Resistance is Futile-
Same Day Access is Here to Stay!

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Resistance is Futile—Same Day Access is Here to Stay!

Don’t get us wrong, resistance against injustice is good...
Resistance is Futile—
Same Day Access is Here to Stay!

...but Resisting good access will put you on the wrong side of history.
Same Day Access Defined

• An engagement strategy whereby organizations offer an *assessment* on the same day it is requested by the consumer, without a scheduling delay or waitlist, resulting in an eradication of consumer no shows for assessments.

• Open Access and Same Day Access are often used synonymously.

• Open Access is NOT an evolving science.
Components of the Same Day Access Model

1. Offer blocks of time when a client can walk in and have an assessment.

2. When the client walks in, a clinician completes an assessment and at least one goal of the treatment plan based on the client’s presenting problem.

3. Client leaves with a return appointment for therapy (target: <8 days) and a psych eval appointment (target: 3-5 days), if warranted.
Show of Hands:
Applying that definition, how many of you are doing Same Day Access?
Learning Objectives:

1) Recognize the value of decreased consumer wait time.
2) Explain how same day access reduces cost and increases productivity.
3) Demonstrate the steps to design same day access.
4) Illustrate same day access using a real-life case study.
Objective 1: The Value of Decreased Consumer Wait Time
The Value of Decreasing Client Wait Time

- Shorter wait times result in better client engagement and better chance of achieving outcomes.
- Engagement is typically measured in kept or no-show rates.

Pro Tip: If we want clients to achieve their outcomes, we have to first get them to show up. Same Day Access helps you do that.
Wait Days Create No Shows

Data from Access Redesign Grant, over 22,000 Events
The Value of Decreasing Client Wait Time

Same Day Access will help you achieve your outcomes because with shorter waits, clients are more likely to show up...

...not just for intake, but also for subsequent appointments.
Increased show rates are the hallmark of better engagement.
The Value of Decreasing Client Wait Time

• Shorter wait times result in better client engagement and better chance of achieving outcomes.
Objective 2:
Same Day Access Increases Productivity and Reduces Cost
**Same Day Access Saves Clinician Time**

**Scheduled Model:**
All eligible clients are scheduled, setting aside time for each, whether they show or not. Then, only 60-80% of clients show up.

**Open Access Model:**
We only set aside enough clinician hours for the expected kept assessments. This is closer to 100% productive.
**A More Productive Clinician Costs Less to Employ**

**Clinician One – 55% Productive**

<table>
<thead>
<tr>
<th>Salary</th>
<th>FB%</th>
<th>Salary + FB</th>
<th>Base Cost PH</th>
<th>Overhead %</th>
<th>Cost Per Hour</th>
<th>Avg. Revenue</th>
<th>Margin</th>
</tr>
</thead>
<tbody>
<tr>
<td>$45,000.00</td>
<td>32%</td>
<td>$59,400.00</td>
<td>$51.92</td>
<td>44%</td>
<td>$74.77</td>
<td>$75.00</td>
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*1144 billable hours/year = $263.12 net revenue (one clinician)*

**Clinician Two – 65% Productive**

<table>
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<th>Salary</th>
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<th>Base Cost PH</th>
<th>Overhead %</th>
<th>Cost Per Hour</th>
<th>Avg. Revenue</th>
<th>Margin</th>
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</thead>
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<td>$45,000.00</td>
<td>32%</td>
<td>$59,400.00</td>
<td>$43.93</td>
<td>44%</td>
<td>$63.27</td>
<td>$75.00</td>
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*1352 billable hours/year = $15,858.96 net revenue (one clinician)*
Same Day Access Increases Productivity and Reduces Cost

• Overall, fewer hours are designated for intake, so proportionally, more of those hours are used productively.

• Clinicians will have more time to devote to therapy sessions.

Pro Tip: They will need that extra therapy time to address the slight increase in intake volume.
Same Day Access Typically Increases Intake Volume

<table>
<thead>
<tr>
<th>Access Comparison Worksheet</th>
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<tbody>
<tr>
<td></td>
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<tr>
<td>Old Process Averages:</td>
</tr>
<tr>
<td>New Process Averages:</td>
</tr>
<tr>
<td>Savings:</td>
</tr>
<tr>
<td>Change %:</td>
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</table>

Most recent Same Day Access Grant in partnership with National Council for Behavioral Health. 56 teams representing 10 states
Objective 3: No FOMO
The Steps to Design Same Day Access
Have Courage

The *Anxiety* that can precede this change is 10 times worse than the change itself!

Same Day Access does **NOT** look like this; as long as you plan it out correctly!

Photo Credits: The Simpsons
photoshopcontest.com,
giphy.com
5 Steps to Design Same Day Access*

1. Confirm that Changing Access will Improve Care.
2. Choreograph the Client’s Time in Office
3. Establish Clinician Hours
4. Plan the Transition
5. Communicate and Go!

