MEETING MINUTES  LINCOLN COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES

Date and Time  24 October 2018 12:00 PM
Location  Lincoln County Health Department, Troy MO 63379

Board Members Present  Cyril Heintzelman, Melba Houston, Dr. Dale Reinker (quorum present)
Board Members Absent  James D. Burlison, Charles Montgomery
Others Present  Kathy Weatherford  Ellen Sullivan  Sandy Branson  Amanda Ingram  Jennifer Harris  Brett Siefert  Molly Meyer  Margie Beckmann

Call To Order  Vice-Chairman Cyril Heintzelman called the meeting to order at 12:18 PM.

Minutes  Melba Houston moved and Dr. Reinker seconded that the minutes of both the 9/26/2018 open meeting be approved; motion carried.

Accounting Report  Kathy Weatherford presented the September 2018 accounting report. Melba Houston moved and Dr. Reinker seconded that the accounting report be approved; motion carried.

Administrator’s Report  Brett Siefert presented the administrator’s report: update on staffing changes (Immunizations Coordinator, Maintenance, open positions); with Environmental Sanitation staff, update and discussion on issue with local restaurant Big Sticky’s and follow-up to their inspection; shared a praise we received from one of the schools for the in-school dental clinic; LCHD has been approved as a National Health Service Corps site, which allows for offering student loan forgiveness for qualifying healthcare providers; flu shots are now available; November and December board meetings dates discussed; board thoughts sought on LCHD employees serving on other organizations’ boards and how this should be treated with respect to paid time. An agreement was signed this month for new lease on multifunction devices (copier/scanner/printers).

Other Discussion  None

Adjournment  The move for adjournment (Dr. Reinker) was recognized and Cyril Heintzelman closed the meeting at 1:25 PM.

Next Meeting  Next regular meeting is scheduled for 11/28/2018, 12:00 PM.

Respectfully submitted,

Brett Siefert, acting recorder