VOICE Charter School of New York
Minutes of September 25, 2013 Board Meeting

Trustees in Attendance: Gretchen Pusch, Jessica Wilt, Lorraine Cecere, Michael Karp, Randolph Ford, Marc Cohen, Paulo, Art Stainman, Robert de Luna, Richard Bayles, Michael Kirkbride

Absent Trustees: Chris Doyle, Christina Young, Richard Grassey

Other Invitees: Franklin Headley, Ray McGeary, Renee Lowry, Carmela Collier, Diana Acevedo

Date: September 25, 2013, 6:40 p.m. - 7:30 p.m. (local time)

Location: First Manhattan Co.
399 Park Avenue
New York, NY 10022

AGENDA ITEMS
1. Committees and Task Forces
2. Old Business
3. New Business

BOARD DELIBERATIONS
1. Mr. Bayles called the meeting to order at 6:40 p.m. Mr. Bayles acted as Chairman of the meeting. Mr. Bayles acted as Secretary for the meeting.

2. The admissions task force reported on a successful opening of school. A difficulty was that in mid-August it appeared the school had twenty five fewer students than places to fill and on opening day fifty five fewer with particular weakness in Kindergarten. The waiting list was called including twenty out of district students and enrollment of 564 students was achieved. (Our budget uses 514 FTE's to estimate revenue.) The grades are distributed as follow:

   K:138; 1: 120; 2: 75; 3: 83; 4: 54; 5:54; 6: 36

We are waiting for a report of the numbers of new children in the upper grades.
2. The Parents committee reported on new officers and plans to go to Albany to lobby in favor of charter schools. Coffee with the principal has improved communications.

3. Mr. Ford reported for academic accountability that with opening of school there are twelve new teachers and a new coach and dean for the middle school promoted from within. There is good energy in the school and staff. With the added coach and more observations more feedback is being given to the teachers. Standards for evaluating the Principal are being reviewed.

4. Gretchen Pusch reported on a meeting she, Loren Drapch, and Fiona Crawford (music teachers) had had with Bruce Adolph, author, composer, and lecturer at the Chambers Music Society of Lincoln Center. This is expected to lead to help from Mr. Adolph on integrating music and general curriculums. Elliot Balin, composer and cellist, has begun composing a song cycle with the fifth and sixth grades which those students will perform in December. Finally Pascal Archer, professional clarinetist, is scheduled to begin his math and music course with the fourth grade.

5. Mr. McGarrigle reported on behalf of the finance committee that both the opening and capital budgets are on track for the current year.

6. Mr. Headley reported on a visit to Voice and PS111 by Marc Sternberg, Assistant Chancellor of Education, Cathy Nolan, Assembly woman and Chair of the Assembly Education Committee, and State Education Commissioner Meryl Tisch. They remarked on seeing a successful co-location.

7. There being no further matters to discuss, the meeting was adjourned at 7:30 p.m.

Christopher Doyle, Secretary
VOICE Charter School of New York
Minutes of October 30, 2013 Board Meeting

Trustees in Attendance: Jessica Wilt, Michael Kirkbride, Art Stainman, Mike Karp, Paolo Bordignon, Randolph Ford, Marc Cohen, Lorraine Cecere, Gretchen Pusch, Richard Grassey, Richard Bayles and Christina Young.

Absent Trustees: Chris Doyle and Robert de Luna.

Other Invitees: Franklin Headley, Jack Dexter, Raymond McGarrigle Kevin Bean and Diana Acevedo.

Date: October 30, 2013, 6:35 p.m. – 8:30 p.m. (local time)

Location: First Manhattan Co.
399 Park Avenue
New York, NY 10022

AGENDA ITEMS

1. Approval of Minutes
2. Committees and Task Forces
3. Old Business
4. New Business

BOARD DELIBERATIONS

1. Mr. Bayles called the meeting to order at 6:35 p.m. Mr. Bayles acted as Chairman of the meeting. Mr. Grassey acted as Secretary for the meeting.

2. The meeting began with a presentation by third grade teachers Mr. Goren and Mr. McFarland. They reviewed for the Board the changes to the Columbia Teachers College Core Standards teaching methodology utilized at Voice. A full discussion with the Board followed the presentation.

