EMPLOYMENT APPLICATION - CERTIFIED

Dear Applicant:

Thank you for your interest in obtaining employment with the Darrington School District. Our application selection procedures are as follows:

- Complete the enclosed application form and affirmative action questionnaire.
- Include a resume' as well as a cover letter, stating briefly in your own words why you are interested in teaching in Darrington.
- Supply a copy of your Washington State Teaching Certificate or ESA certificate.
- When your application file has been completed, it will be placed in our active applicant pool. As positions for which you are qualified become available, submit a letter of intent, stating your interest in that particular position. If you are selected for further consideration, you will be contacted.
- Interviews are scheduled through the Administration Office. Please do not contact principals regarding position openings and interviews.
- When the interview and selection process is complete, the recommended candidate will be offered the position and all other candidates will be notified of the decision.
- If a position within the Darrington School District is offered to you, please be prepared to furnish official, sealed transcripts from your college or university.
- If you are offered a position in the District, you will be required, under Washington Law, to be fingerprinted for state and national background checks. Cost for the checks must be paid by the applicant.

Applications will be retained in the current file until November 1 following the date of receipt. After that date, renewal will be made annually for the ensuing one year upon request by the applicant.

Thank you for your application. Feel free to contact the administration office if you have any questions regarding application procedures.

We reserve the right to modify the details of a position posting at any time.
AFFIRMATIVE ACTION PROGRAM QUESTIONNAIRE

Your cooperation in completing this form is appreciated. Information derived from this sheet is for statistical purposes, to prevent discrimination and to help in the evaluation of our personnel procedures and policies in accordance with the District's Affirmative Action Program. *This information is voluntary and confidential and will not be filed with or made a part of your application or personnel file.*

Name __________________________________________ Date ____________________

Position Applied for _____________________________________________________________

Other positions you are interested in _________________________________________________

Sex: ____ Male          ____ Female                                      Age: ____ Under 40       ____ Over 40

Vietnam Veteran (Service between 1 Aug 1964 and 1 May 1975) ____ Yes             ____ No

Disabled Veteran (recognized by the Veterans' Administration) ____ Yes             ____ No

Disabled (any person who has a physical or mental impairment which substantially limits one or more of major life activities) ____ Yes             ____ No

Please specify the disability ______________________________________________________

Racial/Ethnic Identification Group:

____ **American Indian or Alaskan Native:** A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

____ **Asian or Pacific Islander:** A person having origins in any of the original peoples of the Far West, Southeast Asia or the Pacific Islands. These areas include China, Japan, Korea, the Philippine Islands, and Samoa.

____ **Black, not of Hispanic Origin:** A person having origins in any of the Black racial groups of Africa.

____ **Hispanic:** A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.

____ **White, not of Hispanic Origin:** A person having origin in any of the original peoples of Europe, North Africa or the Middle East (or the Indian Subcontinent).

____ **Mixed.** A person to whom more than one of the above characteristics apply.

Please specify: _________________________________________________________________
EMPLOYMENT APPLICATION - CERTIFIED

DISCLOSURE

1. Have you ever been convicted of any crime against persons? If yes, please explain. Use additional paper if necessary.

2. Have you ever been found in any dependency action under RCW 13.34.030(2)(b) to have sexually assaulted or exploited any minor or to have physically abused any minor. If yes, please explain. Use additional paper if necessary.

3. Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor or to have physically abused any minor. If yes, please explain. Use additional paper if necessary.

4. Have you ever been found in any disciplinary board final decision to have sexually abused or exploited any minor or to have physically abused any minor? Use additional paper if necessary.

Failure to complete this DISCLOSURE will invalidate any application.

Signature of Applicant __________________________________________ Date _______________
EMPLOYMENT APPLICATION - CERTIFIED

DARRINGTON SCHOOL DISTRICT NO. 330
P.O. Box 27, 1065 Fir Street, Darrington, WA 98241

Last Name                     First Name                     Middle Name            Social Security Number
(Print your last name as it appears on your Social Security Card.)

Present Address _________________________________________________________________
Street or P.O. Box                  City                    State/Zip           Telephone Number

Permanent Address ______________________________
Street or P.O. Box             City                    State/Zip           Telephone Number

E-mail Address______________________________________________

The District will accept applications from individuals wishing to share a position.

PROFESSIONAL INFORMATION

Designate in order of preference the category of position for which you are applying by writing the numbers 1, 2, 3 beside the following:

___ Kindergarten      ___ Primary      ___ Intermediate      ___ Middle School      ___ High School      ___ Special Education      ___ Administration

ELEMENARY TEACHERS                                                            SECONDARY TEACHERS

List below the Grade or Special Positions for consideration                     List below the Grade or Special Positions for consideration

Subject                                                                                   Grade

Subject                                                                                   Grade

Subject                                                                                   Grade

Check those activities you can and would like to direct or coach:

[ ] Annual                   [ ] ASB Advisor                  [ ] Athletic Director                  [ ] Baseball                  [ ] Basketball
[ ] Cheerleading              [ ] Class Advisor                  [ ] Club Advisor                        [ ] Cross Country                  [ ] Drama
[ ] Football                   [ ] Music                              [ ] Odyssey of the Mind                  [ ] Outdoor Education                [ ] School Newspaper
[ ] Softball                   [ ] Track                              [ ] Traffic Safety                        [ ] Vocational Director                [ ] Volleyball
[ ] Wrestling                  [ ] Higher Level Thinking Games                       [ ] Hi-Q (Knowledge Bowl)
**EDUCATION**

Work leading to the bachelor's degree

<table>
<thead>
<tr>
<th>Name of Institution</th>
<th>Location</th>
<th>Dates of Attendance</th>
<th>Degree</th>
<th>Graduation Date</th>
<th>Fields of Study</th>
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Graduate work

|                      |          |                      |        |                 |                 |
|                      |          |                      |        |                 |                 |
|                      |          |                      |        |                 |                 |

(Use other side if needed.)

