Job Opening: 1/20/2022

**Director of Finance**

SRVS – Nonprofit Agency

Memphis, Tennessee

Starting Salary: $92,000 – Negotiable based on experience

*Salary will be commensurate with experience and other qualifications.*

*Benefits include but are not limited to (401K), health, dental, vision, and supplemental insurances, PTO and Sick Leave, 9 Paid Holidays, paid training, and sign-on bonus.*

**Job Duties:**

The **Director of Finance**, as supervised by the Executive Director, is responsible for all functions of the Accounting Department and Business Office to ensure that the financial accounting is accurate and timely. This position will prepare reports which summarize and forecast company business activity and financial position. The Director of Finance, working with agency departmental directors, is responsible for developing and monitoring the agency budget.

**Requirements:**

Bachelor's Degree in Accounting required. Certified Public Accountant preferred. Four to seven years of experience in a similar position or in Public Accounting. Must have strong organizational skills, ability to handle multiple tasks, ability to effectively manage a team, strong communication and interpersonal skills. Must also be a strategic thinker.

*Apply online at [www.srvs.org](http://www.srvs.org) or send resume to: kytrinia.miller@srvs.org*