AGENDA

1. **Additions to the Agenda**

2. **Approval of the Past Minutes**
   - Approval of the Past Minutes was moved by Mark Lindley, seconded by Jason Betchkal, and approved by a verbal majority

3. **Public Comment**

4. **Ramsey County Commissioner, Toni Carter**
   - Toni Carter represents Summit Hill on the Ramsey County Board of Commissioners
   - Introduced herself to SHA Board and announced she was recently elected as chair of the County Brd. of Commissioners
   - Overview of Board activities
     - Approved a budget increase by 5% for 2020 and 2.9% for 2021 which lead to an increase in property taxes, but also decreased certain activities to remain in budget
     - Board determined to decommission a Ramsey County golf course and have hopes of keeping the golf course within the community
     - Encouraged SHA to reach out to her and express opinions
     - Discussed Board’s upcoming vote regarding refugee resettlement
     - Covered the importance of participating in the US Census for county funding and looking for volunteers to participate in census count
     - Best way to contact Toni is to call her office or send her an email. Her contact information is online

5. **Peter Kenefick, Grand Old Day Chair for GABA**
   - Peter did not join our meeting, skipped this topic

6. **Neighborhood Comp Plan Update**
   - Current Neighborhood Comp Plan (2006) is the only one among the St. Paul district councils that was drafted with a consultant.
   - The current work on the Neighborhood Comp Plan is the first update to the 2006 edition.
   - Peggy Reichert was a member of the planning committee until leaving the SHA board.
   - The scope of the Comp Plan is focused on Grand Avenue.
   - When the Comp Plan was put out to bid, consultants’ bids to revise/re-draft the comp plan varied from $25,000 - $30,000. The amount in the budget is approximately $6500.
   - Those on the Neighborhood Comp Plan and Zoning & Land Use Committees will receive a poll to schedule a discussion to form a plan of action to pursue the comp plan.

7. **Committee Reports**
   - Development Committee—Katie Bergstrom
     - Letters for SHA Annual Appeal were sent in December
     - To date collected $4,200; this total did not include some online donations
• This amount is a little short of our budgeted goal, but does not put us in a bad position
  • Committee is going to send out thank yous to 2019 donors

- Environment Committee—Karrie Knutson
  • Committee had first meeting on 1/9/20
  • Went over 2020 planning in applying for various grants for project funding
  • Getting going planning for 2020 plant sale by contacting green house for plant sale orders

- Pedestrian Safety/Traffic Calming Committee—Bridget Allan Ales
  • Committee participated in Grand Meander and handed out reflective strips
  • Working to collect grant money regarding hyperbolic mirrors

- Communications & Outreach Committee—Mark Lindley
  • December 2019 newsletter got out
  • Sunday on Summit weekly electronic newsletters have been sent out on a regular basis keeping the community engaged and informed
  • Want to work on a communications plan for 2020 regarding newsletter and communications planning

- Zoning and Land Use Committee
  • ZLU met on Nov. 26 to review two variance requests from Bey Ryalls, the owner of 1132 Grand Ave. (1) A variance to allow 100% of the basement to be used for residential space and (2) a variance for the one new parking space such a change would require. Ben Ryalls, the applicant, attended the meeting and answered questions asked by the committee members. After an earnest discussion, the Committee voted to support the applications. The follow up ZLU meeting regarding proposed parking zoning changes will likely be around Jan. 2

  • ZLU met on December 3 to hear a presentation from Tony Johnson, Senior City Planner, regarding the work he is doing on some potential changes to the parking code. The meeting was attended by several members of the neighborhood; Emma Siegworth, City Planner and liaison to District 16; Monica Haas; and the entire ZLU Committee. Neighborhood attendees included past a SHA president who was working on balancing competing parking concerns in Summit Hill, a business owner/developer in St Paul, landlords, and several Summit Hill residents from multi-family and single-family households. It was a good sample of different stakeholders in the neighborhood. There was a robust discussion, and not enough time to develop recommendations.

  • The consensus of those at the meeting is that the City’s idea of eliminating all parking requirements would be a one-size-fits-none proposal, and one that would hurt neighborhoods and areas of the city where there have been persistent and robust concerns and conflict surrounding parking; planning should help guide development; and parking is a persistent and consistent point of contention and should be included in planning considerations.

  • There was a lot of interest, discussion, and a lot of questions in Tony’s proposed ideas surrounding a more targeted approach to zoning code revisions; though there was not enough time at our meeting to flesh-out which of the various ideas/proposals we might recommend for or against.

  • The Committee will meet again on January 14 to again discuss the potential changes with the goal of drafting a formal recommendation to the City. Because such a
recommendation would need approval by the full Board and since this is a very complex discussion, ALL BOARD MEMBERS ARE STRONGLY ENCOURAGES TO ATTEND THE JAN. 14 ZLU MEETING.

- Neighborhood Comp Plan Committee
- House Tour—Holly Geck  
  o Have 7 confirmed houses, but looking for a large historic mansion  
  o Need 4-6 more houses for the tour to be complete  
  o Still looking for a $10,000 sponsor, but we have a lead out on Remax but haven’t heard confirmation
- Policy and Procedure  
  o Katie submitted a motion to form a temporary committee to draft revised policies and Rachael Spiegel will be chair of the committee  
  o Motion was seconded and motion passed  
  o Committee members are:
    - Mike King  
    - Simon Taghioff  
    - Mark Lindley  
    - Katie Bergstrom  
    - Rachael Spiegel (Chair)

8. **Treasurer’s Report**—Abhi Andley
   - SHA is on budget for 2019 year-end closeout
   - 2020 Budget Overview  
     o Requested board to review 2020 budget and we will use the Board retreat to discuss making any changes to the 2020 budget  
     o Goal will be to vote on the 2020 budget at the February meeting
   - Update on payroll issues  
     o 2016 Payroll correction with IRS was closed out without any additional fees  
     o 2015 Payroll correction is still outstanding, but not concerned about being assessed any excessive fees

9. **Executive Director’s report**
   - Rebecca Necker will be holding a town hall for SHA on March 26th 6:30pm – 8pm
   - SHA will host the meeting, but her office will run the meeting
   - SHA holiday party 1/12/20 Katie Bergstrom is hosting

10. **President’s Report**
   - One open position on the board and announced board election by giving 30 days notice, will vote on board position at February meeting
   - SHA Board Retreat Feb. 1  
     o Retreat will be at the Palace Rec Center  
     o Work on 2020 Budget  
     o Map out 2020 activities calendar  
     o Presentation regarding technology training to maximize document storage and board communication  
     o Want to figure out ways to communicate the good work that SHA is completing with the greater community
   - St. Paul Neighborhood Network reached out to the board to talk about the work that SHA is doing as a neighborhood council and we will respond to their connection
• New neighborhood business association is forming, and we asked them to come and present to a SHA board meeting in February

11. Closed Executive Session
• The board met in a closed executive session to discuss HR summaries for 2019

Board members: please call the SHA Office if you are unable to attend. 
All times listed are tentative and subject to change.

Upcoming Events

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 12</td>
<td>4pm-7:00pm</td>
<td>Board Holiday Party</td>
<td>780 Summit Ave.</td>
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<tr>
<td>February 1</td>
<td>9-1 p.m.</td>
<td>Board Retreat</td>
<td>Palace Comm. Ctr.</td>
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