Student Government
UNIVERSITY OF COLORADO BOULDER

UNIVERSITY OF COLORADO STUDENT GOVERNMENT

Legislative Council

Bylaws

EFFECTIVE
April 2016

Enacted May 2, 1974
amended and revised June 15, 1998
amended and revised February 1999 (50LCB15)
amended and revised July 1999
amended and revised January 2000 (52LCB2)
amended and revised March 2000 (52LCB2I)
amended and revised July 2000 (53LCB5)
amended and revised September 2000 (53LCB8)
amended and revised November 2000 (54LCB1)
amended and revised March 2002 (56LCB11)
amended and revised September 5, 2002 (57LCB3)
amended and revised February 15, 2006 (64LCB3)
amended and revised February 15, 2006 (64LCB4)
amended and revised February 22, 2006 (64LCB7)
amended and revised May 4, 2006 (64LCB19)
amended and revised Sept. 7, 2006 (65LCB4)
amended and revised April 3, 2007 (67LCB2)
amended and revised November 1, 2007 (67LCB11)
amended and revised May 1, 2008 (69LCB1)
amended and revised March 2010 (72LCB2)
amended and revised March 2010 (72LCB4)
amended and revised September 2010 (72LCB12)
amended and revised October 18, 2012 (77LCB15)
amended and revised December 13, 2012 (78LCB03)
amended and revised January 31, 2013 (78LCB04)
amended and revised February 7, 2013 (78LCB05)
amended and revised February 21, 2013 (77LCB22)
amended February 13, 2014 (80LCB08)
amended February 25, 2014 (80LCB10)
amended February 20, 2014 (80LCB11)
amended April 24, 2014 (80LCB15)
amended April 17, 2014 (80LCB18)
amended April 24, 2014 (80LCB19)
amended November 13, 2014 (81LCB10)
amended January 29, 2015 (82LCB03)
amended February 12, 2015 (82LCB05)
amended September 10, 2015 (83LCB05)
amended April 7, 2016 (84LCB05)
amended December 8, 2016 (86LCB03)
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ARTICLE I – OPERATIONS

A. All Councils in the CUSG shall function under Robert’s Rules of Order, newly Revised (the most current edition), except where otherwise specified within the CUSG Constitution, these Bylaws, or where a standing exemption is granted by a two-thirds (2/3) affirmative vote of the CUSG Legislative Council members present and voting.

ARTICLE II – EXECUTIVE BRANCH

A. The Executive Branch shall operate according to the Executive Branch Bylaws.
B. The Executive(s) may only be removed by impeachment or recall, as described in Article X of the CUSG Constitution.

ARTICLE III – LEGISLATIVE BRANCH

A. Legislative Council
   a. The Legislative Council shall have the power and responsibility to carry out all activities designated to it as described in Article III of the CUSG Constitution.
   b. The Legislative Council shall elect a President, a Vice President and a Treasurer
   c. President
      i. At the first Legislative Council meeting after each regularly scheduled Representative Council election, the Legislative Council shall elect a President to chair Legislative Council meetings. The President shall be elected by a majority of those members present and voting. The election shall occur by secret ballot. The election shall be chaired by the President of the former session
      ii. The President may cast a vote to break ties, or at any other time when his/her vote could decide the result of any Legislative Council decision, and may only be cast after the votes of the other Legislative Council members are counted
         1. There are 9 in the affirmative, and 9 in the negative. The chair votes in the affirmative making 10 in the affirmative and 9 in the negative, so that the affirmative has it and the motion is adopted.
         2. There are 9 in the affirmative, and 8 in the negative. The chair votes in the negative making 9 in the affirmative and 9 in the negative, so that there is less than a majority in the affirmative and the motion is lost.
      iii. The President may impose limits on debate in the form of time allowed to each speaker, the number of questions each speaker may ask, and the number of remaining speakers that may speak. A reasonable time must be allowed for each Legislative Council member to express his/her views. If no limits are imposed, the President may still act to prevent filibuster tactics.
      iv. The Legislative Council may override these presidential limitations by a two-thirds (2/3) vote, present and voting.
      v. The President shall be allowed a maximum of two minutes to speak on any matter before the Legislative Council immediately prior to the taking of a vote concerning that matter. If he/she wishes to make any additional argument or presentation of evidence, the chair must be surrendered, for the duration of discussion and voting on that matter.
vi. Moving or calling the question on any matter shall not require recognition by the chair.

vii. With powers and exceptions as provided herein, the duties, powers, and responsibilities of the President shall be as set forth in Robert’s Rules of Order, Revised.
   1. The President, in consultation with the Vice President and the Parliamentarian, shall have final judgment and authority over Robert’s Rules and the proceedings of Legislative Council meetings.

viii. In the event of a vacancy in the office of the President, the election of a new President shall take place at the next regularly scheduled meeting of the Legislative Council.

ix. The President shall have the power to expend monies from Legislative Council Discretionary funds for Legislative Council business. The Treasurer and the Vice President shall co-sign spending authorizations included under this sub article.

x. The President shall write and submit a session summary no later than two weeks after the conclusion of the session they preside over. The session summary shall include an appendix of all legislation passed during the session along with brief descriptions of each. Additionally, the summary shall include all major events that occurred during the session.

xi. The Legislative Council President shall be responsible for ensuring that any amendments made to these bylaws, pursuant to Article XI Section A, are reflected in these bylaws no later than two weeks following the approval of the amendments by the Legislative Council.

xii. The Legislative Council President shall be responsible for ensuring that any legislation, which affects the governing documents of any entity under the jurisdiction of the Legislative Council is received by the leadership of the entity within 2 weeks of the legislation’s passage. The Legislative Council President shall work with any affected entity to ensure the necessary changes are adopted to assure that the entity is in compliance with the legislation in a timely manner.

xiii. The Legislative Council President shall write and submit a 200-word summary of Legislative Council activity and business every two weeks that will be used to further CUSG outreach efforts.

d. Vice President

i. At the first Legislative Council meeting after each regularly scheduled Representative Council election, the Legislative Council shall elect a Vice President. The Vice President shall be elected by a majority present and voting. The election shall be conducted by secret ballot. This election and all following elections of the session shall be conducted by the President of the current session.

ii. In the event of a vacancy in the Office of the Vice President, the vacancy shall be filled at the next regularly scheduled legislative council meeting.

iii. The Legislative Council Vice President shall be responsible for planning trainings each session for Legislative Council members, which will focus on:
   1. The roles and responsibilities of CUSG Branches, Boards, and Councils.
2. The CUSG Constitution, the Legislative Council Bylaws, the Legislative Council Standing Rules, and the Student Fee Regulations.
3. The purpose and services provided by cost centers supported by student fees and overseen by CUSG.
4. University policies and procedures.
5. Financial topics, including basic university accounting, budgeting, and financial statements/reports.
6. Management and organizational skills.
7. State and federal law, including Colorado’s open records laws regarding public meetings.
8. Diversity, in accordance with 58LCB12.

iv. The Legislative Council Vice President shall be responsible for creating, updating, and maintaining a record of all members of Legislative Council and the trainings listed in Article III Section A(d)(iii) of these Bylaws that each member has completed. All trainings must be completed within the first eight weeks of each session, unless: (1) a timeline for specific trainings are specified elsewhere in these bylaws, or (2) a time extension is granted to a member of Council by the Legislative Council President and Vice President.
   1. The Vice President shall provide a copy of this training record to the CUSG Office and update the record as necessary.
   2. The Legislative Council Vice President’s record shall include:
      a. A list of who attended the training session.
      b. When and where the training occurred.
      c. A summary of the content that was covered or a copy of the materials used for the training.

e. Treasurer
   i. The Legislative Council shall elect a Legislative Council Treasurer following every Representative Council election. The Treasurer shall be elected by a majority present and voting. The Elections shall occur by secret ballot.
   ii. The Treasurer shall report the status of Legislative Accounts at each Legislative Council meeting, and shall maintain a separate, detailed, up to date report of these accounts.
   iii. The Treasurer shall act as a liaison between the CUSG Finance Director(s), and the Legislative Council.
   iv. The Treasurer’s report shall include:
      1. The dates that each bill was approved on first and second reading.
      2. The full name and acronym (if applicable) of the student group submitting the funding request.
      3. The amount requested by the student group.
      4. The amounts approved by first and second reading by the Councils.
      5. Whether or not the student group filled out the necessary report summarizing the findings and results of their funded request.
      6. Running totals of the funds available to the Councils.
      7. The student groups’ up-to-date bylaws are on file.
   v. The Chair of the Council of Colleges and Schools and the Chair of the Representative Council will be responsible with providing this information
vi. The Treasurer will have the ability to edit both documents and will do so on a weekly basis during the legislative sessions. Each member of Legislative Council will have the ability to view, but not edit, both reports. The report will be available to the public via the CUSG website.

