



TOWN OF SHELTER ISLAND
38 NORTH FERRY ROAD – P.O. BOX 1549
SHELTER ISLAND, NEW YORK 11964

DOROTHY S. OGAR
TOWN CLERK
REGISTRAR OF VITAL STATISTICS
FREEDOM OF INFORMATION OFFICER
RECORDS ACCESS OFFICER

ADMINISTRATIVE (631) 749-1166
FAX NUMBER (631) 749-3436
townclerk@shelterislandtown.us

Instructions For Completing the Application For Boat Storage on Town Property

- Please complete all sections of the application including your current email.
- Complete one application for each vessel.
- Refer to the attached sheet **Locations & Space Restriction 2021** with instructions for determining boat size and the locations available to store your vessel.
- Spaces at each location are available on a first-come first serve basis. If your requested location is full we will email you with suggestions for alternatives.
- Only two permits per location, per applicant will be granted.
- Once your application is completed and you have read and understand the terms of the Town Code, please mail the application to the Town Clerk's Office at the address shown on the application along with your check for the cost of the permit.
- **If you purchased a two-year permit in 2020, we are offering you a 50% credit. You should list you permit(s) and deduct \$7.50 for each vessel permitted from your payment.**

TOWN CODE CHAPTER 40-5(c) SUMMARY (<https://ecode360.com/7729168#7729168>)

- All boats must display a valid Town Boat Storage Permit. (See permit placement below.)
- All boats must be removed each year by December 1, and not returned until after March 31.
- All boats must be safely secured. (Tied to rack, securely anchored by a stake or heavy block.)
- All Boats assigned to racks must be on the rack and properly secured.
- All boats must have owner's name and contact phone number visibly displayed. (Use contrasting paint, a durable label, or a broad black, permanent marker.)
- ***NO PRIOR NOTICE IS REQUIRED TO ANY OWNER IN VIOLATION OF THE ABOVE, AND CONSEQUENTLY, THE BOAT MAY BE IMPOUNDED WITHOUT NOTICE.***

PERMIT PLACEMENT – PERMIT SHOULD BE ADHERED TO:

- **For Vessels with a transom: (dinghies, rowboats, sailboats, etc.)** starboard side of transom, just below gunwale, adjacent to the HIN.
- **For Vessels without a transom: (kayaks, most canoes, etc.)** starboard side of hull, near the bow, as close to the gunwale as possible.
- **For Boards: (surfboards, windsurfers, paddleboards, etc.):** starboard side of top deck rear corner.

PROTECT OUR WETLANDS AND BEACHES

*No Boat Storage is allowed at Reel Point, Shell Beach or any sensitive wetlands or dunes.
Boat Storage is allowed only on the designated locations listed on the attached sheet*

SAFETY FIRST!

ALL BOATERS ARE REQUIRED, BY LAW, TO CARRY PROPERLY FITTED PERSONAL FLOTATION DEVICES (PFDs). ONE FOR EACH PERSON ON BOARD AND A SOUND SIGNALLING DEVICE (WHISTLE OR HORN). *We strongly recommend you wear your PFD whenever underway: PFDs SAVE LIVES!*

Boat Storage on Town Property Permit Application

Dorothy S. Ogar, Town Clerk

PERMIT NUMBER

PO Box 1549 SHELTER ISLAND, NEW YORK 11964

Town of Shelter Island

Email: townclerk@shelterislandtown.us

Tel: (631) 749-1166

Instructions Please provide the following information. You will need to send copies of proof of residency: a driver's license, vehicle registration, or property tax receipt or lease. This application must be submitted by mail to the Town Clerk with your payment by check or money order to PO Box 1549, Shelter Island NY 11964. Please mark "Boat Storage Application" on the envelope.

Boat/Vessel Owner, Required Information Including Applicant's Email Address

Last Name: _____ First Name: _____ Middle Initial: _____

Mailing Address: _____

Shelter Island Street Address: _____

Telephone Number: 631 749-_____ Cell Phone Number: _____

Contact Email Address _____ (Required)

In the event we can't contact you at the numbers above, do you have a caretaker, relative or neighbor who could take the call?

