Adult Basic Education Instructor - Full Time

Annual Salary: $52,015

The Adult Basic Education (ABE) Instructor works with the ABE instructional team to prepare and execute instruction of students. This person can expect to prepare lessons, instruct students, collaborate with staff, contact students regarding progress, and record data. The individual should be an engaging instructor who uses performance data to inform instructional decisions, willing to work with a team to accomplish program goals, and conscientious about keeping and recording accurate records.

The ABE Instructor is responsible for ensuring an educational atmosphere where adult students have the opportunity to fulfill their academic and career goals by earning a High School Equivalency (HSE) Diploma and/or growing their basic skills in Math, Language, Science, Social Studies, and Reading, as demonstrated by progressing through the six Educational Functioning Levels defined by the National Reporting System (NRS) (as evidenced by achieving measurable skills gains). The ABE Instructor should have an understanding of data-based instruction and the ability to relate and build rapport with people of diverse backgrounds. They should exhibit proficiency with computers and software, such as G Suite, Google Classroom, and Promethean Boards. They should be reliable, professional, and have excellent interpersonal skills. They should also be able to differentiate instruction based on student data and needs, and integrate skills and content to deliver cohesive integrated lessons.

This individual should model HopeWorks values and ethics central to the HopeWorks mission of “Hope in Christ”. To be effective in this position, one must be caring, empathetic, conscientious, confidential, culturally-sensitive and client-centered. This individual should adhere to professional standards as outlined by rules and regulations governing their profession.

Applicants may apply on our website at www.whyhopeworks.org