vii. A Legislative Council Treasurer who fails to fulfill these duties shall be subject to removal at the discretion of the Legislative Council under Article VIII of the Legislative Council Bylaws. The Legislative Council will take into account the promptness of the Council of Colleges and Schools Chair and Representative Council Chair in providing the necessary information to the Treasurer.

f. Runoff Elections
   i. In the case that there are multiple candidates for any one position and no simple majority of those present in the first vote, a runoff vote shall immediately ensue. In each ensuing round of the runoff election, the candidate who receives the fewest votes shall be removed until only two candidates remain.


g. Chain of Command
   i. In the event that any senior member of the council is not present when duties are required, the chain of command shall be used to determine who shall fill the vacant role.
      1. President
      2. Vice President
      3. Speaker of the Representative Council
      4. Chair of Council of Colleges and Schools
      5. Vice Chair of Council of Colleges and Schools
      6. Vice Speaker of Representative Council
      7. Most Senior member of the Legislative Council

   ii. In the event that it is foreseen that a leadership position will be occupied by the next in command for three (3) or more meetings successively, the pay for that position will be applied to the member filling the vacancy.
      1. This action must be brought to the attention of the Legislative Council at least one meeting before the last meeting of the member leaving.
      2. The dates in which this pay transition will occur must be brought to the attention of the CUSG office staff at least one week before the scheduled departure of the member.

h. Reports
   i. The Legislative Council agenda shall include a segment of reports by cost centers. This agenda item should appear on the agenda no later than first readings.
   ii. The Legislative Council agenda shall include the following report segments:
      1. Executive
      2. Council of Colleges and Schools Chair
      3. Representative Council Speaker
      4. Committees
      5. Commissions
      6. Colleges and Schools
      7. Joint and Advisory Board Liaisons
8. Treasurer
9. Legislative Council Vice President
10. Legislative Council President

iii. These reports shall appear no sooner on the agenda than after Tabled items.

iv. Reports shall include discussion of all substantive action taken by the Joint Board(s), Committee(s), and/or Commissions(s). Joint Board reports shall be given by the Legislative Council member of the respective Joint Board or an official designee of the Joint Board.

i. Student Organizations Budget Review
   i. A special procedure shall be used to reconsider, revise, and/or restrict the existing budget of any student organization receiving student fee monies.
   ii. A student organization may be called back to defend its budget at any future Legislative Council meeting by a simple majority, present and voting, of the Legislative Council. This measure shall be an internal procedure of the Legislative Council.
   iii. If it is voted to call back a student organization for budgetary review, at the same meeting, any or all parts of the organization’s budget may be frozen by a two-thirds (2/3) vote of the Legislative Council, except that it shall be considered a Primary Measure for the purpose of second reading, for example, a second reading is never necessary.
   iv. Regardless of whether or not a vote is to be taken to call back an organization for budgetary review, money may be transferred between codes and/or sub-codes within the budget by a simple majority present and voting of the Legislative Council, provided that there is no net change in the total funds allocated to the organization involved. Other than the vote requirement, this shall be considered a financial allocation by the Legislative Council.
   v. At any future meeting designated in the motion, if passed, to call back an organization for budgetary review, the Legislative Council may make any changes it deems necessary and/or proper to the budget of the organization in question by two-thirds (2/3) present and voting of the Legislative Council. Other than the vote requirement, this shall be considered a financial allocation by the Legislative Council.
   vi. Additional special allocations to any student organization may, but need not, follow the procedure set forth herein. They may be treated as simple acts of budgetary legislation.
   vii. No student group shall be recalled more than twice a semester for budgetary review.

j. Legislative Procedures
   i. Legislation may be introduced as either a bill or a resolution. Articles of Impeachment, budgets, and ratifications are excepted from this section.
   ii. Every member of the Legislative Council and the Executive(s) has an affirmative right to introduce legislation at Legislative Council meetings. All legislation must be digitally submitted to the Legislative Council President, the Legislative Council Vice President, and the office support staff before 5:00 p.m. on the Friday preceding each Legislative Council meeting. If the author is not a member of the Legislative Council or the Executive(s), a member of the Legislative Council or the Executive(s) must sponsor the bill. If a bill or resolution number has not been provided, the President shall provide one prior to the first reading.
1. Sponsors’ names, other than those required for the introduction of the bill, may only be added to the bill after all legislation has been distributed to Council members. This will ensure that sponsors have seen the bill’s final content.

2. Submitted bills may undergo one (1) and only (1) revision, so long as it is made before Tuesday at noon. Thereafter, the bill will be heard as it stands.

3. The office support staff will provide all legislation to be discussed by 5:00 p.m. on the Tuesday preceding each Legislative Council meeting. This includes the Agenda, the minutes from the previous Legislative Council meeting, and the pieces of legislation to be considered in the next Legislative Council meeting.

4. Due to the budget cycle, there will be a 3 week transition period for section 2.

5. The Secretary should send the minutes taken during the Legislative Council meeting to the Legislative Council President, the Legislative Council Vice President, the Grammarian, and the office support staff before noon the Friday following the Legislative Council meeting. The Grammarian should send the corrected minutes to the Legislative Council President, the Legislative Council Vice President, and the office support staff before noon the Tuesday following the Legislative Council meeting.

iii. All legislation, unless otherwise excepted, must go through at least two (2) readings before it may be approved; but must be approved only once. All legislation that has been submitted to the President 31 hours before a Legislative Council meeting shall be given a reading. Any legislation that is submitted less than 31 hours before a scheduled Legislative Council meeting may be given a reading at the President's discretion; the President's decision may be appealed to the Legislative Council.

iv. After every motion made on a bill or resolution and amendments thereof has been voted upon, the Vice President of Legislative Council shall record the date, motion made, and vote count of that motion. All of these shall be compiled in a teller’s report to be affixed to the end of the bill or resolution, before the signatures of the Legislative Council President and Executive, in a section to be titled “Vote Count.” Upon completion of each reading of the respective bill or resolution, this section shall be confirmed by the Legislative Council President and acting Parliamentarian.

v. First Reading

1. The President shall read the title of the legislation. If there is no title, the bill or resolution number shall be read. Once the title has been read, the author or sponsor shall be recognized to speak on the legislation and then yield the floor to questions. After the questioning has ended, the following motions are in order:
   a. Move to Second Reading: The legislation will be given its second reading at the next scheduled Legislative Council meeting. The motion for second reading is not debatable or amendable. The motion is carried by a simple majority of those present and voting.
   b. Move to Refer to Committee: This motion shall take precedence over the motion for second reading. At any time before the motion for second reading is approved, the
motion to refer to committee may interrupt consideration of
the motion for second reading. The motion to refer to
committee shall indicate what standing committee,
commission, or joint board the legislation is being referred
to. This motion is carried by one-third (1/3) of the members
present. At the next regularly scheduled meeting the
committee, commission, or joint board shall either report
favorably or unfavorably on the legislation. If the
committee is unprepared or unwilling to give a report the
legislation shall continue to be "referred to the committee"
itself a report is given or until a motion to discharge the
committee is carried by a majority of the members present
and voting.

c. Move to Table: The motion to table has precedence over
the motion to refer to committee and the motion for second
reading. The motion to table is carried by a simple
majority. When made under this section the motion to
table is debatable. Once approved, the legislation is on
the table and must be taken from the table before it may
be moved for second reading.

d. Move to Postpone: The motion to postpone has
precedence over the motion to refer to committee and the
motion for second reading. The motion to postpone is
carried by a simple majority. The motion to postpone is
debatable. The maker of this motion must specify to which
date the legislation is postponed. If a date is not specified,
the legislation is postponed indefinitely (until further
notice).

