda.

Thank you to our Corporate Partners,
American Fidelity, Apprentice, AT&T, IBTS, OG&E, Oklahoma Interactive, Paycom, Schneider Electric, TSET, Waste Connections, and Verizon for sponsoring this event.