3. As the next order of business, the minutes of the September meeting of the Board were presented to the Board, and were, upon a motion duly made and seconded, approved.
4. Mr. Bayles then welcomed Kevin Bean to the meeting. Mr. Beane, a past Trustee, was instrumental in the creation of Voice and was thanked for his tireless past commitment.

5. Mr. Bayles then shared reading material on pensions and teaching methods. A general discussion of budgeting and anticipated political outcomes took place, led by Mr. Bayles and Mr. Kirkbride.

6. Mr. Cohen the reported on behalf of the Admissions Task Force regarding the recent admissions experience, FTE's and the start of a 5-year classrooms analysis as the school expands into middle school.

7. Ms. Aecvedo then updated the Board on the recent activities of the Parent's Association.

8. Mr. Stainman reported on the recent Audit Committee meeting with the auditors, who were very pleased with Voice systems and the cooperation of the staff.

9. On behalf of the Finance Committee, Mr. Kirkbride reviewed the recent financial reports. He mentioned the importance of the number of Full Time Equivalent students (FTE's) in process of forecasting and monitoring the financial state of the School.

10. Mr. Ford presented a report on behalf of the Academic Accountability Committee (AAC), specifically regarding the principal's evaluation. The AAC is developing the elements of the review to conduct it in the coming months.

11. Ms. Pusch, Chair of the Music Task Force, reported the passing of Gordon Clem, past Voice Trustee and former Headmaster of the St. Thomas Boychoir School.

12. The Board then went into Executive Session.

13. There being no further matters to discuss, the meeting was adjourned at 8:30 p.m.

APPROVED BY THE BOARD OF TRUSTEES, December 18, 2013

Christopher Doyle, Secretary
4. As the next order of business, Marc Cohen and Bob de Luna presented the report of the Admissions Task Force.

5. As the next order of business, Mr. Ford gave a report on behalf of the Academic Accountability Committee. During his presentation, Mr. Ford discussed: (i) the middle school; (ii) two new administrative positions that were created (Dean and Coach); (iii) teacher retention; and, (iv) test results.

6. As the next order of business, Mr. Headley presented his Principal' Report, which included an update on the Parent Association’s activities.

7. As the last order of business, Mr. Bayles present a summary report of the School’s progress since its founding and its future plans. He also reported on his recent meeting with the faculty.

8. There being no further matters to discuss, the meeting was adjourned at 8:45 p.m.

APPROVED BY THE BOARD OF TRUSTEES, December 18, 2013

Christopher Doyle, Secretary
VOICE Charter School of New York
Minutes of December 18, 2013 Board Meeting

Trustees in Attendance: Jessica Wilt, Art Stainman, Mike Karp, Randolph Ford, Marc Cohen, Lorraine Cecere, Gretchen Pusch, Richard Grassey, Richard Bayles, Chris Doyle, Robert de Luna, Diana Acevedo (EO) and Carmela Collier (EO)

Absent Trustees: Christina Young, Paolo Bordignon and Michael Kirkbride

Other Invitees: Franklin Headley, Raymond McGarrigle, Kevin Bean, Leah Rizzo and Katelyn Rosi

Date: December 18, 2013, 6:30 p.m. – 8:30 p.m. (local time)

Location: Stroock & Stroock & Lavan LLP
767 Third Avenue, 37th Floor
New York, New York 10017

AGENDA ITEMS

1. Approval of Minutes
2. Committees and Task Forces
3. Old Business
4. New Business

BOARD DELIBERATIONS

1. Mr. Bayles called the meeting to order at 6:30 p.m. Mr. Bayles acted as Chairman of the meeting. Mr. Doyle acted as Secretary for the meeting.

2. The meeting began with a presentation by fourth grade teachers. Among other things, they discussed the adjustments required in teaching the Common Core and shifts in the Math curriculum. A full discussion with the Board followed the presentation.

3. As the next order of business, the minutes of the September and August meetings of the Board and the amended and restated minutes of the June meeting of the Board were presented to the Board, and were, upon a motion duly made and seconded, approved.

4. As the next order of business, Ms. Acevedo and Ms. Collier gave the report of the Parents’ Association, during which they discussed: the students’ invitation to perform in Albany; an
update on the SafeCard program, a holiday lunch for the teachers and staff, Family Fun Night, the upcoming elections in the Spring and the next scheduled coffee with the Principal.