e. Move to pass as an Emergency Act (Move to pass Special
Order): This motion shall take precedence over the motion
to refer to committee, and the motion for second reading.
At any time before a final vote is taken on those motions,
the motion to pass as an emergency act may be
considered. This motion is debatable. The motion must be
carried by two-thirds (2/3) of the Legislative Council
members present in order to be approved. Any legislation
passed under this provision shall expire at the end of the
next legislative session. Any legislation passed under this
provision shall be amended to have the following inserted,
in at least a 12 point bold font, above the "Be it enacted" or
"Be it resolved" clause: "This was passed as an
Emergency Act of the Legislative Council. It shall cease to
have any effect at the end of the next legislative session,
unless renewed by the following legislative session.

i. If an Emergency Act does not receive the requisite
three-fourths (¾) votes, but is otherwise approved
by a simple majority, the bill is eligible to be heard
on its second reading as if it were not an
Emergency Act.

ii. Emergency Acts shall only be passed in rare and
unique circumstances.
vi. Second Reading

1. All legislation that has been moved for a second reading shall be brought back to the floor at the next regularly scheduled legislative council meeting. Legislation that was referred to a committee, commission, or joint board shall be brought back to the floor when the committee, commission or joint board either presents its recommendation or a motion to discharge the committee has been carried. Once legislation has been brought to the floor, the title shall be read, and the author or sponsor shall have another opportunity to present their legislation and again shall yield to questions. After the author or sponsor is through answering questions, the President shall recognize members who wish to speak on the legislation; precedence shall be given in alternating fashion, between those who wish to speak against and for the legislation. Each speaker may yield to the floor to answer questions from the other members.

   a. All motions, as defined by Robert's Rules of Order, are in order during the second reading.

   b. Any member may call the question, which will move to a vote on the legislation. Any member may object, which will prevent the vote. To force a vote, Previous Question must be called and carried by two-thirds (2/3) of the members present.

   c. All votes of final passage on the legislation shall occur by roll call vote or by acclamation.

   d. All legislation, unless otherwise provided by these bylaws, must be approved by a majority of the members present.

vii. Final Passage

1. Once legislation is approved, the Legislative Council President shall sign the legislation, indicating it has been passed in conformity with these bylaws. Legislation shall become effective upon one of the following conditions:
   a. Signature being affixed by a majority of the Executive(s)
   b. Six days elapsing without signature or veto by the Executive(s)
   c. Immediately upon Legislative Council overriding the Executive(s) veto. The Executive(s) veto is overridden upon a motion to override the executive veto being approved by two-thirds (2/3) of the entire legislative council.

2. Once legislation has become effective or successfully vetoed through the protocol set forth above, or has failed to pass the Legislative Council on first or second reading:
   a. A digital version of the legislation must be uploaded to the CUSG website’s “Bill Database” section within 5 business days by the person or persons appointed to do so by the Legislative Council President.

   b. Should the appointee designated with the digital publication responsibilities listed above not be able to perform their duty within 5 business days, a person whom
the appointee has trained and designated that responsibility may do the publication.

3. The Legislative Council President shall appoint a person or persons responsible for carrying out the duties set forth in section 2 at the beginning of each legislative session. Such person or persons may be a member of Legislative Council, Executive Staff, permanent CUSG staff, or any combination of the three. Training on how to carry out these duties will be provided before the beginning of each session by CUSG staff.

viii. Abstentions
1. Abstentions shall not be counted toward the total number of votes from which a majority is derived.
   a. There are 8 in the affirmative, 7 in the negative and 3 abstentions. Assuming 18 votes before abstentions, 15 votes after abstentions, the majority needed is now 8. The motion carries.
2. Co-Senators shall abstain from voting when they cannot reach a consensus.

ix. Proxies
1. Paper Proxies
   a. Paper proxies shall be written by the voting seat and submitted to the Legislative Council President before the start of a meeting. The proxy must include the motion(s) likely to occur and their vote.
   b. “Paper” includes physical writing and email.
2. Person Proxies
   a. The name of the person to whom the voting seat would like to proxy must be submitted by the voting seat in physical writing or by email to the President of Legislative Council before the start of a meeting.
   b. The person being proxied to must be a CUSG Fee-Paying Student.
   c. No voting seat may have more than one proxied vote.

k. Student Fee Appropriations
   i. As a matter of policy, increases in student fee appropriations shall be kept to a minimum.
   ii. Increases in Student Fee Appropriations are appropriate when:
1. New programs or expansion in existing programs are given approval by the Legislative Council.
2. The State reclassifies Personnel or mandates increases for State Classified Personnel.
3. More dollars are needed to maintain existing programs at current levels due to inflation.
4. Finance board has determined increases in discretionary salaries and discretionary capital outlay items are appropriate. However, approval of these increases shall ultimately remain with the Legislative Council.
   iii. Student Fee Appropriations shall fall within the guidelines set forth in CUSG codes and regulations.

I. Council Member Duties
   i. Office Hours
1. Each Council member shall arrange and conscientiously abide by certain office hours.

2. Representatives-at-large shall notify the president of such hours when he/she shall be available for consultation in the CUSG offices both with students and other officers.

3. Each Representative Council member shall establish at least four regular CUSG office hours, during the fall and spring semester only, per week.

4. Council of Colleges and Schools shall establish at least 4 regular office hours per week during the fall and spring semesters. For further clarification with regards to CCS Senators, refer to the Council of Colleges and Schools bylaws.

5. Representatives-at-Large must serve at least one office hour per week visibly tabling in a public, CUSG-funded space such as the UMC fountain area, the UMC breezeway, or the Recreation Center lobby. The topics of discussion with students shall be individually determined by Representatives. The CUSG Communications Director will provide basic CUSG-themed materials or consumables to attract students and decorate the tables.

6. Representatives may serve up to three of their remaining weekly office hours by attending a student group event visibly wearing their CUSG nametag. Attending one student group event is equal to one weekly office hour (i.e. three different student group events count as three weekly office hours).

ii. Representation

1. Legislative Council members shall act as liaison between students and other officials within that council’s representative’s area of concern.

2. For Council of Colleges and Schools members, this will be the school they represent.

3. For Representatives-at-Large, they will receive the original Joint Board appointments, which include: University Memorial Center (UMC), Recreation Center (Rec), Radio 1190 (KVCU), Cultural Events Board (CEB), Finance Board, Environmental Board (E-Center).

4. Any member of Legislative Council can serve on the following boards or committees: Student Outreach and Retention Center for Equity (SORCE), Women’s Resource Center (WRC), Gay Lesbian Bisexual Transgender Queer Resource Center (GLBTQRC), Distinguished Speakers Board (DSB), Wardenburg, Residence Hall Association (RHA), Freshman Council, Volunteer Resource Center (VRC), and United Government of Graduate Students (UGGS).

iii. Education of Members

1. Each newly elected/appointed Council member shall, under the guidance of the current session’s Vice President, be required the week after his/her election or appointment but before the new session begins, to meet with the following CUSG members:
a. The current session’s Vice President who shall explain, but is not limited to, Council procedures, functions, and parliamentary procedure.
b. Either the current session’s Speaker of Representative Council or the current session’s Chair of the Council of Colleges and Schools (whichever is appropriate) – who shall explain the Joint Boards during the week before the new Council members are sworn in.
c. One triexecutive- who shall discuss joint board preference with the new member.
d. In the case of an extended election cycle, members who are charged with the orientation of new Council members might be unable to perform their duties due to graduation, breaks, etc. In this case, a seasoned Representative or Senator (whichever is appropriate) will be designated by the Legislative Council President to perform the necessary duties.

2. During the full academic week following the finalization of the elections by the Election Commissioner, formal education of these new members shall take place. This education shall take place while the current session is still in progress under the supervision of the Vice President and Speaker of Representative Council/Chair of the Council of Colleges and Schools (whichever is appropriate). New Council members shall be sworn-in the following week.

3. The Vice President shall inform the newly elected/appointed Council members how to access the CUSG Constitution, Bylaws, CUSG Election Code, Legislative Council Standing Rules, CUSG Student Fee Regulations, and CUSG/Chancellor Working Agreement online. A roster of Joint Board, Standing and Ad-Hoc Committee chairs and members, Joint Board and Committee By-laws, a roster of current Legislative Council members and Executives, a roster of all Student Administrators, Administrative Assistants and CUSG office staff shall be provided on a need basis from office staff.