*If you are already doing open access and something is “not right”, then just go back to step one and start over!
5 Steps to Same Day Access

1. Confirm that changing access will actually improve care.
   - Basic guidelines – are your no show rates for assessment higher than 10%?
   - Do you do more than 10 new assessments per month?
   - Are your wait times longer than they would be with same day access?
2. Choreograph the Client’s Time –
Target a 2-2.5 hour time frame from door-to-door (including some wait time).

Waiting Room:
- Administrative Forms
- Business/Financial Forms
- Health Questionnaires
- Basic ROIs

Target: 30-60 minutes

Therapist Office:
- Diagnostic Assessment
- One Treatment Plan goal

Target: 60 minutes

Reception:
- Schedule next appointments

Target: 1-5 minutes
5 Steps to Same Day Access

3. Establish Clinician Hours

- Calculate the number of clinician hours needed, based on the number of assessments that are KEPT.
  - Same Day Access – *(Recommended if demand is sufficient)*
  - Open Access Days or Open Access Hours
  - Hybrid Model *(use sparingly)*
<table>
<thead>
<tr>
<th>Division: North County</th>
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<tr>
<td><strong>Assessment/Clinical Staff Time</strong></td>
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<tr>
<td>Direct Service Hours Delivered Per FTE Per Day</td>
<td>6</td>
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<tr>
<td>Avg. Direct Service Time Per Intake (Min.)</td>
<td>60</td>
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<tr>
<td>Avg. Length of Post Session Activities (Min.)</td>
<td>15</td>
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<tr>
<td>Total Direct Service Intake Time in Hours</td>
<td>1.00</td>
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<tr>
<td>Maximum # Intakes Per Day per FTE</td>
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<tr>
<td><strong>Total Post Session Hours</strong></td>
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<tr>
<td><strong>Days Per Week</strong></td>
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<td><strong>Days Per Year</strong></td>
<td>260</td>
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<td><strong>Total Hours Required</strong></td>
<td>7.50</td>
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<td><strong>Holidays</strong></td>
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<table>
<thead>
<tr>
<th># of Months</th>
<th>Kept</th>
<th>Projected % of Increase</th>
<th>Scheduled</th>
<th>No Show %</th>
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<tr>
<td>1</td>
<td></td>
<td>25%</td>
<td>100.00</td>
<td>125</td>
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<tr>
<td></td>
<td>Total Intakes</td>
<td>80</td>
<td>100.00</td>
<td>125.00</td>
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<td>6.02</td>
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<td>Intakes Per Day</td>
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<td>FTEs</td>
<td>0.64</td>
<td>0.80</td>
<td>1.00</td>
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<table>
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<tr>
<th>Support Staff Time</th>
<th>Month</th>
<th>Total Sample Time</th>
<th>Annual Savings</th>
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<tr>
<td># of NS</td>
<td>45.00</td>
<td>45</td>
<td>540.00</td>
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<tr>
<td>Avg. 1st Call Time (min.)</td>
<td>12.5</td>
<td>12.5</td>
<td>12.5</td>
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<tr>
<td>Hours Currently Lost</td>
<td>9.38</td>
<td>9.38</td>
<td>112.50</td>
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<td><strong>Transition Session Load</strong></td>
<td>8.67</td>
<td></td>
<td></td>
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<tr>
<td><strong>Transition Clinical Staff</strong></td>
<td>1.45</td>
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</table>
3. Establish Clinician Hours

- Use data to determine when clients are more likely to show up now for their assessments.
- Look for variances in day of week and time of day.
- Offer SDA during popular times.
5 Steps to Same Day Access

3. Establish Clinician Hours

• Designated Assessors vs. Rotating Assessors?

• Design your Contingency Plan – This is your “Plan B” if something unexpected happens?
  - **Step 1**: Is there another clinician available now because of a no show or cancellation?
  - **Step 2**: Is there a supervisor available to do an intake?
  - **Last resort**: give a preferred slot for the following open access day
5 Steps to Same Day Access

4. Plan Your Transition

Future Kick-Off Date
(Clinician schedules blocked after this date)

End of Transition

No further appointments are added to the schedule)

Existing Appointments

Open Access
5 Steps to Same Day Access

5. Communicate and Go!

• Write the Telephone Script (Target 2-3 minutes)

• Select your Floor General-Lead Support Staff member who will take charge of the waiting room during open access hours.

• Train Clinicians and Support Staff

• GO!
Sustaining Open Access

Teams who focus solely on Same Day Access often run into trouble within about 6 months. Changes must be more complete. Often, teams need help to make this transition successfully:

- Collaborative Documentation
- Centralized Scheduling
- No Show Management for established consumers
- Just-In-Time Scheduling for Prescribers
- Episode of Care Management
- Use more treatment groups to help with increase in volume
Objective 4:
Case Study: Center for Human Services
Center for Human Services
Choosing the Change Team

- Include all supervisors involved
- Buy in from leadership
- Everyone must understand that decisions will be data driven
Approach with Curiosity

• What needs to be improved?
• Data drives the design
• Promote curiosity about the impact OA will have
Training Staff

• Slowly introduce concept to line staff
• Use trainers who are enthusiastic about the changes
• Explain the “whys”
• Anticipate staff response
Case Study
Questions?

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