MINUTES

Grand Valley Metropolitan Council
Transportation Division
POLICY COMMITTEE
Wednesday, May 15, 2019
Kent County Road Commission
1500 Scribner NW, Grand Rapids, MI

Schweitzer is replacing Schmalzel as, Vice Chair of the Policy Committee, called the meeting to order at 9:30 am. Kent introduced the new MDOT intern Sean Brechenser.

I. ROLL CALL AND INTRODUCTIONS

Voting Members Present
Terry Schweitzer, Vice Chair  City of Kentwood
Dan Burrill  City of Wyoming
Ryan Cotton  Village of Caledonia
Jim Holtrop  City of Hudsonville
Tom Hooker  Byron Township
Andrew Johnson  The Rapid
Dennis Kent  MDOT
Doug LaFave  City of East Grand Rapids
Greg Madura  Alpine Township
Jim Miedema  OCRC
Josh Naramore  City of Grand Rapids
Rick Sprague  Proxy for Wayne Harrall  Kent County
Julius Suchy  Village of Sparta
Steve Warren  KCRC
Frank Wash  Proxy for Darrell Schmalzel  City of Walker
Stephen Wooden  City of Walker

Staff and Non-Voting Guests Present
Sean Brechenser  MDOT
Amanda Chatel  Guest
Andrea Dewey  FHWA
Tom Doyle  MDOT Lansing
Andrea Faber  GVMC
Karyn Ferrick  City of Grand Rapids
Art Green  GRTSG, MDOT
Abed Itani  GVMC
Laurel Joseph  GVMC
Terry Martin  Carrier & Gable
Kerri Smit  GVMC
Dan Strikwerda  City of Hudsonville
George Yang  GVMC
Mike Zonyk  GVMC

Voting Members Not Present
Gail Altman 
Jamestown Township 
Tim Bradshaw 
City of Kentwood 
Terry Brod 
Cannon Township 
Mike Burns 
City of Lowell 
Jamie Davies 
City of Rockford 
Michael DeVries 
Grand Rapids Charter Township 
Robert DeWard 
Gaines Charter Township 
Adam Elenbaas 
Allendale Township 
Karyn Ferrick 
City of Grand Rapids 
Betty Gajewski 
OCRC 
Rachel Gokey 
Village of Sand Lake 
Kevin Green 
Algoma Township 
Tim Griffhorst 
Tallmadge Township 
George Haga 
Ada Township 
Jerry Hale 
Lowell Township 
Bryan Harrison 
Caledonia Charter Township 
Jim Holtvluwer 
Ottawa County 
Ken Krombeen 
City of Grandville 
Brett Laughlin 
OCRC 
Eric Mullen 
MDOT 
Tom Noreen 
Nelson Township 
Rob Postema 
City of Wyoming 
Casey Ries 
GFIAA 
Darrell Schmalzel 
City of Walker 
Ben Swayze 
Cascade Charter Township 
Toby VanEss 
Tallmadge Township 
Cameron Van Wyngarden 
Plainfield Township 
Rod Weersing 
Georgetown Township 
Mike Womack 
City of Cedar Springs 
Member awaiting appointment 
Courtland Township

II. **APPROVAL OF MINUTES**

Schweitzer entertained a motion to approve the March 20, 2019 Policy Committee minutes.

*MOTION by Suchy, SUPPORT by Madura, to approve the March 20, 2019 Policy Committee Meeting Minutes. MOTION CARRIED UNANIMOUSLY.*

III. **OPPORTUNITY FOR PUBLIC COMMENT**

None

IV. **FY2017 – 2020 AND FY2020-2023 TIP AMENDMENTS/MODIFICATIONS**

Referring to Item IV: Attachment A, Joseph explained the requests.

MDOT, ITP-The Rapid, and staff on behalf of Kent County Community Action, Senior Neighbors, and United Methodist Community House are requesting to amend/modify the FY2017-2020 TIP. Here are the specific requests:

- MDOT is requesting the amendments/modifications to the TIP project list and GPA projects in the attached memo and JobNet summaries. MDOT is also requesting the
review and approval of the 2019 Trunkline Road GPA threshold and associated projects (please see below).

Kent added that there were a couple changes the happened after the chart below was sent out. The two projects highlighted in red below will no longer be occurring this year.