4. The Vice President shall be responsible for overseeing that the diversity training to newly elected/appointed Council members within eight weeks of them taking office occurs. It is the responsibility of each Council member to attend at least one of the provided diversity trainings. In the case that the Council member is unable to attend any provided trainings, they may attend an alternative training that is deemed appropriate by the CUSG Diversity Commission or an executive staff member responsible for diversity, inclusion, and campus climate.

iv. Responsibilities of legislation sponsors are as follows:

1. Sponsors of bills for funding, whether it is for travel or other events, shall be required to see that the proper follow-up reports are filed with the President or the Speaker of the Council from which the funding was granted.
2. Reports must also be filed with the President concerning ballot issues and changes in any CUSG Guideline upon passage or failure in the case of referenda.

3. Any other legislation requiring action on the part of members of the Executive, Legislative or Judicial branches of CUSG will require that the bill sponsors file follow-up or progress reports with the President.

4. If the President, the Vice President, and if applicable, the Speaker of Representative Council or the Chair of the Council of Colleges & Schools come to a majority conclusion that a bill has not been executed within the spirit and letter with which it was intended, all sponsors of such legislation, whether Legislative Council Members (members of the Council of Colleges & Schools shall be treated as individuals for these purposes) or Executives, will not be allowed to sponsor legislation of any kind for 4 meetings after such a determination has been made. An appeal by such legislator(s) may be made to the whole of the Legislative Council.

5. If a bill’s sponsors are no longer members of the Executive or Legislative branches, it shall be the responsibility of the President and Vice President of the Legislative Council to execute all provisions of such legislation.

B. Representative Council
   a. The election of Representative Council members shall be as described in the adopted election code.
   b. New Representative Council members shall assume office immediately following the official announcement of Representative Council final election results.
   c. The Representative Council shall elect a Speaker to chair its meetings and prepare its agenda.
   d. The Representative Council shall have the power to pass resolutions of support in its own name.
   e. The Representative Council shall consider all bills, not considered by the Council of Colleges and Schools from Legislative Council Central Reserve for travel and special events serving student campus-wide.
   f. The Representative Council shall, in addition to its other powers and responsibilities, be a special committee of the Legislative Council. As such, it shall make recommendations to the Legislative Council concerning policy for the Joint Boards.
   g. The Representative Council may adopt, amend, and otherwise provide for its own bylaws. These bylaws must conform to, and are subsidiary to the Legislative Council bylaws.

C. Council of Colleges and Schools
   a. The election or appointment of Council of Colleges & Schools members shall be as established by the government of each school represented.
   b. The Council of Colleges & Schools shall elect a Speaker to chair its meetings and prepare its agenda.
   c. The Council of Colleges & Schools shall have the power to pass resolutions of support in its own name.
   d. The Council of Colleges & Schools shall consider all bills, not considered by the Representative Council from the Council of Colleges and Schools Referendum Account and the Legislative Council Central Reserve for travel and events primarily serving the students of a College or School.
e. Each College and School student government shall submit to the CUSG Office and to the Student Organizations Finance Office, the current copies of that government’s constitution, bylaws and funding policies, if such exist.
   i. Amendments to these documents shall be reported to the CUSG Legislative Council Parliamentarian, Student Organizations Finance Office and CUSG within ten calendar days of adoption of the amendments.
   ii. Violations of this point may be punished by having that local college or school’s accounts frozen until the school or college is in compliance with the provisions of this point.
   iii. Any college or school whose accounts are frozen for violations of this point shall be deprived of the right to sponsor legislation before the Council of Colleges and Schools until that college or school’s government is in compliance with this point.

f. The Council of Colleges and Schools may adopt, amend, and otherwise provide for its own bylaws. These bylaws must conform to, and are subsidiary to the Legislative Council bylaws.

ARTICLE IV – CUSG APPELLATE COURT

A. Rules: CUSG Appellate Court shall operate according to the Appellate Court Rules.
B. Impeachment: Justices may only be removed by impeachment.
C. Fee Waiver appeals: The CUSG Appellate Court shall have the final decision in the appeal of all appeal able CUSG fees.

ARTICLE V – ELECTIONS

A. Election Code: CUSG elections shall be conducted according to the Election Code.
B. Election Commission: All CUSG Executive and Representative Council elections shall be under the direction of the Election Commission, which shall operate under the Executive Branch and shall be accountable to the Executives and Legislative Council upon request.

ARTICLE VI – COMMITTEES

A. Ad Hoc Committees
   a. Each Council shall establish such temporary committees as it deems fit and necessary. Such committees shall be established with a fixed duration of existence not to exceed one year.
   b. These committees shall be established by a simple majority of the Council membership.
   c. These committees shall operate under guidelines set by the Council.
   d. The method of Ad Hoc Committee appointment shall be “Nominations by the Chair” as outlined in Robert’s Rules of Order most current edition unless otherwise specified by the motion establishing the committee. Membership must be ratified by the Legislative Council.

B. Standing Committees
   a. The Legislative Council shall establish and maintain an Appointments Committee, a Rules Committee, and an Elections Committee. New permanent committees may be formed by a two-thirds (2/3) vote of the entire membership of the Council creating them. All standing or permanent committees shall operate
under guidelines set by the Council creating them and the chairperson of each committee. Vacancies on standing Committees shall be filled as deemed necessary by the Legislative Council. Once appointed to a standing committee, a member shall remain until he/she resigns from the committee, is no longer a member of the Legislative Council, or is removed from the committee upon a two-thirds (2/3) vote of the Legislative Council present and voting. All Legislative Council members are encouraged to serve on at least two (2) standing committees.

i. Legislative Council Leadership will not serve on standing committees.

ii. Legislative Council Leadership shall be defined as the Legislative Council President and Vice President(s).

b. Appointments Committee

i. The appointments committee shall consist of five (5) members chosen from the Legislative Council. The method of committee appointment shall be “Nominations by the Chair” as outlined in Robert’s Rules of Order most current edition. Membership must be ratified by the Legislative Council.

ii. The Appointments Committee shall make recommendations concerning all appointments, approvals, and ratifications to be made by the Legislative Council.

iii. The CUSG Appointments Committee shall recommend to the Legislative Council for appointment members of Joint and other CUSG boards subject to appointment by the Legislative Council.

iv. The CUSG Appointments Committee shall recommend to the Legislative Council for appointment students to serve on non-student campus-wide standing committees within the University excepting those positions for which other appointment methods are specified in these Bylaws. Appointment and removal of these students shall follow the same procedure as used for Legislative Council appointments to the Joint Boards.

v. The Appointments Committee shall insure that a uniform selection procedure is used for all applicants for a particular position, and should minimize variances in procedures across positions.

vi. All appointments to all councils, committees, boards, and commissions, both in the CUSG and University-wide, standing and special, shall be posted publicly for at least three full working days before an appointment can be made. The appointing authority or his/her/its designee(s) shall insure that a uniform selection procedure is used for all applicants for a particular position.

c. Rules Committee

i. The Rules Committee shall consist of up to ten members chosen from the Legislative Council. The method of committee appointment shall be “Nominations by the Chair” as outlined in Robert’s Rules of Order most current edition. Membership must be ratified by the Legislative Council.

ii. The Rules Committee shall make recommendations concerning all Bylaws and codes of the CUSG to further the streamlining and efficient operation of CUSG government. It may make recommendations on any proposed Legislative Council action insofar as these actions affect or are affected by the laws, codes, and/or regulations of the CUSG.

iii. The chairperson of the CUSG Rules Committee shall have the authority to designate numbering and identification of existing By-laws and any new publication of the By-laws, so as to allow amendments to the by-laws.
to appear in the most appropriate place, subject to formal action by the legislative Council.

iv. The Rules Committee shall retain copies of the Bylaws of the various Joint Boards. The Rules Committee shall report any violations of the CUSG Legislative Council Bylaws, CUSG Constitution, or other governing documents at the next regularly scheduled CUSG Legislative Council meeting, and shall present its recommendation for rectifying the violation.

d. Election Committee

i. The Election Committee shall consist of up to ten members chosen from the Legislative Council. The method of committee appointment shall be “Nominations by the Chair” as outlined in Robert’s Rules of Order most current edition. Membership must be ratified by the Legislative Council.

ii. The Election Committee shall work in conjunction with the Election Commission to make recommendations concerning Election Code revisions and election procedures to the Legislative Council. In the absence of an Election Commission, the Election Committee shall function as the Election Commission and operate under the Legislative Council.

iii. Should the Election Committee operate as Election Commission as set forth above, it shall abide by the CUSG Election Code, making decisions based upon majority votes.

