**Job Announcement**

**Job Title:** Resident Inspector/Engineer

**Reports To:** Director New England Operations

**Department/Group:** PEER Burlington

**Job Category:** Professional

**Duty Locations:** Burlington, MA

**Travel Required:** Daily to Jobsite

**Level/Salary Range:** $26-$41/hour Depending on experience

**Position Type:** Full time

**Date Posted:** May 9, 2019

**Posting Expires:** Open until filled

**URL:** [http://www.peercpc.com/Careers/careers.html](http://www.peercpc.com/Careers/careers.html)

**Applications Accepted By:**

**Fax or E-mail:**

F: 202.478.2050
E: jobs@peercpc.com

**Mail:**
PEER Consultants, P.C.
Attn: Human Resources
99 South Bedford Street
Burlington, Ma. 01803

**Subject Line:** Resident Inspector/Engineer

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**Job Description**

**Position Summary:**
This position assigned to engineering and construction management projects across all PEER disciplines, assists a resident engineer, provides full resident inspection/engineering services independently or manages a team of resident inspectors/engineers.

**Principal Duties & Responsibilities:**
- Site inspections to confirm all work is completed in conformance with contract documents and verify progress of work.
- Maintain daily records including detailed descriptions of: installed material quantities, contractor labor force and equipment on site, weather conditions, work performed, verbal instructions of interpretations given to the contractor(s), changed conditions, workforce compliance, visitors to the project site, and other pertinent activities as required.
- Review contractor test records and results.
- Monitor compliance activities required by all permits granted.
- Review contractor(s) applications for payment and verify the value and quantities of work completed and/or materials received and suitably stored on site and maintain documentation that required submittals have been received.
- Consultation and advice during construction including review and recommendations.
- Manage the work of and provide QA/QC of the work of other resident engineers/inspectors if needed.

**Knowledge, Education & Experience:**

*Minimum education, experience, technical and communication skill levels and licenses/certificates normally required to perform the duties of this position*

- Master's Degree in Civil Engineering, Construction Management, or a related field from an accredited college or university and a minimum of 4 years of experience in Civil
Engineering, Construction Management or related industry; a Bachelor's Degree in a related field from an accredited college or university and a minimum of 5 years of relevant experience; or an Associate's Degree in a related field from an accredited college or university and a minimum of 7 years of relevant; or a high school diploma or GED and a minimum of 10 years of relevant experience is required.

- A minimum of 3 years resident inspection/construction management experience with an accredited degree or 7 years with a high school diploma is required. Experience with construction of underground pipelines and/or water/wastewater pumping stations required. Experience including street paving and/or electrical and mechanical systems a plus.
- Driver's license and a personal vehicle is required (job related mileage reimbursed).
- Personal smart phone is required (laptop computer and/or tablet will be provided per project requirements).
- OSHA 10 Hour construction training certificate is required.
- Must be able to pass a drug screening.
- Up-to-date knowledge of computers (including tablets) and current software tools used in the construction management/engineering profession for problem solving, transmission of ideas, tracking and analysis, report preparation and results presentation is required.
- CAD training and experience is a plus.
- Demonstrated ability to communicate well in oral and written communications is required. Document preparation and presentation skills are a normal part of our practice.
- Ability to walk up to 2 miles during a work day is required.
- Bilingual skills are desirable.

**Working Conditions:** (Typical working conditions associated with this type of work and environmental hazards, if any, that may be encountered in performing the duties of this position.)

**External:** Travel is required. Travel typically consists of travel to project site and client offices in Massachusetts. Non-local travel is typically less than a week in duration. Work is normally performed on a construction site with exposure to construction noise and various weather conditions and requires the use of appropriate personal protective equipment (PPE). The job will require interaction with the general public.

**Internal:** Work is normally performed in a climate-controlled office environment. No known environmental hazards are encountered in normal performance of internal job duties.

**Physical Demands:** (The physical effort generally associated with this position.)

Work may involve lifting and carrying over short distances packages, documents, laptop computers, and other equipment weighing less than 50 pounds. Field work generally involves standing and walking but most office duties may be performed from a seated position.

**Benefits:**
Competitive salaries and participation in a 401(k) retirement plan. Full time employees are offered an excellent employee benefits package, including comprehensive health benefits and insurance.

*PEER Consultants, P.C. is an equal opportunity employer, committed to diversity in the workforce. We encourage all qualified applicants to apply.*