Call to Order
Dave Holmer called the meeting to order at 10:00 a.m., followed by the flag salute. Other members present: Larry Boyd, Jennie Requa, and Marree Perrault.

NEW BUSINESS

2021-2022 Administrative Structure:
Dave Holmer noted five points he wished to discuss:

1. Whether the Superintendent/Principal position structure for 2021-2022 is the best
   • Jennie commented that it’s scary, but Tracy is up to the task of doing the job; hopefully it will be temporary. She’s concerned that everyone will have multiple roles
   • Marree commented that this may be the only choice based on finances in order to keep cuts away from the classroom
   • Larry commented that he has no reservations
   • Dave asked what other choices do we have; we don’t want to, but need to make the choice

2. Discuss if the Superintendent/Principal position is best, decide if ready to vote at December’s regular meeting
   • Dave asked if the 2021-22 only administrative structure should be voted on at the next meeting; all agreed that it should be

3. Discuss the specific responsibilities for the position
   • Serious discipline issues occur 2-3 times a month at the High School; reset room has been shut down as it wasn’t being utilized in the way it could be
   • Less time is spent on discipline at the Elementary than on helping students with expectations; Heather Baker’s only focus is on Room 10 discipline
   • Evaluations are principal’s responsibility alone
   • Communication and organization is principal’s role in staff accountability with responsibilities and timelines in Special Education
   • Tracy suggested putting each department’s responsibilities on a structured calendar for everyone to see
   • Dave distributed 2-page document with 8 Superintendent criteria framework, noting that working with the Board is critical

4. Talk with Tracy Franke regarding her November 25 email
   • Dave asked if all had looked at Tracy’s email; noted that district operations worried Tracy
   • McKenzie proposed organizational chart with herself handling all departments, responsible for evaluations and reprimands with support and discussion from administration
   • Dave said that a district-level leadership team is a way to get a lot of things done
5. Meet with Tracy Franke before or after next meeting in Executive Session
   - Executive session will be used to talk with Tracy Franke after December’s meeting to evaluate the qualifications of an applicant for the Superintendent/Principal position with a possible vote on the position and the person

Dave asked if the LOG would be coming out soon; Tracy said Kerie will put one out in January.

Jennie has spoken to Arlington teachers who said they will have a two-week quarantine after the holiday break; Dave noted we follow Snohomish County Health District guidelines.

Larry questioned whether the quarantine guidelines have changed; Jennie said not officially.

Adjournment:
Chair Dave Holmer adjourned the meeting at 11:21 AM.

DocuSigned by:

Dave Holmer  

Board President

Buck Marsh  

Secretary to the Board