ARTICLE VII – COMMISSIONS

A. Rules

a. Establishment or Dissolution

i. The Executive with majority approval of Legislative Council may establish or dissolve a commission.

b. Policy

i. Commissions exist to make policy recommendations to the CUSG in specific policy areas and are restricted to their area of concern.

ii. In order for recommendations from a commission to become CUSG policy any measure must be approved by standard legislative procedure (e.g. a bill).

iii. Under duress circumstances a commission may vote to take a public stance on an issue when time does not permit standard legislative approval. This shall be used within reason. No stance shall be binding CUSG policy, pursuant to III.A.9.b.v.d of the CUSG By-law.

c. Enforcement

i. Commissioners, Directors and Co-Chairs shall be responsible for the enforcement of any policy passed within their realm.

ii. Commission Co-chairs and Directors shall be responsible for informing and updating their commission to any new developments within the commission’s policy area.

d. Quorum

i. Quorum shall be one half plus one of the voting members of a commission.

B. Structure

a. Structure for each Commission shall be stated when established and based on the following requirements:
i. Commissions shall have an equal number of set seats for commissioners from the Executive branch and Legislative Council members. Additional seats for students at-large may also be created.

ii. Commission Co-chairs
   1. Commission Co-chairs shall be appointed by the CUSG Executive and ratified by a majority vote of Legislative Council.
   2. Reporting
      a. Commission Co-chairs shall be solely responsible for their Commission.
      b. If a Commission Co-Chair fails to fulfill her/his Commission duties, she/he may be removed by a two-thirds (2/3) vote of the commission and with the consent of the Executive and the Legislative Council.
      c. Commission Co-chairs may be called upon by the Executive or the Legislative Council for information or status updates on policy or other pertinent matters subject to their area.
      d. Commission Co-chairs shall be required to fulfill their duties on Executive staff (i.e. staff meetings, reports, office hours, etc.) If a commission director fails to fulfill his/her Executive Staff duties, he/she can be removed from his/her position subject to appeal to the Appellate Court.

iii. Commissioner Appointment
   1. Executives shall make appointments to their seats.
   2. Legislative Council shall make appointments through its normal processes to their seats.
   3. Students at-large shall be appointed by the commission and ratified by the Legislative Council. Normal appointments procedure must be followed (i.e. 10 days advertising, standard interviews, etc.) by the commission.
   4. Commissioners shall serve one-year terms and may be reappointed.

C. Standing Commissions
   a. Diversity Commission
      i. The Diversity Commission shall consist of nine (9) voting members; two (2) CUSG Executive or Executive Staff appointments, one (1) CUSG Representative-at-Large, one (1) CUSG member of the Council of Colleges and Schools, five (5) students at large to be nominated by the Diversity Commission and ratified by the CUSG Legislative Council. The CUSG Director of the Diversity Commission shall serve as an ex officio member. The five at large members shall not be members of Legislative Council or Executive Staff.
      1. Meetings shall be held no less than biweekly. Meetings shall be called by the chair or the director, who must ensure that all members are notified. Special meetings may be held; all members (and the public) must be notified of all meetings at least twenty-four (24) hours in advance.
      2. Quorum shall consist of five (5) voting members of the commission.
3. If a member of the Commission misses more than three meetings per semester without an excuse, she/he shall be subject to removal by the chair; and excused absence must be approved by the chair prior to a meeting or by the commission after or in cases of dispute. The appointing body shall be notified by the chair to fill any vacancies.

4. A member shall notify the commission of her/his intent to resign from the Commission at least two weeks prior to her/his resignation. Transition and replacement shall begin immediately upon said notification.

5. The Commission may add ex-officio members as the Committee sees fit.

ii. All diversity Commission appointments shall last no longer than one (1) year.

iii. The mission of the Diversity Commission shall be: To create a multicultural university and to provide a more positive social environment on campus, in which diversity is encouraged, understood, celebrated and respected; to serve as a vehicle to promote communication among all University of Colorado students, Legislative Council, Central Administration, and Boulder Campus Administration regarding the concerns of every student of any color, ethnic group, gender, creed, religious affiliation, abilities, or sexual orientation; to act as a check to insure that the needs of the student body as well as the mission and the goals of the University of Colorado-Boulder are being met.

iv. The responsibilities of the Diversity Commission and Director shall be:
   1. To fully implement each aspect of the CUSG Diversity Action Plan.
   2. To act as a task force that mediates pluralistic concerns of the students to the staff, faculty, and administration of the University of Colorado at Boulder.

b. Legislative Affairs Commission

i. The Legislative Affairs Commission shall consist of nine (9) voting members: one (1) Executive, one (1) Executive appointment, two (2) Legislative Council appointments, and five (5) students-at-large. The five (5) students-at-large will be selected to the Commission and ratified by the Legislative Council with one additional Executive temporarily serving a voting position should it be necessary to achieve quorum and solely during student-at-large appointments. It is highly recommended that the Legislative Affairs Commission should attempt to appoint a graduate student to at least one of the student-at-large positions.

ii. Executives shall appoint a voting member of council to Co-Chair the Commission as an ex-officio member. This Co-Chair shall not be the President or Vice President. The Executive branch shall appoint its Legislative Affairs Director or equivalent to serve as an ex-officio member/Co-Chair. Additional ex-officio members shall be added at the discretion of the Commission.

iii. Meetings shall be held no less frequently than weekly during the fall and spring semesters. Meetings shall be called by the Co-Chairs or the Legislative Affairs Director, who must ensure that all members are notified. Special meetings may be held. All members (and the public)
must be notified of all meetings at least twenty-four (24) hours in
advance.

iv. Quorum shall consist of five (5) voting members, of whom one (1) must
be an Executive appointment, and one (1) must be from legislative
Council.

v. If a member of the Commission misses more than three meetings per
semester without an excuse s/he shall be subject to removal by the Chair.
An excused absence must be approved by the Chair prior to a meeting or
by the Commission after a meeting or in cases of dispute.

vi. A member shall notify the Commission of his/her intent to resign from the
Commission at least two weeks prior to his/her resignation. Transition
and replacement shall begin immediately upon said notification. Any
vacancies shall be filled via appointment by the voting members of the
Commission. If quorum cannot be achieved by the voting members, an
Executive shall serve a temporary voting position.

vii. All Legislative Affairs Commission appointments shall last one year and
members may be re-ratified. Appointments which fill vacated posts will
last only for the remainder of the term. Legislative Council appointments
can continue to serve on the Commission so long as they are members of
Council. When their term on Council ends, Council must make a new
appointment to the Commission.

viii. The mission of the Legislative Affairs Commission shall be to ensure that
the concerns of the student body are represented at a local, state and
federal level as far as policies at those levels may affect higher education,
tuition, the Cost Centers, student fees, state personnel, or other arenas
which directly impact the lives of students in the University community.
The Legislative Affairs Commission shall also maintain contact and work
closely with any legislative or lobbying bodies of which CUSU may be a
member.

ix. The voting at assemblies of higher educational associations of which
CUSG is a member at the nation, state, or local level shall be controlled
by the Legislative Affairs Commission.

x. The Commission shall be divided into three sub-committees, which shall
represent CUSG at the local, state and federal levels.

1. Each voting member of the Commission shall be assigned to one
of the three sub-committees and each sub-committee shall have
at least one Legislative Council member or one executive
appointment in its membership. Additionally each sub-committee
must appoint a chair to facilitate sub-committee discussions and
present reports to the Commission.

2. Members of the student body may participate in a volunteer
capacity in the general meetings and at the subcommittee level,
contributing to discussion but having no voting power.

3. The Legislative Affairs Commission shall be responsible for
determining the process of selecting additional representatives to
any assemblies of any legislative or lobbying bodies of which
CUSG may be a member.

xi. Funding

1. The CUSG Finance Director, in conjunction with the
representatives from LAC, will create an LAC budget for travel,
lodging, operational expenses and registration fees for the next fiscal year.

