SUMMIT HILL ASSOCIATION
DISTRICT 16 PLANNING COUNCIL

BOARD OF DIRECTORS MEETING
DISTRICT 16 PLANNING COUNCIL/ SUMMIT HILL ASSOCIATION
Thurs., November 14, 7 p.m. – 8:45 p.m.
LINWOOD RECREATION CENTER, MEETING ROOM

AGENDA

1. Additions to the Agenda
   No additions of the agenda

2. Approval of the Past Minutes
   Two minor changes to the minutes with the addition of James and the deletion of Rene. Changes were made to the minute and minutes were adopted with those changes.

3. Public Comment
   No additional public comment

4. New Business
   • Officer Elections
     o Board voted and elected 2020 SHA Officers: Peter Rhodes (President), Denise Aldrich (Vice President), Abhi Andley (Treasurer) and Rachael Spiegel (Secretary)
   • The Future is Grand Task Force Presentation
     o Brian Wegner—liaison to GABA from Mac Groveland and worked as co-chair of Future is Grand Taskforce
     o Sherri Johnson—Co-chair of Future is Grand Taskforce
     o Shared and discussed a draft version of report that will be submitted to the City of St. Paul.
       ▪ Background: Council Member Rebecca Noecker requested GABA coordinate with neighborhood associated to this Future is Grand Task Force to conduct neighborhood research
     o Original intent was to develop a comprehensive white paper to submit to the city and instead developed a concise report outlining key topics and requests to the City
     o Data in the report is from a survey of Grand Ave business owners and landlords (65 businesses and 10 landlords responded to the Phase I report)
     o This project is intended to be a three-phase project
       ▪ Phase I: Listening to businesses
       ▪ Phase II: Listening to community
       ▪ Phase III: Bring together business and community interests
     o Taskforce hope is that neighborhood associations will support the recommendations made in the Phase I report
     o The Report will be posted on the GABA website, and Grand Ave businesses who participated in the Phase I survey a copy of the report
     o Goal is that three neighborhood association buy-in before City council meeting on December 4, 2019 as the Mayor’s budget is finalized on December 12, 2019
     o Sherri Johnson
       ▪ Main budget requests: improving pedestrian experience, priority maintenance and protecting business owners from increased taxes
     o Motion: Denise Aldrich moved that SHA post draft report to SHA website, feedback be given to task force by SHA board members by 6am Monday, Nov. 25th. Task force will distribute comments to SHA board, and SHA board will take an electronic vote by Nov. 26th to endorse this report. Mary Gearen seconded the motion.
- Friendly amendment: SHA send an email blast and Facebook post regarding posting the draft report on SHA’s website. Katie Bergstrom seconded the friendly amendment.
- Motion and friendly amendment passed.

5. Committee Reports
- Development Committee
  - Mary Gearen updated board regarding the house tour, still looking for houses to participate on house tour
- Environment Committee
  - No chair to give committee report
- Pedestrian Safety/Traffic Calming Committee
  - Bridgett gave update regarding status of hyperbolic mirrors installed in the neighborhood. Working with property owners on Grand Ave in areas where the task force may need to affix a mirror for approval to do so. Hoping installation of mirrors will go quickly. Committee has identified certain “vulnerable” spaces to install initial mirrors and community members can contact pedestrian safety committee for additional mirrors to install around the neighborhood.
- Communications & Outreach Committee
  - Mark Lindley—update re: regular distributions of Sunday SHA newsletters. Send emailed newsletter when there is news to share
  - Newsletter is printed and ready for mail
  - Updates website with final copy of the SHA bylaws and ZLU historical information, also included corrections to Villager miss-reporting
  - Successful November book club, 6 people attended
- Zoning and Land Use Committee
  - Received application for parking variance for a property at 1136 Grand Ave. The hearing is being heard by City on Dec. 3. ZLU expects to have a community meeting by the Tuesday prior to Thanksgiving to discuss the variance and plan to send recommendations to the City prior to the Dec. 3rd city meeting.
  - Possible Amendments to the Parking Code:
    - Per the June 19, 2019 City Council Policy Session “Planning Commission Studies,” pages 15–16, some of these possible changes include:
    - Update the intent of the Zoning Code to remove “lessen congestion of public streets” to “provide for flexibility in addressing vehicular parking demand to ensure off street parking facilities do not adversely affect high quality urban design…”
    - Reduce residential parking requirement to one space per unit
    - Reduce parking for the first 1,500 s.f. of each business in commercial zones, and in other zones, the first 2,500 s.f. of GFA of non-residential uses, with some exception;
    - Reduce bar; assembly/reception hall to 1:400 s.f.
    - Exempt parking requirements for structures built before 1955
    - Reduce parking for all residential buildings in all Traditional districts by 25% (not just 6+ unit buildings in T1-T2), and allow for on-street parking to count towards the min. requirement in all T districts (not just T3-T4)
  - Sonja explained that these changes mostly come into play when ownership of a property comes into play. For example, if a property is zoned to be a restaurant or small office, the current zoning code requires one parking space per 400 sq ft. Current, a bar/assembly/reception hall requires one parking space per 150 sq ft, so an
existing property to could be converted to a more intense use, like a bar, without being required to provide additional parking.