5. Mr. Cohen and Mr. de Luna gave the reported on behalf of the Admissions Task Force. FTE's currently were 542 (ahead of the budgeted 514).

6. On behalf of the Finance Committee, Mr. McGarrigle reviewed the recent financial reports and gave a facilities update. At the end of the presentation, after discussion, upon a motion duly made, seconded and unanimously carried, it was resolved that Mr. Grassey be appointed as a member of the Finance Committee.

7. Mr. Ford presented a report on behalf of the Academic Accountability Committee (AAC), specifically regarding the non-teacher staff evaluations and development.

8. Ms. Pusch, Chair of the Music Task Force, reported on the recent concerts and the project with Eliot Bailen.

9. Mr. Bayles then gave a report on the CEIPEO grant.

10. There being no further matters to discuss, the meeting was adjourned at 8:30 p.m.

APPROVED BY THE BOARD OF TRUSTEES, January 29, 2014

Christopher Doyle, Secretary
VOICE Charter School of New York
Minutes of January 29, 2014 Board Meeting

Trustees in Attendance:  Marc Cohen, Gretchen Pusch, Richard Grassey, Richard Bayles, Christina Young, Chris Doyle, Robert de Luna and Diana Acevedo (EO).

Absent Trustees: Randolph Ford, Lorraine Cecere, Jessica Wilt, Michael Kirkbride, Art Stainman, Mike Karp and Carmela Collier (EO).

Other Invitees: Franklin Headley, Kevin Bean and Raymond McGarrigle

Date: January 29, 2014, 6:30 p.m. – 8:41 p.m. (local time)

Location: Stroock & Stroock & Lavan LLP
767 Third Avenue, 37th Floor
New York, New York 10017

AGENDA ITEMS

1. Approval of Minutes
2. Committees and Task Forces
3. Old Business
4. New Business

BOARD DELIBERATIONS

1. Mr. Bayles called the meeting to order at 6:30 p.m. Mr. Bayles acted as Chairman of the meeting. Mr. Doyle acted as Secretary for the meeting.

2. As the first order of business, Mr. Bayles informed the Board that Paolo Bordignon had resigned from the Board of Trustees.

3. As the next order of business, Diana Acevedo presented the report of the Parents’ Association. Among the matters on which she updated the Board were the day of advocacy, the 21st Street “safe street” project and the distribution of pamphlets about the school in livery cabs.

4. As the next order of business, Gretchen Pusch delivered the report of the Music Task Force.

5. As the next order of business, Ray McGarrigle delivered a report on behalf of the Finance Committee, during which he reviewed the School’s year to date financial performance.
6. As the next order of business, Bob de Luna, Christina Young and Marc Cohen delivered the report of the Admissions Task Force, which included an extended discussion of the multi-year projection modeling they have undertaken.

7. As the next order of business, the Board reviewed the discussion it undertook at its 2013 Annual Meeting held last June concerning the School’s decision to no longer use TerraNova as an assessment tool. In particular, the Board noted that at the 2013 Annual Meeting, Mr. Headley discussed the School’s internally created interim assessments and how they draw on aligned New York State assessment materials such as New York Ready to more accurately measure if students in the early grades are making progress towards reaching standards. Mr. Headley also discussed the emphasis on a greater range of genre, including more informational texts and requiring students to use text based answers in their response. The School’s assessments will also utilize grade level texts to measure our student’s progress against grade level benchmark that are rigorous and appropriate. In terms of mathematics, the School’s internal assessments that are being designed target deeper conceptual understanding as well as fact fluency. He noted that the School can make sure its assessments reflect the focus and coherence of the Common Core rather than the outdated information of the TerraNova. Based on the aforementioned rational, the Board ratified the action to terminate using TerraNova assessments as of the end of the 2012-2013 School year. The Board further authorized the Franklin Headley, as Principal of the School, and the officers of the School, in accordance with all applicable laws, rules and regulations, to prepare and submit, or cause to be prepared and submitted, any and all applications and filings with the New York State Board of Regents, the New York State Department of Education, the Chancellor of the City School District of the City of New York, the New York City Department of Education and/or any other governmental authority necessary to revise the School’s Charter, bylaws and or policies to give effect to the termination of the use of TerraNova assessments and the use of the internally developed assessments.