2. Co-Chairs shall be the authorized signers for this account.

3. It is the function of the LAC chair to ensure that the Commission is at full strength through out the fall and spring semesters.

4. Any expenditure from this account must be approved by the voting membership of LAC.

5. Every time monies from this account are used for travel or lodging, the LAC must give Legislative Council a report on the event itself, as well as on how this expenditure advances the goals of LCA: pursuant to 36LCB#20.

6. Prior to the beginning of each Legislative Council budget cycle, LAC shall give a report. This report shall illustrate how LAC has achieved the goals that were enumerated in their first report of the fiscal year. It is at this point that LAC may request an increase in their budget. In addition, it is at this point that Legislative Council may request, from LAC, a list of expenditures for the last fiscal year.

7. The creation of this budget does prevent LAC from requesting additional funds from student fee sources or political organizations.

8. If at any point it is deemed by Legislative Council that LCA monies are being used irresponsibly, it may, with he passage of Legislation, freeze the account.

9. If the Chair of LAC does not comply with the regulations outlined in this bill, then his or her appointment to LAC shall be revoked.

10. Legislative Council, through legislation, has the authority to override any decisions made by LAC.

11. Legislative Council has the authority to dissolve LAC, via Legislation.

12. All Federal and State lobbying initiatives that involve CUSG must begin, or involve the Legislative Affairs Commission.

c. Sustainability Think Tank
   i. Purpose and Responsibilities

   1. The Sustainability Think Tank shall serve to empower students addressing issues in sustainability, the environment, and eco-social justice by collaborating with on-campus organizations to conduct relevant research and guide CUSG policy.

   2. The think tank is charged with the following:

      a. To write progressive policy that addresses and remediates social justice and environmental issues and that is in line with what students see as socially and environmentally responsible;

      b. In collaboration and agreement with the Environmental Center, to work with cost centers as well as other campus departments, faculty, staff and administrators on setting goals and timelines for action and solutions to social and environmental issues;

      c. In collaboration and agreement with the Environmental Center, to encourage and strengthen sustainable practices of cost centers, staff, faculty, administration, and students;
d. To review previous sustainability legislation, ensuring compliance for cost centers, student groups and other campus departments, and to revise legislation as necessary;

e. To continue to expand the reach and focus of sustainable purchasing practices for cost centers and campus-wide;

f. And to bring together student groups across campus to mobilize and leverage ideas, support and action.

ii. The Sustainability Think Tank shall be composed of seven (7) voting members: the one (1) CUSG Director of Sustainability, one (1) member of CUSG Legislative Council, and five (5) students at large, to be chosen by the Director of Sustainability and ratified by the Legislative Council.

1. In the event that no legislator can fill the Legislative Council seat, any person from CUSG Proper may fill the vacancy. This member shall serve as the voting co-chair of the think tank.

2. The CUSG Director of Sustainability (or equivalent as appointed by the Executives if the sustainability position does not exist) shall serve as the voting co-chair of the think tank.

3. One (1) voting member shall serve as the vice-chair of sustainability marketing coordination for the think tank.

4. Meetings shall be held no less than once weekly during the fall and spring semesters. Meetings shall be called by the co-chairs who must ensure that all members are notified. All members must be notified of meetings at least twenty-four (24) hours in advance.

a. The first meeting of the year shall serve to set the vision and goals for the year. The last meeting of the year shall serve to review the year’s goals, bylaws and role of the think tank moving forward.

5. Quorum shall consist of four (4) voting members of the think tank.

6. Decision making will be done by unanimous vote to ensure full adoption. If unanimity is not reached after two attempts, the issue will be referred to the CUSG President of Internal Affairs and the Legislative Council President.

7. If a member of the think tank misses three or more meetings without a legitimate excuse, said member shall be subject to removal by the co-chairs. Excused absences are at the discretion of the co-chairs.

5. A member shall notify the think tank of his/her intent to resign from the think tank at least two weeks prior to resignation. Plans for replacement should begin immediately after such a notice is served. Any vacancies shall be filled through appointment by the voting members of the think tank. If quorum cannot be achieved by the remaining voting members, an Executive shall serve in a temporary voting position.

iii. All Sustainability Think Tank appointments shall last one (1) year, and members may be re-ratified. Appointments which fill vacated posts will last only for the remainder of the term.

iv. The responsibilities of the co-chairs shall include those listed in Article IV Section A.c and B.a.ii.2 of the Legislative Council Bylaws and shall also include:
1. Inform and enable CUSG executives to act as advocates to work with campus upper administration and cost center directors for sustainable action and policy set by the commission.
2. Schedule meetings, handle routine correspondence, help think tankers stay informed of relevant information on campus sustainability.
3. Appoint positions such as secretary, appoint the two (2) vice-chairs, and appoint and coordinate any subcommittees as necessary.

v. Subcommittees may be formed on an ad-hoc or permanent basis, and may include members of the student body.
1. Members of the student body may serve the think tank through work on the subcommittees, but will have no voting capacity.
2. These subcommittees can be formed to address, but are not limited to addressing:
   a. Current projects or areas of action, including the writing of legislation and working on specific projects with faculty, staff and administration.
   b. The monitoring of local, state, and federal legislation regarding sustainability and social justice.

ARTICLE VIII – IMPEACHMENT, REMOVAL, REPLACEMENT AND RESIGNATION

A. Impeachment Actions
   a. An impeachment action may be initiated by a majority vote of the entire Legislative Council.
   b. Affirmative conclusion of an impeachment action, resulting in immediate dismissal from office, requires a two-thirds (2/3) vote of the entire Legislative Council membership, and shall not take place earlier than the next regularly scheduled meeting after initiation.
   c. Executive selections not subject to removal except impeachment shall include CUSG Appellate Court Justices and Representative Council members of the Joint Boards, inasmuch as these are not ordinary appointments.
   d. Impeachment grounds described in the Article on removal of the CUSG Constitution shall include the Council of Colleges & Schools or Representative Council meetings, as well as Legislative Council meetings; for example, continuous absence for one month shall constitute grounds for impeachment.

B. Removal Actions
   a. Removal actions by the Legislative Council, as defined in the Article on Removal of the CUSG Constitution, shall follow the same rules on impeachments, except that two-thirds (2/3) present and voting are required for affirmative conclusion, resulting in removal from office.
   b. Removals are effective immediately following an affirmative conclusion of a removal action.

C. Resignation Procedures
   a. All members of the CUSG who hold a CUSG office shall retain the right to resign at any time.
   b. A resignation notice containing the resigning member’s full legal name, resigning CUSG office, signature and effective resignation date must be filed, signed and dated by the CUSG Office Manager and the CUSG Legislative Council President
to be valid. In the event that the member resigning is the CUSG Legislative Council President, the next ranking member shall sign in lieu.

c. The CUSG Legislative Council President or the CUSG Office Manager shall notify all members of the CUSG Legislative Council of all resignation notices in a timely fashion. Notice shall be considered to have been given in a timely fashion if notice is given within twenty-four hours of the original resignation notices receipt, or if the notice does not interfere with procedures to fill the vacancy.

d. All resigning members of the CUSG who hold a CUSG office shall retain the right to withdraw their resignation until 12:00 am on the effective resignation date as stated in the original resignation notice.

e. A resignation withdrawal notice containing the resigning member’s full legal name, office resignation being withdrawn, signature and effective withdrawal date must be filed, signed and dated by the CUSG Office Manager and the CUSG Legislative Council President to be valid. In the event that the member resigning is the CUSG Legislative Council President, the next ranking member shall sign in lieu.

f. The CUSG Legislative Council President or the CUSG Office Manager shall notify all members of the CUSG Legislative Council of all resignation withdrawal notices in a timely fashion. Notice shall be considered to have been given in a timely fashion if notice is given within twenty-four hours of the original resignation withdrawal notices’ receipt, or if the notice does not interfere with the members duties and associated office functions.

g. All resignation notices and resignation withdrawal notices shall be open to public record and inspection.

h. Resigning Representatives that wish to appoint a replacement to their office are subject to further resignation stipulations as outlined in the CUSG Constitution and Article VIII § D. of the CUSG Legislative Council Bylaws.