**CERTIFICATION**

List below the Washington Teaching, Administrative, or Special Certification held (or to be held):

<table>
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<tr>
<th>Type</th>
<th>Number</th>
<th>Date of Issue</th>
<th>Date of Expiration</th>
<th>Endorsement</th>
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**PREVIOUS EMPLOYMENT**

List most recent experience first. Please include student teaching if you are a beginning teacher.

Dates of Employment From _______________ To _______________

Name and Address of Employer ____________________________________________________________

Name of Supervisor _____________________________________________ Telephone _______________________

Number of Years Employed ______ Grade/Subject Taught or Position Held ____________________________

Reason for Leaving ________________________________________________________________

Dates of Employment From _______________ To _______________

Name and Address of Employer ____________________________________________________________

Name of Supervisor _____________________________________________ Telephone _______________________

Number of Years Employed ______ Grade/Subject Taught or Position Held ____________________________

Years of Employment _____________ Reason for Leaving __________________________________________
### PREVIOUS EMPLOYMENT, CONTINUED

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Name and Address of Employer  

Name of Supervisor  

Telephone  

Number of Years Employed  

Grade/Subject Taught or Position Held  

Years of Employment  

Reason for Leaving  

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Name and Address of Employer  

Name of Supervisor  

Telephone  

Number of Years Employed  

Grade/Subject Taught or Position Held  

Years of Employment  

Reason for Leaving  

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### MILITARY SERVICE

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<tr>
<th>Branch of Service</th>
<th>Dates of Service</th>
<th>Type of Discharge</th>
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Service Occupation  

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### PERSONAL

Are you a U.S. citizen or have you applied for citizenship?  

[ ] YES  

[ ] NO  

Do you have any physical, mental, or sensory limitations or disabilities that may affect your ability to perform the type of work for which you are applying?  

[ ] YES  

[ ] NO  

If yes, explain  

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Have you been convicted in a court of law for a crime or released from prison?  

[ ] YES  

[ ] NO  

Note: A conviction record will not necessarily disqualify you from employment; however, you will be asked to disclose details.  

Have you previously worked for the Darrington School District? If yes, under what name?  

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**NOTE:** Darrington School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination: Tracy Franke, Superintendent, Title IX and Civil Rights Coordinator, tfranke@dsd.k12.wa.us (360) 436-1323 and Cindy Christoferson, High School Principal, Special Education Director and Section 504 Compliance Coordinator, cchristoferson@dsd.k12.wa.us (360) 436-1140, PO Box 27 Darrington WA 98241.
REFERENCES
If you have teaching experience, include your last superintendent and principal among your references.

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<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Official Position</th>
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GENERAL INFORMATION

- A personal interview is required before an applicant can be recommended for employment. The applicant will be contacted by the District Office to arrange a time for an interview.
- Arrange to have an up-to-date set of your credentials sent to our office from your placement bureau.
- If a contract is issued to you, you will be asked to furnish the District with a complete official transcript of all your college work.
- Any falsification or omission on this application for employment will be considered sufficient cause for dismissal.
- ONLY CANDIDATES WITH COMPLETE APPLICATION MATERIALS WILL BE CONSIDERED FOR THE POSITION AND NOTIFIED OF THE POSITION STATUS.
- Washington State law now requires that any person newly hired by a school district must be fingerprinted for a State and National background check. Employment is contingent upon clearance of the background check. Cost for the background check must be paid by the applicant

The foregoing is true and complete to the best of my knowledge. I acknowledge that failure to provide true and complete information can be, if I am hired, grounds for discipline, up to and including discharge.

Signature of Applicant ____________________________ Date ____________________

I hereby authorize the Darrington School District, at its discretion, to contact my previous employers, related references, and public entities, which may have information relative to my suitability for employment. I hereby release all of those employers, references, academic institutions, and the District from any and all liability arising from their giving or receiving information about my employment history, my academic credentials or qualifications, and my suitability for employment with the District.

I understand that any offer of employment is contingent upon receipt of a satisfactory report concerning my academic credentials, employment references and background. I further understand that any false or misleading statements will be sufficient cause for rejection of my application if the District has not employed me and for immediate dismissal if the District has employed me. I also authorize the District to supply information about my employment record, in whole or in part, in confidence to any prospective employer, government agency, or other party having a legal and proper interest, and I hereby release the District from any and all liability for its providing this information.

I hereby acknowledge that I have read and understand the preceding statement.

Signature ____________________________ Date ____________________

Printed Name __________________________________________________________________________________

Applicant’s name ____________________________ Date ____________________
Please respond to the following question. Return your response with your completed application.

WHAT IS YOUR PHILOSOPHY OF EDUCATION?