

# Open Position: Rapid Re-Housing Case Manager

Be a Part of God's Work at Agape!



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We are currently accepting resumes for the following position:

## Rapid Re-Housing Case Manager

The **Rapid Re-Housing Case Manager** will assist families and/or individuals in attaining and retaining permanent housing through Rapid Rehousing services. This includes assisting families to obtain client-choice housing that meets the family's and/or individual's needs, conducting the Housing Quality Standards (HQS) inspection, developing relationships with landlords, and working closely with community resources to connect families and/or individuals to supportive services. This role includes the following responsibilities: Assist families with permanent housing attainment and retention, working with families in their home to meet or exceed the housing stability; support individuals/families in gaining and maintaining employment to meet or exceed goals, such as earned income; counsel and guide individuals/families in developing a working plan for financial independence; and source and refer children and individuals/families for appropriate services.

Maintain knowledge of community services by networking, with a goal of maximizing external collaborations to deepen program impact. Assist with reports, audits or other reviews as needed. Prioritize duties, and maintain a flexible schedule including evenings and weekends to accommodate families' needs. Assist in identifying ways to engage volunteers to increase program efficiency and impact. Maintain client confidentiality. Provide support to other case managers, as needed. Knowledge of the requirements of federal, state and local requirements such as the HEARTH Act and RHH; and ability to stay abreast of federal, state and local issues of homelessness.

### Education & Experience Required:

Bachelor's degree required in Social Work, Behavioral Science, or related area of social service. At least two years' experience working with low income and/or homeless families in a supportive relationship. Proficient operating communication systems (computers, email, laptops, telephone, faxes, scanners, and presentation equipment.), Microsoft Office: Word, Excel, and various database systems. Knowledge of best practice case management methods. Candidate must be willing to engage in Agape's Performance Quality and Improvement (also known as Continuous Quality Improvement) standards of quality and excellence. Position requires reliable transportation.

**Annual Salary Range: \$35,000 - \$40,000**

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### About Agape:

Agape Child & Family Services is a faith-based, non-profit organization dedicated to providing children and families in Memphis with healthy homes. Agape serves nearly 10,000 children and families each year in an effort to keep them safe, smart and successful through school-based initiatives and site-based services in under-resourced communities; counseling; homeless services; adoption and foster care. In partnership with the Tennessee Department of Human Services, Agape and its community partners have expanded services via a two-generation model, wholly serving youth and parents in a poverty-reduction strategy, providing support, permanency, and sustainability in Frayser, Hickory Hill and Whitehaven. To learn more, call 901.323.3600 or visit [agapemeanslove.org](http://agapemeanslove.org).

**We are Proud to Offer:** Competitive Pay, Excellent Benefits, Paid Holidays, and Opportunities for Professional Growth and Development

**Visit Our Online Career Portal to Apply:**

<http://agapemeanslove.org/career-opportunities/>

*\*All positions require a valid driver's license and automobile insurance. All applicants are subject to a drug screening and background check. Agape is a Christian organization and has certain religious requirements for its employees.*