8. As the next order of business, Mr. Doyle distributed the following materials to the Board: the Homeless Student policy. Mr. Headley discussed the policy and answered questions from the Board. After discussion, upon motions duly made, seconded and unanimously carried, it was:

RESOLVED, that the School’s Homeless Student policy, as presented to the Board at this meeting, is hereby approved and adopted; and it is further

RESOLVED, that Franklin Headley, Principal of the VOICE Charter School of New York (the “School”), and the officers of the School, in accordance with all applicable laws, rules and regulations, are hereby authorized and directed to prepare and submit, or cause to be prepared and submitted, any and all applications and filings with the New York State Board of Regents, the New York State Department of Education, the Chancellor of the City School District of the City of New York, the New York City Department of Education and/or any other governmental authority necessary to revise the School’s Charter, bylaws and or policies to give effect to the foregoing resolutions; and it is further,
RESOLVED, that the authority of the Principal or any officer of the School, acting singly or jointly, to execute any and all documents and do any and all things that they have deemed, or may deem, necessary or advisable in order to effect the foregoing resolution is hereby ratified, confirmed, adopted and approved in all respects; and it is further

RESOLVED, that all actions previously taken by any of the officers, the trustees or the Principal of the School in connection with the foregoing resolutions be, and the same hereby are, approved, ratified and confirmed in all respects.

9. The bylaws of the School include the following lottery preference: “specified number of applicants, as determined by the Board, (a) who reside in District 30 and (b) who are eligible to receive Free Lunch or Reduced Lunch.” In connection with the lottery for admissions for the upcoming 2014-2015 academic year, the Board ratified the number of such preference slots at 8

10. As the next order of business, Mr. Cohen and Mr. de Luna presented the Nominating Committee report. Mr. Cohen and Mr. de Luna informed the Board that, based on the Nominating Committee’s recent evaluation, the Nominating Committee was recommending that the full Board, at this meeting of the Board, take the following action: elect Kevin Bean as a Class III Elected Trustee to serve the remainder of the current term for Class III Elected Trustees (which term expires at the annual meeting of the Board to be held in June 2014). After discussion, upon motions duly made, seconded and unanimously carried, it was:

RESOLVED, that Kevin Bean, subject to the requisite approval of the School’s authorizer, is hereby elected as a Class III Elected Trustee to serve until the annual meeting of the Board to be held in June 2014.

11. There being no further matters to discuss, the meeting was adjourned at 8:41 p.m.

APPROVED BY THE BOARD OF TRUSTEES, February __, 2013

Christopher Doyle, Secretary
VOICE CHARTER SCHOOL OF NEW YORK

Secretary's Certificate

I, Christopher Doyle, the duly qualified and elected Secretary of VOICE Charter School of New York (the “School”), do hereby certify on behalf of such that the resolutions, ratifications and actions of the School’s Board of Trustees (the “Board”) which are set forth in the attached draft minutes of the meeting of the Board held on January 29, 2014 were duly adopted and are in effect.

IN WITNESS WHEREOF, the undersigned has hereunto set his name as of January 31, 2014.

[Signature]

Name: Christopher Doyle
Title: Secretary
VOICE Charter School of New York
Minutes of February 26, 2014 Board Meeting

Trustees in Attendance: Robert de Luna, Christina Young, Jessica Wilt, Lorraine Cecere, Richard Grassey, Chris Doyle, Marc Cohen, Richard Bayles, Diana Acevedo (EO) and Carmela Collier (EO).

Absent Trustees: Gretchen Pusch, Randolph Ford, Michael Kirkbride, Art Stainman, Mike Karp and Kevin Bean.

Other Invitees: Franklin Headley and Raymond McGarrigle

Date: February 26, 2014, 6:30 p.m. – 8:47 p.m. (local time)

Location: First Manhattan Co.
399 Park Avenue
New York, NY 10022

AGENDA ITEMS

1. Approval of Minutes
2. Committees and Task Forces
3. Old Business
4. New Business

BOARD DELIBERATIONS

1. Mr. Bayles called the meeting to order at 6:30 p.m. Mr. Bayles acted as Chairman of the meeting. Mr. Doyle acted as Secretary for the meeting.

