Chief Executive Officer

Organizational Overview
The Northside Neighborhood House (NNH) is seeking an experienced dynamic leader to carry out its mission of promoting the independence of residents living north of the river in Hamilton County, TN. For 100 years, the NNH has consistently developed programming aligned with the needs of its neighbors by providing a hand up through education and assistance. Current services provided to the community fall into three categories: Stability programming including financial assistance with rent/mortgage, utility bills, and food as well as consumer credit counseling, cooking classes and computer access focused on empowering individuals; CommUNITY School programming in ten schools supporting students, families and connecting resources to the school community; and three Thrift Stores, providing low-cost options for clothing, furniture, and household items.

The NNH has experienced tremendous growth over the last twenty years without depending on government funding. Some of the significant milestones include increasing the operating budget tenfold, expanding operations from two to five sites, and extending the footprint of student programming to ten schools. The organization has grown from 13 employees in 2006 to just over 70.

Position Summary
The CEO, who reports to the Board, leads the growth and development of NNH, strategically, operationally, and fiscally to achieve the organization’s mission and strategic objectives. Priorities for the position include but are not limited to cultivating the financial and human resources necessary to fulfill the organization’s goals; raising brand awareness; strengthening relationships with organizational partners and community leaders; maintaining an organizational climate that supports high performance and inclusivity, continuous improvement, as well as professional growth and development.

Responsibilities

Strategic vision and leadership
Involves not only collaborating with the Board and leadership team to refine and implement the strategic plan, ensuring that budget, staff, and priorities are aligned with NNH’s core mission, programs and goals for the future but also includes creating and maintaining strong relationships with other nonprofit organizations and community leaders to understand the evolving needs of our service area. In addition, providing direction to the leadership team.
**Development**

Ensures that the NNH cultivates the funding necessary to meet the strategic plan and organizational objectives. In addition, maintains relationships with current individual and institutional donors and cultivates new relationships with NNH supporters, foundation, and community leaders.

**Infrastructure and operations**

Ensures the delivery of high-quality services while managing for current and future growth.

**Finance**

Oversees annual audit, compliance, and response and oversees NNH annual budget process and monthly financial tracking. In addition, sets financial priorities accurately to ensure the organization is operating in a manner that supports the needs of programming and staff.

**Qualifications**

- Bachelor’s Degree required, with an MBA, MPA or related advanced degree preferred.
- Minimum 10 years of progressive professional experience, with minimum 5 years leadership experience in long-range planning, visioning and policy development.
- Prior nonprofit experience in a network or multi-site environment; experience working with volunteers is ideal.
- Private sector executives with experience leading organizations that operate similarly to nonprofits will be equally considered.
- Significant board development, fundraising, marketing/branding and fiscal management experience a must.

**Salary**

$135,000-$145,000

Please visit our website nnhouse.org/about/careers to view a more detailed description of this position.

**How to Apply**

All candidates are asked to please submit both a resume and a cover letter to searchcomm@nnhouse.org.

Any additional questions about the position may also be directed to searchcomm@nnhouse.org.