**FY 2018/19/20 – Trunkline Project Changes**

<table>
<thead>
<tr>
<th>FY</th>
<th>JN</th>
<th>Route</th>
<th>Location</th>
<th>Work Description</th>
<th>Phase</th>
<th>Total Cost Est. ($000)</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>19</td>
<td>207934</td>
<td>M-46</td>
<td>M-37 to US-131 in northern Kent County</td>
<td>Resurface</td>
<td>PE &amp; Const.</td>
<td>$2,500</td>
<td>New CPM project</td>
</tr>
<tr>
<td>19</td>
<td>207943</td>
<td>M-37 (East Beltline)</td>
<td>Lake Eastbrook Blvd to I-96</td>
<td>Concrete pavement repairs</td>
<td>Const.</td>
<td>$100</td>
<td>New CPM project</td>
</tr>
<tr>
<td>19</td>
<td>207944</td>
<td>M-21</td>
<td>The Grand River to Bennett Street</td>
<td>Concrete Pavement repairs</td>
<td>Const.</td>
<td>$100</td>
<td>New CPM project</td>
</tr>
<tr>
<td>19</td>
<td>N/A</td>
<td>Areawide</td>
<td>Trunkline Road GPA Threshold Budget</td>
<td>Increase Threshold</td>
<td>N/A</td>
<td>$2,700</td>
<td>Modify GPA Budget</td>
</tr>
<tr>
<td>19</td>
<td>202669</td>
<td>US-131</td>
<td>100th Street Interchange (From west of S. Kent Drive to Division Avenue)</td>
<td>Bridge replacement, ramp reconstruction, turning lanes and non-motorized facilities and related work</td>
<td>Const.</td>
<td>$10,200</td>
<td>Modify limits, work description and budget</td>
</tr>
<tr>
<td>19 &amp; 20</td>
<td>200652</td>
<td>M-37</td>
<td>From N.O. the Patterson Avenue north segment to 60th Street, on SB</td>
<td>Minor widening and lane extensions</td>
<td>PE-'19 Const - '20</td>
<td>$223-PE $1,854-CON</td>
<td>New Project</td>
</tr>
</tbody>
</table>

- ITP-The Rapid is requesting to amend/modify line items in their FY19 5307 and 5339 projects resulting from revisions to their federal apportionment (see attached memo. Staff on behalf of ITP-The Rapid is also requesting to amend/modify FY19 and FY20 CMAQ jobs in the TIP resulting from technical corrections to the way these projects were programmed in JobNet (see attached pending projects report). Some of these technical corrections have also triggered GPA threshold issues, which should be reviewed for approval (see attached GPA threshold report).

<table>
<thead>
<tr>
<th>Source Federal Request</th>
<th>Project</th>
<th>Original Federal Budget</th>
<th>Modified</th>
</tr>
</thead>
<tbody>
<tr>
<td>5307</td>
<td>Replacement CNG Buses</td>
<td>2,896,000</td>
<td>2,934,722</td>
</tr>
<tr>
<td>5307</td>
<td>Passenger Shelters</td>
<td>8,000</td>
<td>0</td>
</tr>
<tr>
<td>5339</td>
<td>Replacement CNG Buses</td>
<td>1,200,000</td>
<td>1,100,200</td>
</tr>
</tbody>
</table>

- Staff, on behalf of Kent County Community Action, Senior Neighbors, and United Methodist Community House, is requesting to add FY19 5310 projects to the TIP that were recently selected by MDOT to receive funding (see JobNet pending projects report attached). These projects will be included in the FY19 Transit Capital GPA, the threshold for which also needs to be reviewed for approval (see attached
GPA threshold report) Joseph also noted that this information was received after the Technical Committee Meeting.

**MOTION by Hooker, SUPPORT by Warren, to accept the FY2017-2020 AND FY2020-2023 TIP AMENDMENTS/MODIFICATIONS. MOTION CARRIED UNANIMOUSLY**

V. **OPPORTUNITY FOR PUBLIC COMMENT ON THE DRAFT FY2020-2023 TIP**
None

VI. **APPROVAL OF DRAFT FY2020-2023 TIP**

Referring to **Item VI: Attachment A** Joseph explained that on behalf of all jurisdictions with projects programmed in the FY2020-2023 TIP, staff is requesting the recommendation for approval of the FY2020-2023 Transportation Improvement Program (TIP) document by the Policy Committee in order to move forward with all necessary approvals by the GVMC Board, the Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). The Technical Committee recommended approval at their May 1 meeting. The document is located on GVMC’s website.

Joseph also advised that the illustrative list included in the Technical Committee packet was not the most up to date, so that has been fixed for this meeting as well as on the website.