2. As the first order of business, the School’s Physical Education teachers made a presentation during which they discussed the physical education program and the teaching of health, nutrition and substance abuse.

3. As the next order of business, Diana Acevedo presented the report of the Parents’ Association. Among the matters on which she updated the Board were the day of advocacy in Albany and the parenting workshops.

4. As the next order of business, the minutes of the January meeting of the Board, that were distributed to the Board, were, upon a motion duly made and seconded, approved.
5. As the next order of business, Mr. Headley, Ms. Cecere and Mr. Doyle gave a report on behalf of the Academic Accountability Committee, during which they discussed the academic goals for the year and related assessments.

6. As the next order of business, Mr. Bayles delivered the report of the Music Task Force.

7. As the next order of business, Mr. Headley discussed a number of recent political developments that may affect charter schools.

8. As the next order of business, Ray McGarrigle delivered a report on behalf of the Finance Committee, during which he reviewed the School’s year-to-date financial performance and gave a facilities update.

9. As the next order of business, Bob de Luna, Christina Young and Marc Cohen delivered the report of the Admissions Task Force, during which they presented the task forces 5-year enrollment model.

10. As the next order of business, the Board discussed the preliminary budget for next year.

11. There being no further matters to discuss, the meeting was adjourned at 8:47 p.m.

APPROVED BY THE BOARD OF TRUSTEES, March 26, 2014

Christopher Doyle, Secretary
VOICE Charter School of New York
Minutes of March 26, 2014 Board Meeting

Trustees in Attendance: Marc Cohen, Gretchen Pusch, Richard Grassey, Richard Bayles, Christina Young, Chris Doyle, Robert de Luna and Diana Acevedo (EO).

Absent Trustees: Randolph Ford, Lorraine Cecere, Jessica Wilt, Michael Kirkbride, Art Stainman, Mike Karp and Carmela Collier (EO).

Other Invitees: Franklin Headley, Kevin Bean and Raymond McGarrigle

Date: March 26, 2014, 6:30 p.m. – 8:40 p.m. (local time)

Location: Stroock & Stroock & Lavan LLP
767 Third Avenue, 37th Floor
New York, New York 10017

AGENDA ITEMS

1. Approval of Minutes
2. Committees and Task Forces
3. Old Business
4. New Business

BOARD DELIBERATIONS

1. Mr. Bayles called the meeting to order at 6:30 p.m. Mr. Bayles acted as Chairman of the meeting. Mr. Doyle acted as Secretary for the meeting.

2. As the next order of business, Diana Acevedo presented the report of the Parents’ Association. Among the matters on which she updated the Board were the day of advocacy, the 21st Street “safe street” project and the distribution of pamphlets about the school in livery cabs.

3. As the next order of business, Gretchen Pusch delivered the report of the Music Task Force.

4. As the next order of business, Ray McGarrigle delivered a report on behalf of the Finance Committee, during which he reviewed the School’s year to date financial performance.
5. As the next order of business, Bob de Luna, Christina Young and Marc Cohen delivered the report of the Admissions Task Force, which included an extended discussion of the multi-year projection modeling they have undertaken.

6. The bylaws of the School include the following lottery preference: “specified number of applicants, as determined by the Board, (a) who reside in District 30 and (b) who are eligible to receive Free Lunch or Reduced Lunch.” In connection with the lottery for admissions for the upcoming 2014-2015 academic year, the Board ratified the number of such preference slots at 8.

7. As the next order of business, Mr. Cohen and Mr. de Luna presented the Nominating Committee report. Mr. Cohen and Mr. de Luna informed the Board that, based on the Nominating Committee’s recent evaluation, the Nominating Committee was recommending that the full Board, at this meeting of the Board, take the following action: elect Kevin Bean as a Class III Elected Trustee to serve the remainder of the current term for Class III Elected Trustees (which term expires at the annual meeting of the Board to be held in June 2014). After discussion, upon motions duly made, seconded and unanimously carried, it was:

RESOLVED, that Kevin Bean, subject to the requisite approval of the School’s authorizer, is hereby elected as a Class III Elected Trustee to serve until the annual meeting of the Board to be held in June 2014.