D. Replacement Actions

a. When any official of the CUSG is replaced during his/her term, the new official shall fill out the balance of the term, with all powers and responsibilities of the former member.

b. Representative Council members who wish to resign from their position shall be required to:

   i. Submit a formal letter of resignation to members of Representative Council two weeks prior to resignation.

   ii. Take reasonable steps to present a designated replacement at least to Representative Council two weeks prior to resignation.

   a. Designated replacements (“permanent proxies”) for Representatives at Large shall submit a petition with valid signatures and student identification numbers from 150 registered CUSG fee-paying students, following the process outlined in Section 402 (D) of the CUSG Election Code. This must be submitted before ratification.

   b. The Representative Council and Legislative Council shall interview the designated replacement individually during the Representative Council and Legislative Council meetings after the signatures have been submitted.

c. Senators of the Council of Colleges and Schools shall submit a formal letter of resignation to members of the Council of Colleges and Schools two weeks prior to resignation.
i. Upon resignation, Senators shall be replaced by the standard process of his or her respective college or school.

**ARTICLE IX – STUDENT ASSEMBLY**

A. Powers
   a. The Student Assembly may pass resolutions of support
   b. The Student Assembly may pass referenda and amendments to the Constitution through an affirmative vote of at least 10% of the current members of the Student Government.
   c. The Student Assembly may over-ride Executive Veto of Legislative Council legislation. This requires two-thirds (2/3) vote of those present and voting.

B. Operation
   a. The Student assembly will be conducted according to **Robert’s Rules of Order, Revised**.
   b. The Student Assembly shall be chaired by the President of the Legislative Council. The Parliamentarian of the Legislative Council shall act as Parliamentarian for the Student Assembly.

**ARTICLE X – SALARIES AND INTERNAL BUDGETS**

A. Salaries, Financial Compensation and Financial Stipends
   a. General
      i. Salaries for any and all positions within the CUSG must be approved in the manner of budgetary legislation.
      ii. Salaries, Financial Compensation and Financial Stipend modifications may not take effect during the same session the modification is passed.
      iii. Salaries, Financial Compensations and Financial Stipends paid and/or awarded to CUSG Proper offices, shall not increase beyond a percentage that is greater than the Boulder-Denver Consumer Price Index (CPI) annual percentage increase, or beyond a percentage that is greater than the Boulder Housing Cost Index annual percentage increase, whichever is greater as reported by the Municipality of Boulder.
      iv. Modifications and increases to Salaries, Financial Compensation and Financial Stipends paid and/or awarded will not take effect until the person or persons currently holding or otherwise charged with CUSG Proper Office and/or Offices affected by such modifications discharge or are reelected unless otherwise ordered by three-fourths (¾) majority of the CUSG Legislative Council.
      v. No member of the CUSG will receive financial compensation from more than one Student Fee Supported Government, nor will any member of the CUSG receive double financial compensation for multiple offices held within the CUSG and within other governments funded by the CUSG.
   b. Legislative
      i. General
         1. Eligible Senator Seats and Eligible Representative shall receive equal financial compensation from the CUSG, excepting financially compensated officer positions.
2. Attendance at Legislative Council, Representative Council and the Council of Colleges and Schools is defined as presence at either early or late roll calls. The Legislative Council President will count physical proxies as present and paper proxies as not present. Attendance at Joint Board Meetings and Local College or School Government Meetings is defined by the respective Joint Board and Local College or School Government, in compliance with the CUSG regulations.

ii. House of Representatives

1. **Representatives at Large** shall be eligible for financial compensation for serving on the CUSG, only if they are elected by the University of Colorado at Boulder Student Body. Appointed Representatives shall not receive Salaries, Financial Compensation or Financial Stipends of any kind unless otherwise mandated by a one-third (1/3) majority present and voting of the Representative Council.

2. To remain eligible for salary, financial compensation and/or financial stipends, Representatives must complete the following duties:
   a. Attend regular CUSG Legislative Council meetings.
   b. Attend regular Representative Council meetings.
   c. Attend regular Joint Board meetings.
   d. Report the business of their Joint Board to Legislative Council no less than once a month.
   e. Attend their responsible board, committee and commission meetings.
   f. Report the business of applicable boards, committees and commissions for which they serve.
   g. Post and hold a minimum of 4 weekly office hours at the CUSG office.
   h. Obtain written reports from student organizations that have received funding from Representative Council.

3. The Legislative Council President, Legislative Council Vice President and the Representative Council Chair will collectively decide if a Representative has not completed their duties. A subsequent affirmative decision will result in suspension of pay for the week. The decision is subject to appeal in the CUSG Legislative Council or the CUSG Appellate Court.

iii. Council of Colleges and Schools

1. **Senator Seat** shall be defined as the collective individual or individuals elected or appointed by their local College or School as defined by the college or school constitution, bylaws, and governing documents to serve on the Council of Colleges and Schools and the University of Colorado Student Government Legislative Council.

2. Senator Seats shall be eligible for financial compensation for serving on the CUSG, only if the Senator Seat is elected by their local College or School constituency or elected representatives thereof as defined by the college or school constitution, bylaws
and governing documents. Appointed Senators shall not receive Salaries, Financial Compensation or Financial Stipends of any kind unless otherwise mandated by one-third (1/3) majority present and voting of the Council of Colleges and Schools.

3. A Senator Seat which receives financial compensation from its local government shall only receive financial compensation from CUSG Proper if that local government pays its senator through sources other than mandatory CUSG student fees (e.g., Graduate Senators paid through the Graduate School’s separate UGGS fee).

4. To remain eligible for salary, financial compensation and/or financial stipends, Senator Seats must complete the following duties:
   a. Attend regular CUSG Legislative Council meetings.
   b. Attend regular CUSG Council of Colleges and Schools meetings.
   c. Attend regular local College or School Government meetings.
   d. Report the business of their local College or School to Legislative Council no less than once a month.
   e. Submit a written report of the business of their local College or School at the last meeting of every Legislative Council Session for the CUSG record.
   f. Attend their responsible board, committee and commission meetings.
   g. Post and hold a minimum of 4 weekly office hours either at the CUSG Office or at their local College or School.
   h. Obtain written reports from student organizations that have received funding from the Council of Colleges and Schools.

5. The Legislative Council President, Legislative Council Vice President and the Council of Colleges and Schools Chair will collectively decide if a Senator has not completed their duties. A subsequent affirmative decision will result in suspension of pay for the week. The decision is subject to appeal in the CUSG Legislative Council or the CUSG Appellate Court.

6. Local College and School Governments shall retain the power to suspend the Senator Seat Salaries, Financial Compensation and/or Financial Stipends granted by the CUSG for failure to fulfill the enumerated duties of a CUSG Senator.

iv. Judicial
   1. The Chief Justice of the CUSG Appellate Court shall be paid in a manner pursuant to budgetary legislation and the CUSG Proper Budget.

v. Executive
   1. CUSG Proper executives and executive staff salaries, financial compensation and financial stipends shall be determined by the CUSG Proper Budget.

B. Internal Budgets/Expenditures
   a. Within the CUSG General Operations Budget, a special budget shall be appropriated for Legislative Council expenditures.
i. The special budget described herein shall include those codes and sub-codes deemed necessary by the Legislative Council. Choice of codes and sub-codes and allocation(s) to them shall be handled in the manner of budgetary legislation.

ii. Expenditures from the special budget described herein shall be by and for the Legislative Council and its members only, and the Legislative Council and its members shall only make expenditures within these codes and/or sub-codes from the special budget or by budgetary legislation to authorize expenditure from the CUSG Reserve.

b. Other than the codes and/or sub-codes as described in (1), all CUSG Operations funds, except the Reserve, shall be available for use by and for the Executive and legislative Council of the CUSG.

c. The CUSG Annual Budget may include provisions for special use of funds from the CUSG Reserve under specified conditions, such as for providing discretionary funds for the CUSG officers. Provided that such uses are designated explicitly within the legislation enacting the CUSG Budget, the uses shall not be otherwise prohibited by this article.

d. Expenditures from the CUSG Reserve may only be authorized by budgetary legislation.

e. Expenditures from the Legislative Council Discretionary Funds (account 1391120) require a signed authorization including the amount and purpose of the expenditure, as well as the sub-codes involved.

