## **STAFF MEMO**

TO: ALL FULL-TIME & PART-TIME STAFF

FROM: KATIE HARBISON, PRESIDENT/CEO

DATE: January 25, 2024

As I type this, it's rainy and grey outside, so I want to brighten your day! Over the last few years, we have been able to secure some federal American Rescue Plan (ARP) funding that has been distributed by the State to help child care programs. These have included bonuses to full-time and part-time staff, which have been wonderful. We were just awarded our third round this month, so we get to hand out some love to you AGAIN! Since the bonuses are direct deposited, this could show as pending in your ADP account as early as today. Funds should be available tomorrow (Friday). The grant requires us to distribute \$2,000 to full-time employees and \$1,000 to part-time employees. Once taxes are taken out, you will see less on your pay stub, but this will prevent you from having to pay taxes on that money at the end of the year. Employees classified as seasonal or sub are not able to be included.

Some of you have thanked me and expressed your gratitude for these in the past, and I appreciate that. Please know that I value you as an employee and as an essential part of the Chambliss Center for Children family! I hope this brings a little sunshine your way!