MEETING MINUTES
LINCOLN COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES

Date and Time: 27 March 2019 12:00 PM
Location: Lincoln County Health Department, Troy MO 63379

Board Members Present: James D. Burlison, Cyril Heintzelman, Charles Montgomery, Melba Houston, Dr. Dale Reinker (quorum present)

Board Members Absent: None
Others Present: Kathy Weatherford, Brett Siefert

Call To Order: Chairman Jim Burlison called the meeting to order at 12:14 PM.

Minutes: Dr. Reinker moved and Melba Houston seconded that the minutes of the 2/27/2019 open meeting be approved; motion carried.

Accounting Report: Kathy Weatherford presented the February 2019 accounting report. Chuck Montgomery moved and Cyril Heintzelman seconded that the accounting report be approved; motion carried.

Administrator’s Report: Brett Siefert presented the administrator’s report: the passports program has been well received by area residents, and the program may run in the black as early as this month. Upfront expenses were somewhat high but it has helped result in excellent client service—low wait times, very few photo rejects, etc. An employee has converted from full-time to part-time, bringing the number of part-time employees to two. The Office of Environmental Sanitation has proactively reached out to food establishments and homeowners affected by flooding, in order to head off confusion about how to properly mitigate, and to maximize what LCHD can do for these entities and individuals.

Other Discussion: None

Adjournment: The move for adjournment (Cyril Heintzelman) was recognized and Jim Burlison closed the meeting at 12:28 PM.

Next Meeting: Next regular meeting is scheduled for 04/24/2019, 12:00 PM.

Respectfully submitted,

Brett Siefert, acting recorder