Name(s) _____ Telephone Number(s): _____

Boat/Vessel Description Type: _____ Tender Y/N? _____

Make: _____ Model: _____ Color: _____

Circle Size: Small /Medium/Large HIN#: (Hull I.D. # found on upper starboard side of transom or embossed somewhere on hull): _____

Other Distinguishing Features: _____ PERMIT #2020 _____

Requested Town Property Storage Location: _____

Required: Applicant has read the **Town Code Ch. 40-5(c), Boats Stored on Town Property** and the **Applicant Instructions for Boat Storage on Town Property**, and agrees to abide by the terms and conditions therein.

Applicant's Signature: _____ **Date:** _____

OFFICE USE ONLY Applicant acknowledges reading *Town Code Ch. 40-5(c), and Instructions for Boat Storage Applicants.*

DATE PROCESSED: _____ Had 2020 Permit(\$7.50 Credit) Paid Check # _____
Amount \$ _____ Permit # _____

Copy and new permit mailed to Applicant Date _____ Processor's Initials: _____

Locations, Allotments and Boat-size definitions

Fees: Small = \$50. Medium = \$75. Large = \$150. LOCATIONS	Rack Storage	<u>Small</u> Vessels Allotted Spaces	<u>Medium</u> Vessels Allotted Spaces	<u>Large</u> Vessels Allotted Spaces	See Storage Note
Wades Beach Parking Lot	Yes	35	0	0	1
Wades Beach East		0	10	0	2
Wades Beach West		0	9	6	3
Lesser Street		6	0	0	
Simpson Road West	Yes	6	0	0	1&5
Montclair Ave West		2	0	0	
Montclair Ave East		3	0	0	
Simpson Road East		3	0	0	5
Daniel Lord Area	Yes	6	0	0	1
West Neck Rd Landing		6	0	0	5
North Bayshore Landing		6	0	0	5
North Silver Beach Landing		8	20	1	
South Silver Beach Landing		10	8	1	
Peconic Ave at Crab Creek	Yes	12	0	0	1
Menhaden Lane	Yes	6	2	0	1
Harbor Head Road West (Cap'n Bobs)	Yes	10	4	4	4
Harbor Head Road East (Stonewalls)	Yes	6	2	0	1
Burns Road	Yes	8	2	0	1&5
Congdon Road	Yes	18	0	0	1&6
Thompson Road S. Ferry Hills	Yes	8	2	0	1&7

Boat Size Definitions for Allotted Storage Spaces

Small = Annual Fee: \$50.00. Kayak, Canoe, Paddle Board, Dinghy Under 9', Skiff Under 10', Single Hull intended for No more than 2 people.

Medium = Annual Fee \$75. Sunfish, Laser, Opti, any type of sail craft for 2 people 1 mast 1 hull.

Large = Annual Fee \$150. Multihull no longer than 18', no wider than 8', one mast. Hobie Cats 18 and 16

NOTE: Vessels may be stored on and moved by a hand powered dolly. No parking or storage of boats On over-the-road road trailers allowed on town property.

Key To Storage Notes:

- Where racks are provided, kayaks, canoes, paddleboards, etc. should be stored on the rack. in a size-appropriate space, (we prefer to have smaller and lighter boats and boards on the top slots) and secured by a rope/painter or cable.
- On Wades Beach East, **Medium sized boats only.** The designated area there is clearly marked. Boats encroaching on private property or in the dune areas are subject to impound.
- Wades Beach West storage area is clearly marked. For medium and large boat storage only. No encroaching on dunes or in the beach grass. Boats must well secured to a ground post or heavy block.
- Boats must be stored along the road side, not on the beach grass.
- Boats used for mooring access (a dinghy or yacht tender) get a seasonal discounted rate of \$25.00. You must have a Mooring, permitted in your name, in proximity to the requested boat storage area.
- To access Congdon Creek from the preserve, use the boat ramp, **do not traverse the spartina** on the shoreline.
- The boat storage rack at the far western end the South Ferry Hills landing is privately owned. Your vessel should be stored on the rack nearest the eastern end of the landing.