



POSITION:	Economic Development Manager
LOCATION:	Broome, Kimberley (Western Australia)
TYPE:	Full time
REPORTS TO:	Deputy Chief Executive Officer
SUPERVISES:	tbc

ABOUT THE KIMBERLEY LAND COUNCIL	
<p>Covering the Kimberley region of northern Western Australia, the Kimberley Land Council (KLC) commenced in 1978 and was formed by Kimberley Aboriginal people as a political land rights organisation. It has become the peak Indigenous body in the Kimberley, working with Aboriginal people to secure native title recognition, conduct conservation and land management activities and develop cultural business enterprises. www.klc.org.au</p>	
OUR VISION	
<p>The Kimberley Land Council is a community organisation working for and with Kimberley Aboriginal people to get back country, look after country and to get control of the future.</p>	
OUR VALUES	
<ul style="list-style-type: none"> • Respect for our law and culture • Respect for our elders and stakeholders • Fair and transparent decision making • Effective and open communication 	<ul style="list-style-type: none"> • Working in partnership • Trust and loyalty • Justice and equality for Indigenous people • Cultural diversity
POSITION SUMMARY	
<p>The Economic Development Manager will be responsible for supporting the development and implementation of strategies to enable the KLC to achieve its objectives in relation to Kimberley Region Aboriginal economic development.</p> <p>The successful candidate will demonstrate an understanding of the issues affecting Kimberley Aboriginal people and an in-depth understanding of the social, cultural and legal issues facing the KLC. They will advocate for Aboriginal peoples' aspirations for economic participation, setting an agenda for sustainable economic development. Experience in managing complex stakeholder relationships across geographically remote areas and an understanding of managing an Indigenous organisation is highly desirable.</p>	
LOCATION and DELIVERY	
<p>The position operates out of KLC Broome office with travel across the Kimberley.</p>	



KEY RESPONSIBILITIES

- Provide advice and support to the CEO and DCEO on the identification and delivery of economic development opportunities;
- Provide leadership and support in driving the delivery of the KLC Strategic Plan across the KLC through working in partnership with the Senior Leadership team;
- Identify key roles required to support the Economic Development Unit, and develop the team. Provide line management to the team and lead, manage and develop the individuals to achieve unit and KLC strategic objectives.
- *Develop and implement a comprehensive economic participation methodology in order to consult with traditional owners and communities with regards to economic development*
- *Develop strategies and frameworks to support emerging and established Aboriginal businesses*
- *Develop a recruitment and career development plan for unemployed job seekers*
- *Take advantage of Commonwealth employment initiatives to encourage Kimberley region employers to hire unemployed Aboriginal people*
- *Develop and implement a plan to engage with key indigenous groups, industry leaders, public sector agencies and employment providers to expedite opportunities for Aboriginal communities*
- *Support Traditional owners and communities to develop business ideas, building on project management expertise and business planning frameworks*
- *Connect TO's and communities that have business ideas or opportunities to organisations that can provide advice, support and financing, including IBA, ILSC, private financial institutions, including Social Enterprise funding.*
- *Provide business expertise to enable traditional owners and communities to successfully enter into commercial arrangements following the guidance from KLC's Legal Unit*
- *Ensure Aboriginal Community controlled organisations take on new procurement, business opportunities and infrastructure development delivering local employment and other social outcomes*
- *Oversee development of frameworks and communications tools for describing different enterprise development journeys, building on existing initiatives*
- *Support TO's and communities to secure non-commercial funding or grants*
- *Prepare submissions to parliamentary inquiries into Indigenous economic development and developing Kimberley regions*
- *Ensure approaches to economic participation take into account the principles enshrined in the UN Sustainable Development Goals and UN Declaration on the Rights of Indigenous People.*
- *Develop educational/marketing material and a prospectus for presentation at trade fairs and promotional events highlighting potential investment opportunities*
- *Conduct professional development coaching workshops for KLC staff and create business development resources for use in the field with TO's.*
- *Monitor and report on progress of approved commercial projects based out of Aboriginal land and employment placements achieved.*
- Lobby Government, funding bodies and other relevant organisations to promote the aims of the Kimberley Land Council;
- Develop partnerships and networks with PBCs to drive economic development and achievement of KLCs strategic priorities;
- Identify community concerns and community developments which impact upon KLC;



- Ensure that members and interested Aboriginal community organisations are kept fully informed regarding the economic development activities of the KLC;
- Prepare and present reports on KLC strategic priorities of the KLC and on achievement of these priorities and any issues;
- In consultation with the members of the Senior Management Team, develop and implement policies and practices that provide for the delivery of the strategic priorities of the KLC for PBCs; and
- Identify strategic economic development opportunities for the KLC and implement strategies to achieve same.

Financial

- Ensure that economic development activities provide a sound financial basis, including operating within approved budgets, and regulatory guidelines as well as in established and set in policy & procedures;
- Identify strategic opportunities that support the ongoing financial sustainability of PBC's and drive implementation through partnerships; and
- Ensure compliance with all KLC financial policies and procedures.

Occupational Safety and Health

- Prioritise and manage the continuous improvement of safe working practices, processes and policies across unit activities;
- Actively contribute to the health and safety of the workplace by adhering to all health and safety policies and procedures.

Compliance

- Provide advice to management with sufficient detail to ensure compliance with relevant contracts;
- Comply with all internal KLC policies and procedures and ensure the team's adherence;
- Demonstrate and role model the KLC's Vision and Values.

Other

- Other tasks as directed or authorised by the DCEO, CEO and/or KLC Executive Board of Directors.

SKILLS, QUALIFICATIONS AND EXPERIENCE

Essential:

1. Demonstrated experience in economic development in a complex and diverse organisation or large department.
2. Demonstrated high level communication skills, including knowledge of cultural governance and protocols with the ability to effectively engage with Aboriginal people. In particular, in relation to of the socio-economic issues facing aboriginal people nationally, state-wide and regionally within the Kimberley.
3. Demonstrated working knowledge and understanding of Native Title, Aboriginal development and cultural heritage issues.



4. Demonstrated high level experience in strategic planning, commercial negotiation, lobbying skills and project management.
5. Demonstrated high level experience in developing and delivering on partnerships with PBC's.
6. Demonstrated experience and knowledge in external stakeholder and relationship management, with Indigenous communities and organisations, Industry, Governments and Non-Government Organisation [NGO's].

DESIRABLE:

1. Tertiary qualifications from a recognised University in an appropriate discipline.

PERFORMANCE GOALS

The successful candidate will be required to enter into a performance agreement.