Denise continued:
- Additionally, p 21 of the report, RM Residential Multifamily Study, lists some possible ideas for changes to the RM zoning code including:
  - Reducing minimum lot area per unit by 200-300 s.f. per unit
  - Eliminating the 35% lot coverage maximum in RT and RM districts
  - Adding Traditional Neighborhood district design standards to 3+ unit buildings in RM2 (RM2 is the most commonly-occurring RM district in the city)
- As the RM section of the report is handled by a different staff member (Bill Dermody), we do not know if Tony will be able to discuss these ideas as well.
- The intent with this meeting to find out where in the process these possible proposals are, what sort of community outreach efforts will be made, and what is the timeline for these ideas, in addition to allowing the neighborhood to provide initial feedback to the city staff.
- The City’s report will be published on the ZLU webpage this weekend. The meeting is already on the Calendar on the website. The agenda will be posted soon and notice of the meeting will be sent to the neighborhood via a news item on the home page, Facebook, and in an email (in coordination with the Communications committee)
- ZLU meeting on Dec. 3 at 7pm at Linwood to discuss proposed amendments to the parking code with Tony Johnson

- Neighborhood Comp Plan Committee
  - Still looking for committee members
  - Exploring whether the committee can complete previous timeline that was established

- House Tour
  - Three houses committed to participate on the tour—we need 10-13 houses
  - Co-chair is Brian Tinjo from ReMax and a volunteer chair Kerri
  - Volunteers knocking on doors looking for volunteers
  - Encouraged board members to also solicit volunteers to donate their homes
  - Commitment is 11-6pm on Sept. 13th to have home open to the house. Every volunteer home will have professional photos and a history will be completed on each home.

6. Treasurer’s Report
   - 2020 Budget Overview
     - Abhi shared the November financials
     - Discussed working with outside accountant in developing an “accounting dashboard” for the board to easily read on a monthly basis instead of reading complicated financial reports

7. Executive Director’s report
   - Monica Haas: Welcome to new board members
   - Requested volunteers to help clear out SHA storage locker. There are many documents in the locker and need help from multiple volunteers to go through storage locker. Five SHA board members volunteered to clean out storage locker.

8. President’s Report
   - Peter Rhodes: Extends welcome to new board members
• Looking forward to working with the board and learning from the community and other board members
• Outlined upcoming events
• Proposed having board retreat in 2020 to discuss goals and budget for 2020 and tech training regarding Asana, Facebook and Squarespace.
  o Proposed February 1, 2020—will finalize date and communicate with board
• Committee assignments—Peter will make committee assignments by next week

**Upcoming Events**

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<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>November 20</td>
<td>7pm – 8:30pm</td>
<td>Renter’s Forum</td>
<td>Linwood Rec Center</td>
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<tr>
<td>November 23</td>
<td>10am – 12:00pm</td>
<td>Storage Locker Cleanout</td>
<td>670 Pelham Blvd.</td>
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<tr>
<td>December 3</td>
<td>7pm – 8:30pm</td>
<td>Crime Prevention Meeting</td>
<td>Linwood Rec Center</td>
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<tr>
<td>December 5</td>
<td>7pm – 8:30pm</td>
<td>Executive Committee Meeting</td>
<td>Linwood Rec Center</td>
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<tr>
<td>January 12</td>
<td>4pm – 7:00pm</td>
<td>Board Holiday Party</td>
<td>780 Summit Ave.</td>
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