The Reading Center Training Institute Refund Policy

The training courses offered by The Reading Center are highly sought after and fill quickly. A training of this magnitude should be made with a strong commitment to attend and complete the course. Due to the time commitment required of trainees it is difficult to fill an unexpected opening as we approach the beginning of class. It is for this reason, that we have this withdrawal policy.

1. Withdrawal before two month prior to class beginning, we will refund 50% of tuition.
2. Withdrawal between two months and 30 days prior to class beginning: 25% of tuition refunded.
3. Withdrawal with less than 30 days to class beginning: no refund.
4. When refunding deposits or class tuition payments made with a credit card or through Pay Pal, refund will be subject to a 3% credit card processing fee in the refund.