Health Educator

Health Educator (Bilingual a plus)

This is a part-time position (20 hours per week) offering a competitive hourly pay rate starting at $15 per hour commensurate with education and experience.

Reports to: Director of Education and Partnerships and Manager of Community Health Initiatives

Hours: M-F with weekend work required at times

Brief Description
The Health Educator is responsible for the delivery of A Step Ahead health education programs and information in a classroom type setting and in the Shelby County community at-large.

Classroom health education involves delivering structured health education and social programming to adolescents and young adults, throughout Memphis and Shelby County.

Community health education involves representing A Step Ahead Foundation to the public at community events like health and resource fairs.

Key Responsibilities
- Deliver health education programs and information in an engaging, age appropriate and friendly manner
  - Revise or develop new curricula as necessary to meet the needs of the community
- Complete health education information and program sessions with local community schools, organizations and groups. Subjects include but are not limited to: ASAF services, resources, goal setting, hygiene, anatomy, sexual health, consent, self-esteem, and STI/HIV and pregnancy prevention.
● Prepare for, and attend community events providing general materials, supplies and educational content to attendees.
● Track and document program progress and accomplishments using tools such as sign in sheets, consent forms, detailed notes, photos and any other means deemed appropriate.
● Complete assigned tasks or projects to further the mission
● Prioritize assignments to ensure that timelines and deliverables are met
● Maintain a positive work environment by adhering to policies and procedures
● Interact professionally at all times with program participants, coworkers, teammates, donors and volunteers.
● Other duties as assigned

Required Skills and Education
● Excellent written and verbal communication skills; must be a clear, consistent and grammatically correct communicator
● Direct service experience in public health, youth work, afterschool, or related fields with a focus on program/community initiatives
  ○ Some knowledge of sexual health education for adolescents is a plus
● Ability to relate to and engage young people in a safe and healthy way
● A self-starter with organizational and time management skills
● Must be flexible and open to the changing demands of a small organization
● Willing to step into other tasks as needed and requested by ASAF management
● Ability to respect and work effectively with people from diverse cultural, economic and ethnic backgrounds.
● Basic proficiency in the Google and Microsoft Suites
● Bachelor's degree preferred but not required.
● Spanish fluency is a plus
● Must have a valid driver's license

Please send your resume and cover letter to us using this link.
Health Educator Resume & Cover Letter Link
Questions? Email outreach@astepaheadfoundation.org