8. There being no further matters to discuss, the meeting was adjourned at 8:40 p.m.

APPROVED BY THE BOARD OF TRUSTEES, April 30, 2014

Christopher Doyle, Secretary
VOICE Charter School of New York
Minutes of April 30, 2014 Board Meeting

Trustees in Attendance: Randolph Ford, Marc Cohen, Gretchen Pusch, Richard Grassey, Richard Bayles, Robert de Luna, Art Stainman, Mike Karp and Christina Young

Absent Trustees: Chris Doyle, Lorraine Cecere, Jessica Wilt, Michael Kirkbride, Kevin Bean and Carmela Collier (EO)

Other Invitees: Franklin Headley and Harvey Newman

Date: April 30, 2014, 6:30 p.m. – 8:30 p.m. (local time)

Location: First Manhattan Co.
399 Park Avenue
New York, NY 10022

AGENDA ITEMS

1. Committees and Task Forces
2. Old Business
3. New Business

BOARD DELIBERATIONS

1. Mr. Bayles called the meeting to order at 6:30 p.m. Mr. Bayles acted as Chairman of the meeting. Mr. Headley acted as Secretary for the meeting.

2. As the first order of business, the Academic Accountability Committee discussed the progress of the new data systems, which will free of time for the Assistant Principals by automating systems such as attendance, lunch and behavior responses.

3. As the next order of business, the Music Task Force discussed adding a music specialist to the Board.

4. As the next order of business, the Admissions Task Force discussed registration sessions and response rates (which are on target for the Fall).

5. As the next order of business, the Finance Committee made their presentation, during which the School’s year-to-date financial performance was reviewed, the preliminary budget for next year...
was discussed, the School’s Form 990 tax return was approved for filing, the potential adoption of a 403(b) plan was discussed, the potential effects on the School’s finances if charters are required to pay rent was discussed, and the potential funding for after school and pre-K funding was discussed.

6. As the next order of business, an Expansion Task Force was established. Members are: Christina Young, Randolph Ford, Chris Doyle and Richard Bayles.

7. There being no further matters to discuss, the meeting was adjourned at 8:40 p.m.

APPROVED BY THE BOARD OF TRUSTEES, May 2, 2014

Christopher Doyle, Secretary
VOICE Charter School of New York  
Minutes of May 21, 2014 Board Meeting

Trustees in Attendance: Marc Cohen, Gretchen Pusch, Richard Grassey, Richard Bayles, Robert de Luna, Randolph Ford, Art Stainman, Mike Karp, Kevin Bean and Carmela Collier (EO).

Absent Trustees: Christina Young, Chris Doyle, Lorraine Cecere, Jessica Wilt, and Michael Kirkbride.

Other Invitees: Franklin Headley and Raymond McGarrigle

Date: May 21, 2014, 6:30 p.m. – 8:40 p.m. (local time)

Location: Stroock & Stroock & Lavan LLP  
767 Third Avenue, 37th Floor  
New York, New York 10017

AGENDA ITEMS

1. Committees and Task Forces
2. Old Business
3. New Business

BOARD DELIBERATIONS

1. Mr. Bayles called the meeting to order at 6:30 p.m. Mr. Bayles acted as Chairman of the meeting. Mr. Headley acted as Secretary for the meeting.

2. As the first order of business, the School’s music teachers presented the curriculum (for each grade) and discussed their work with Eliot Bailen.

3. As the next order of business, Ms. Collier presented the report of the Parents’ Association. Among the matters on which she updated the Board were “Open Mic Night” and the “Parade of Nations.”

4. As the next order of business, the Academic Accountability Committee reported on the new data system that was being implemented and the new staff evaluations.
5. As the next order of business, Bob de Luna and Marc Cohen delivered the report of the Admissions Task Force. Currently, there are 523 students enrolled at the School. Enrollment for the Fall is proceeding as planned.

6. As the next order of business, Ray McGarrigle delivered a report on behalf of the Finance Committee, during which he reviewed the School’s year to date financial performance.

