## Job Description (Updated 3/27/2020)

<table>
<thead>
<tr>
<th>Title:</th>
<th>Global Associate</th>
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<tbody>
<tr>
<td>Type:</td>
<td>Volunteering Opportunity</td>
</tr>
<tr>
<td>Start Date:</td>
<td>June 2020</td>
</tr>
<tr>
<td>Location:</td>
<td>Major US Diaspora Communities</td>
</tr>
<tr>
<td>Reports to:</td>
<td>Friends of Teach For Armenia Working Group</td>
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</tbody>
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### About Us:

Teach For Armenia is building a movement of leaders who will reshape what it means to provide an excellent education for all children across the nation. We aim to cultivate students who can harness their voices and shape a changing world while being committed to their communities. This will require support at every level of leadership, from our teachers in the classroom, to the highest-ranking officials. Teach For Armenia aims to accomplish this vision by recruiting promising leaders, both in Armenia and from across the diaspora, to teach for a 2-year commitment in schools where their knowledge and skills are needed. In the long-run, our organization is cultivating a network of changemakers, inclusive of our students, their communities, our Alumni, government officials, community partners, supporters, and affiliates from across Teach For All.

### The Role:

Global Associates are representatives of Teach For Armenia in their Communities, embodying our mission and vision, and working in close collaboration with the TFA’s team in order to design and implement a comprehensive strategy to inspire outstanding leaders in the Armenian Diaspora to support our movement through Teacher-Leadership and Funding opportunities. In this volunteer position, Global Associates will have a unique opportunity to develop their professional skills in leadership, networking, marketing strategies, event planning and communication.

### The Team:

Friends of Teach For Armenia is a nonprofit organization working to eliminate educational inequity in Armenia. We do this by raising vital resources to support individuals and organizations that are aligned to our vision and mission. The Friends of Teach For Armenia working group works together with our partners in the United States and across the world to enable educational opportunity for all children in Armenia, especially the most underserved.

### About You:

Teach For Armenia may be the place for you if you believe it is important to foster a values-driven workplace that is centered on leadership. Our team must be comprised of culture-builders who exemplify the type of leadership we are striving to cultivate in our classrooms and across the system. This means each staff member must strive to exemplify our
Kochari, hold ourselves to the highest of standards, while owning up to mistakes when we ourselves falter.

For this role specifically, we are also looking for a candidate who possesses the following key competencies:

- Results-driven and goal-oriented person with a drive to exceed aspirational targets;
- Relationship-building skills; ability to establish effective working relationships with people of all working styles, backgrounds, industry-experience, etc.;
- Excellent persuasive communication, compelling presentation skills and the ability to articulate the vision passionately;
- Strong on-community network
- A good team player who is willing to take the lead on projects and also has the ability to work under their own initiative to meet deadlines;

Aside from these core competencies, we are also looking for the following qualifications:

- Applicants must be registered in a Bachelor’s/Master's degree program or have recently graduated.
- Volunteer/work experience in an NGO is a plus;
- Interest for the domain of education;
- Self-awareness and self-improvement drive;
- Critical, creative, and solution-oriented thinking;
- Computer literacy

The Work:

For this role, the key responsibilities will include:

- Conduct research in the Community in order to identify the target audience for recruitment and donors;
- Build a strong brand in the Community for Teach For Armenia – expertly and knowledgeably promoting the Teach For Armenia Leadership Development Program to Diaspora leaders and donors, who will commit to our mission;
- Identify key talents and influence good quality candidates to engage with Teach For Armenia’s vision
- Networking with Community representatives and organizations to secure TFA representation in different events and gatherings
- Managing and executing a high-visibility publicity campaign to ensure TFA maintains a strong presence in the Community, which may include hanging posters and flyers, and securing media coverage in various publications
- Planning and executing highly-attended events in the Community, such as information sessions
NOTE: Teach For Armenia is a growing nonprofit working within a dynamic system. Our team must be agile as we grow in scale. We are looking for leaders who are resilient and adaptive. That is to say that responsibilities may shift over time.

To Apply:

Please submit your résumé and cover letter to info@friendsofteachforarmenia.org. In your cover letter, please make sure to explain what personally compels you to our mission and the role. If you have been referred to this role by current Teach For Armenia staff members, please also indicate who referred you in your cover letter.

Our Commitment to Diversity, Equity, and Inclusivity:

Teach For Armenia is an organization that strives to elevate the voices of our students and their communities. As such we are an organization that is committed to equity and we strive to build an inclusive environment. Candidates from diverse backgrounds are encouraged to apply.