The Blight Authority of Memphis, Inc. (BAM) is seeking an Executive Director (ED) to oversee all aspects of the organization’s operations and programs. The ED is responsible for planning and directing the organization to carry out the mission, policies, philosophies, and goals of the Land Bank.

BAM is a quasi-governmental non-profit with special powers to acquire, hold and dispose of abandoned properties for the greatest benefit of Memphis’ disinvested neighborhoods.

The annual salary is, 104,000 with benefits to be negotiated.

**DUTIES & RESPONSIBILITIES**
The Executive Director will be responsible for the day-to-day operations of BAM as well as crafting long term strategies in concert with the Board of Directors. This will include:

- Staff management – hiring, firing, training
- Financial management – budgeting, fund raising, fund compliance
- Government relations – with City, County and State
- Property programs – acquisition, maintenance and disposal of properties for the highest and best use for Memphis communities
- Communication and marketing

**KNOWLEDGE & ABILITIES**

- Superior communication skills
- Experience in organizational management
- Experience in community development, blight remediation and real estate
- Comfortable working with diverse communities and stakeholders

**PREFERRED QUALIFICATIONS**

- Degree in Business Administration, Public Administration, Community Development, Urban Planning, or comparable work experience.
- Extensive experience managing real estate transactions
- Experience in a senior management or leadership position.
- Demonstrated passion for community revitalization
- Entrepreneurial spirit, ability to collaborate with community partners

**APPLICATION INSTRUCTIONS**
Applicants should submit a cover letter, resume, and three professional references and contact information via email to steve@blightauthoritymemphis.org.

*BAM supports a diverse workforce and is an Equal Opportunity Employer who does not discriminate against individuals on the basis of race, gender, color, religion, national origin, age, sexual orientation, gender identity, disability, veteran status, or other classification protected by law.*