Questions and Answers to RFQ for Senior Nutrition Program Meal Preparation

Catholic Charities of Santa Clara County (CCSCC) is soliciting:

SOLICITATION TYPE: REQUEST FOR QUALIFICATIONS
RFQ NUMBER: CCSCC-CYFD0721-1
DESCRIPTION: Senior Nutrition Program Meal Preparation
ISSUE DATE: July 21, 2021
RESPONSE DUE DATE: Wednesday August 18, 2021
RESPONSE DUE TIME: 5:00 PM PST
MAIL OR EMAIL RESPONSE TO: Jennifer Long, Director of Compliance and QA
Catholic Charities of Santa Clara County
2625 Zanker Rd. Ste. 200
San Jose, CA 95134
Email: jlong@catholiccharitiesscc.org

DIRECT INQUIRIES TO: Jennifer Long, Director of Compliance and QA
Email: jlong@catholiccharitiesscc.org

All Responses are subject to the Conditions, Instructions and the Specifications attached hereto.
Late submissions will not be accepted.
1) **Do you prefer hot meals to be delivered in bulk or pre-plated?**
Meals should be pre-plated in a to-go container and delivered to the John XXIII Multiservice Center and Eastside Neighborhood Center Senior Nutrition sites following food safety guidelines.

2) **If meals are delivered in bulk, will the meals be packaged by you and your staff?**
Meals should be pre-plated in a to-go container as CCSCC staff will transfer each meal into a plastic bag. The fruit and drink (milk), which will be provided by the vendor in bulk will also be added to each bag that we distribute to our clients.

3) **Are you planning on reopening congregate sites? If so, when?**
The Agency has tentative plans to re-open partially after the summer. This is dependent on guidance from the CDC, State Department of Public Health and Santa Clara County Department of Public Health.

4) **Are you requesting per meal pricing for meals to be prepared in a kitchen within your center or to be delivered from another location?**
Yes, CCSCC is requesting per meal pricing for the meals to be prepared in the vendor’s kitchen and delivered to John XXIII and Eastside Center sites.

5) **Will Catholic Charities of Santa Clara be providing all paper products?**
CCSCC will just be providing the plastic bag that will carry the pre-plated meal, fruit and drink(milk).

6) **What paper supplies will they need for their congregate?**
CCSCC will need for the vendor to supply disposable utensils along with the to-go container that will hold the pre-plated food.

7) **Would you like per meal pricing to include delivery directly to the senior’s home?**
Meals need to be delivered to both the John XXIII and Eastside Center locations. We are not requesting that meals be delivered to seniors’ homes at this time.