Itani followed up by explaining the process of putting the TIP together and what staff members did what in the process.

**MOTION by Johnson, SUPPORT by Naramore, to approve the draft FY2020-2023 TIP before it is presented to the Board for final approval in June. MOTION CARRIED UNANIMOUSLY**

VII. **ADDITIONS TO THE NON-MOTORISED PLAN LIST**

Referring to **Item VII: Attachment A** Zonyk discussed that the City of Grandville is requesting to add four projects to the NM Plan List.

- 28th St - Wilson Ave to Sanford Ave – Sidewalk, .8 Miles, $165K
- 28th St - Chicago Dr Overpass to Ivanrest Ave – Sidewalk, .22 Miles, $50K
- Chicago Dr - Ivanrest Ave to Porter St – Sidewalk, .44 Miles, $90K
- Rivertown Dr - Canal Ave to Wilson Ave – Sidepath, .53 Miles, $125K

These projects have no funding associated with them, but in order for them to become candidates for future funding they need to be approved through the committees to be on our NM Plan Project List. Technical Committee has approved.

**MOTION by Burrill, SUPPORT by Suchy, to approve the City of Grandville’s requests to add the four projects to the Non-Motorized Plan project list. MOTION CARRIED UNANIMOUSLY**
VIII. OPPORTUNITY FOR PUBLIC COMMENT ON THE PROPOSED FY2020 UPWP

None

IX. PROPOSED FY2020 UNIFIED PLANNING WORK PROGRAM (UPWP) ACTIVITIES AND BUDGET

Referring to Item IX: Attachment A Faber discussed the FY2020 Unified Planning Work Program (UPWP) for the Grand Valley Metropolitan Council (GVMC) includes the budget for all federally assisted transportation planning activities that the GVMC Transportation Division, the Interurban Transit Partnership (ITP) and the Michigan Department of Transportation (MDOT), will undertake. The GVMC must submit the UPWP annually to the sponsoring federal agencies, Federal Highway Administration and Federal Transit Administration, prior to October 1st. It functions as the coordinated budget for the Metropolitan Planning Organization (MPO).

The document is updated annually and includes work tasks, staff hours and budget for all federally assisted transportation planning activities that GVMC, the Rapid, and MDOT will undertake. The draft UPWP is designed to meet the federal regulations and requirements.

During the next fiscal year there will be continued pavement and asset management, collecting traffic counts, maintaining the new TIP and the travel demand model, safety planning, congestion management, running the Clean Air Action program, land use coordination, transit planning, public involvement, consultation, and EJ continuing to integrate performance measures into the planning process.

The staff level and dues are expected to remain the same.

A handout of the dues was given to the Committee. Itani followed up with additional information.

MOTION by Naramore, SUPPORT by Wooden, to approve the staff’s request that the Committee approve the proposed FY2020 UPWP activities and budget before it is presented to the Board for final approval in June. MOTION CARRIED UNANIMOUSLY

X. AIR QUALITY CONFORMITY RESOLUTION OF SUPPORT

Referring to Item X: Attachment A Faber discussed that in March of 2019, MDOT conducted an air quality conformity analysis for the Grand Rapids Conformity Area which consists of Kent and Ottawa Counties for the new FY2020-2023 TIPs. The results demonstrate that the forecasted volatile organic compound (VOC) and nitrogen oxide (NOx) emissions for all analysis years are below the State Implementation Plan. The public comment period for the document was from March 25 - May 8, 2019. No comments were received. Therefore, we are requesting formal approval of the attached resolution of support for the results of the air quality conformity analysis.

MOTION by Naramore, SUPPORT by Holtrop, to approve the staff’s request the approval of resolution for the results of the air quality conformity analysis for the new FY2020-2023 TIPS. MOTION CARRIED UNANIMOUSLY
XI. **PRESENTATION ON RESULTS OF GVMC’S CERTIFICATION REVIEW**

Andrea Dewey delivered a presentation on the FHWA with the results of the GVMC certification review that took place last summer. Every 4 years the FTA and FHWA jointly review the metropolitan transportation planning process for areas with other 200,000 in population. The Grand Rapids area review was conducted in June 2018. They found that the transportation planning process in the Grand Rapids area is certified with 4 commendations and 8 recommendations which was explained in the presentation. The next certification review will be June 2022.

XII. **OTHER BUSINESS**

None

XIII. **ADJOURNMENT**

Schweitzer adjourned the May 15, 2019 Policy Committee meeting at 10:16 am.