The Finance Committee then distributed and discussed in detail the proposed Budget for the 2014-2015 academic year. On behalf of the Finance Committee, Mr. McGarrigle engaged in a line-by-line review of the proposed 2014-2015 Budget. Mr. Bayles then asked the Board to approve the 2014-2015 Budget as presented to the Board. After discussion, upon motions duly made, seconded and unanimously carried, it was:

RESOLVED, that the VOICE Charter School of New York’s Fiscal Year 2014-2015 Operating Budget for the period beginning on July 1, 2014 and ending on June 30, 2015, as presented and submitted to the Board of Trustees at this meeting of the Board of Trustees be, is hereby accepted and approve.

7. As the next order of business the Board considered and then adopted a 403(b) Plan for the School (see the attached approved resolutions).

8. There being no further matters to discuss, the meeting was adjourned at 8:40 p.m.

APPROVED BY THE BOARD OF TRUSTEES, June 11, 2014

Christopher Doyle, Secretary
VOICE Charter School of New York
Minutes of June 11, 2014 Board Meeting

Trustees in Attendance: Richard Grasse, Art Stainman, Richard Bayles, Christina Young, Chris Doyle, Robert de Luna, Lorraine Cecere, Mike Karp, Marc Cohen, Randolph Ford, Diana Acevedo (EO) and Carmela Collier (EO)

Absent Trustees: Kevin Bean, Jessica Wilt, Michael Kirkbridge and Gretchen Pusch


Date: June 11, 2014, 6:30 p.m. – 8:35 p.m. (local time)

Location: Stroock & Stroock & Lavan LLP
767 Third Avenue, 37th Floor
New York, New York 10017

AGENDA ITEMS

1. Approval of Minutes
2. Committees and Task Forces
3. Old Business
4. New Business

BOARD DELIBERATIONS

1. Mr. Bayles called the meeting to order at 6:30 p.m. Mr. Bayles acted as Chairman of the meeting. Mr. Doyle acted as Secretary for the meeting. Mr. Doyle noted that this meeting served as the Annual Meeting of the Board of Trustees for 2014.

2. As the first order of business, Ms. Rind-Ryan and Ms. Greenleaf gave the Board a presentation on the recruiting process and methods for faculty and staff.

3. As the next order of business, Mr. Bayles reporting on the recent Spring concerts.

4. As the first order of business, Mr. Bayles asked Mr. de Luna and Mr. Cohen to give the report on behalf of the Nominating Committee. Mr. de Luna and Mr. Cohen informed the Board that, based on the Nominating Committee’s recent evaluations, the Nominating Committee was recommending that the full Board, at this the 2014 Annual Meeting of the Board, take the following actions: elect Kevin Bean, Richard Bayles, Christopher Doyle, Michael Kirkbridge and...
Randolph Ford as Class III Elected Trustees to serve three-year terms expiring at the annual meeting of the Board to be held in June 2017. After discussion, upon a motion duly made, seconded and unanimously carried, it was:

RESOLVED, that Kevin Bean, Richard Bayles, Christopher Doyle, Michael Kirkbride and Randolph Ford are hereby elected as Class III Elected Trustees to serve three-year terms expiring at the annual meeting of the Board to be held in June 2017.

5. As the next order of business, Mr. Ford gave a report on behalf of the Academic Accountability Committee. Mr. Ford also informed the Board that the AAC was recommending that an offer of employment letter be extended to Mr. Headley, as Principal, for the coming 2014-2015 academic year, on substantially the same terms and conditions under which Mr. Headley is currently employed. After discussion, upon a motion duly made, seconded and unanimously carried, it was resolved that Mr. Bayles, as President and Chairman of the Board, extend such an offer letter to Mr. Headley.

6. As the next order of business, Bob de Luna presented the report of the Admissions Task Force. Current enrollment is 519 students.

7. As the next order of business, the minutes of the May meeting of the Board, that were distributed to the Board, were, upon a motion duly made and seconded, approved.

8. Mr. McGarrigle then gave the report on behalf of the Finance Committee, during which he reviewed the School’s financial performance to date.

9. Mr. Ford then discussed the planned expansion into pre-K at his school and the benefits of such programs.

10. There being no further matters to discuss, the meeting was adjourned at 8:35 p.m.

APPROVED BY THE BOARD OF TRUSTEES, August __, 2014

Christopher Doyle, Secretary