   i. For Legislative Council committee business, the authorization must be signed by the Chairperson of the Committee, the President, and the Treasurer or Vice President of the Legislative Council.

   ii. For individual business by members of the Legislative Council in pursuit of CUSG business, the authorization must be signed by the individual concerned and the President, and the Treasurer or Vice President of the Legislative Council.

   iii. For Representative Council business, the authorization must be signed by the Speaker of the Representative Council, the President, and the Treasurer or Vice President of the Legislative Council

   iv. For Council of Colleges & Schools business, the authorization must be signed by the Speaker of the Council of Colleges and Schools, the President, and the Treasurer or Vice President of the Legislative Council.

   v. For general Legislative Council business, the authorization must be signed by the President and the Treasurer or Vice President of the Legislative Council. As an internal procedure, the Legislative Council may regulate, as it sees fit, what constitutes general Legislative Council business.

   vi. Misuse of the powers entrusted to the President, Vice President, or the Treasurer of the Legislative Council shall constitute grounds for removal from office by a majority vote of the entire Legislative Council.

f. Expenditures from the CUSG General Operations Budget by Legislative Council members shall follow the procedures given herein.

g. The CUSG Executive shall have the authority to authorize expenditures from the CUSG General Operations Budget, not including the Legislative Council Discretionary Funds, within the limits of and included in the legislation enacting it, and the Constitution, By-laws, and codes of the CUSG, and to extend such authority to their staff as they deem necessary, with additional guidelines and regulations imposed on such delegation of authority as he/she/they see fit,
provided that such guidelines and regulations do not conflict with the CUSG Constitution, By-laws and codes of the CUSG.

ARTICLE XI – APPROVAL, AMENDMENT, and SUSPENSION

A. A two-thirds (2/3) vote of the entire Legislative Council shall be required for approval and/or amendment of these By-laws.
B. A three-fourths (¾) vote of the entire Legislative Council is required to temporarily suspend any or all sections of the Legislative Council Bylaws. The legislator making the motion must specify as to when the suspension expires.

ARTICLE XII – REFERENDA AND CONSTITUTIONAL AMENDMENTS

C. The Executive or the Legislative Council may initiate referenda and Constitutional Amendments a provided for below.
D. Whether initiated by the Executive or from within the Legislative Council, initiation of referenda shall require majority approval, present and voting, of the Legislative Council to appear on the ballot.
E. Whether initiated by the Executive or from within the Legislative Council, initiation of a Constitutional Amendment shall require two-thirds (2/3) approval, present and voting of the Legislative Council to appear on the ballot.
F. Referenda and Constitutional amendments initiated by the Student Assembly or by petition shall not require Legislative Council approval to appear on the ballot.

ARTICLE XIII – COUNCIL OF SCHOOLS & COLLEGES AUTONOMY

A. Guaranteed Monies
   a. For purposes of budgeting, allocation, and expenditure of guaranteed monies, local school governments shall not be considered to be student groups.
   b. All Council of Colleges & Schools guaranteed monies shall conform to CUSG financial guidelines, particularly with regard to student group or organization funding.
   c. Use of guaranteed monies shall conform to Federal and State law, the laws of the Regents, and the limitation set forth in the CUSG Constitution.
B. Supplemental Appropriations
   For purposes of budgeting, allocation, and expenditure of funds allocated to the Council of Colleges & Schools Governments and their organizations, in addition to guaranteed funds, these Colleges & School Governments and their organizations shall be treated as student groups.
C. All appropriations for in-state and out-of-state travel from supplemental and guaranteed monies shall be subject to the same limitations as may be set forth for student groups elsewhere in the by-laws.

ARTICLE XIV – JOINT BOARD POLICY

A. Ratification
a. Joint Board Chairs shall require ratification by a two-thirds (2/3) vote of the Legislative Council.
b. Joint Board members subject to appointment by the Legislative Council shall be presented by the CUSG Legislative Council Appointments Committee for appointment and ratification. Appointment and ratification shall be conducted simultaneously by majority vote of the Legislative Council. The number of members of each joint board subject to appointment by the Legislative Council shall be as specified in the CUSG Constitution.
c. Joint Board members, other than Chairs, members of the Finance board, or those to be appointed by the Legislative Council shall be ratified by majority vote of their respective Board.
d. All Finance board members shall require ratification by a two-thirds (2/3) vote of the Legislative Council.

B. Reporting
   a. Joint Board Chairs shall make reports in front of the Legislative Council a minimum of once per session.
   b. The Legislative Council may call any member of a Joint Board in front of the Legislative Council for review. At this time the member may be removed by a two-thirds (2/3) vote of the Legislative Council.
   c. Each Joint Board Chair shall report any amendments to its Bylaws to the Legislative Council at its next scheduled report.

C. Policy
   a. The Legislative Council shall set general policy for the Joint Boards.
   b. The Legislative Council shall not interfere with routine Joint Board operations. However, by a two-thirds (2/3) vote of the legislative Council, any Joint board decision may be overruled or amended by a majority vote of the Legislative Council.
   c. The Legislative Council shall present the Joint Boards all legislation that affects their respective area and operation before taking the final vote of approval for that legislation.

D. Students should not serve on CUSG Joint boards in a voting capacity if they are employed in the area of jurisdiction of the Board. Students may be exempt from this clause by a majority vote of the Legislative Council.

Article XV – Audit Compliance

A. Procedural Measures for Transmission of Legislation
   a. Upon Conclusion of Final Reading in Legislative Council:
      i. The bill or resolution, including all motions, amendments, and vote counts, shall be sent in electronic format to the CUSG Office Staff. By 12 noon on the day immediately following the meeting in which the bill or resolution was approved, it shall be signed by the Legislative Council President and physically placed on the desk of the Executive by a member of CUSG office staff. Likewise, a member of CUSG staff shall forward a non-editable digital copy of this legislation to all relevant CUSG members and impacted cost-center and joint board chairs.
      ii. All vetoed legislation shall be returned to the floor of Legislative Council at its next meeting.
         1. Upon override of a veto in Legislative Council, the bill shall be made publicly available on the CUSG website by the process as outlined in these bylaws, Article XV.A.b. The executives shall be
notified of such an override by Legislative Council President within 24 hours.

b. All pieces of legislation, including those which have been signed into law or vetoed by the executive, or bills that have failed passage in Legislative Council, shall be sent in an electronic format by a member of CUSG office staff to the executive staff position in charge of the CUSG website. Within one week of the final reading of the legislation, the relevant position of executive staff shall upload an electronic copy of the bill or resolution to the CUSG website in a non-editable format.

i. Failure by any individual to complete the aforementioned tasks, as delegated to them in this section, shall serve as evidence of failure to perform their job duties, and may be used by relevant parties as ground for disciplinary action or removal of the individual in question.

B. Training Requirements

a. Every member of Legislative Council who receives a stipend shall not be eligible to receive stipend payment until such a time they have completed all mandatory trainings on a timeline not to exceed 4 weeks from the time of hire. If a period of 4 weeks elapse without the completion of training, the Vice President of Legislative Council shall immediately begin the process of impeachment of that individual.

b. Legislative Council shall not ratify any individual until such a time they have completed all mandatory trainings of CUSG. If it is found that any previously ratified individual has not completed their training, they shall be allowed a period of 2 weeks within which they must immediately complete said trainings. If this two week period elapses without successful completion of mandatory trainings, appropriate actions shall be taken by relevant parties to remove that individual, subject to the processes outlined in the CUSG Constitution.

C. Mandatory Review of Legislative Council Bylaws

a. These bylaws shall be subject to a mandatory review by the Legislative Council President, Legislative Council Vice President, and Rules Committee, which shall occur no later than 4 weeks prior to the end of each Legislative Council Session. Although this review may find that no changes to the bylaws are merited, this revision should be utilized to ensure that the bylaws are adequately prepared to address all issues that arose over the course of the session, and are in good working order for subsequent legislative sessions.

D. Any provision of these bylaws that are in direct contradiction with this article shall be superseded by this article, and are thereby considered null and void. No provision of this article shall supersede the CUSG Constitution.

E. The Rules Committee shall meet during the 86th Session of Legislative Council to ensure proper integration of the provisions of this article into their appropriate sections of the Governing Documents of CU Student Government during their planned review.