Creating a New Account

The Sewall Foundation has transitioned to a new online application and reporting portal. The following are step-by-step instructions to create a new account.

All applicants need to create a username and password to access the application, regardless of whether you have applied previously. You may sign in at any point after that to continue to work on an application in progress before the deadline.

- Click the application link on the program page of our website for which you are applying.

- You should see this Sign In box on the right-hand side of your browser window:

  ![Sign In Box](image)

- Enter your email address:

  ![Create an Account](image)

  Click either of these links to create an account.

  Enter your email address here, and click Send Email.
You should now see the following message:

Create an account.

An email was sent to (Your email appears here). Click the link in the email to finish setting up your account. If you haven't received the email, you can resend it.

Already have an account? Sign In.

Check the email you used above for a message with the subject line “You’re invited to Submit Grant Details”.

Activate Your Sewall Foundation Online Portal Account

You have requested to create an account in the Sewall Foundation Online Portal.

Use the link below to activate your account and sign in. If you have not activated your account, this invitation will expire in 30 days.

Your username is: (Your email appears here)

You may copy/paste this link into your browser:

https://sewallfoundation-portal.givingdata.com/campaign/h/HealthyPeopleHealthyPlaces?panelMode=activateAccount&token=ClDJ8AapTuM3yxtPq%
2FQjTQD3WMcMmz3s3WYtM4hr6U1FL72D2k9hfl8m%3BqK5D6VK%2B1KHPGuhRcNJtM7qg!%
2F9MMXwiGe/V5a314yNnmyvOl6F6R3Ct2Eu66Pvb6Qs2JlgGM2oM6bqwXzKn%zd%
2BK69W3TLtDA/HRC8mMnuo5%2BVYmoqiquD5xrdk8ysztPlaq3c3%2BqeY%2BGDyueYJ4e0H6%
2FX7L7%2FN3rWheboSCOV1kQnK9Xy%2EpQ2gaVq69ug%3D3D&appId=d4953c51-42c2-
4301-b080-dc8e730c3be4&email=laura_mass12%40yahoo.com

Click this button or copy/paste the link from your email inbox to your browser window.
You will then be taken to a screen in your browser window and prompted to Activate your Account:

- Complete the form and choose a password.
- You will then be prompted to Sign In with your new credentials.
- You should see the following display (or one similar depending on the grant program for which you are applying):

**Healthy People Healthy Places**

Thank you for your interest in applying for a Healthy People Healthy Places grant.

Please review the 2022 Healthy People Healthy Places Grants page of our website prior applying for review considerations, and filling out the application.

Clicking the link below will begin your application. As we are using a new application portal, you will need to click the “Add a new or collaborative’s name to get started.”

Healthy People Healthy Places Grant Applications

[Start a new Healthy People Healthy Places Grant Application]

You have not started any Healthy People Healthy Places Grant Applications.
You will be prompted to select the organization for which you are applying for grant funds. If your organization is registered as a 501c3 organization, please use the U.S. Tax ID number or Organization Legal Name to find the organization in the IRS database.

If you are applying as an entity that does not have 501c3 status, or select the option of “Entering an Organization Name” and type the name of your organization or collaborative in the line provided. Please not use your fiscal sponsor’s name.

To sign in to a saved application, simply navigate to the portal website (https://sewallfoundation-portal.givingdata.com/login) and sign in with your username and password.

If you forget your password, you can use the “Forgot your password?” link and you will be emailed a link to reset it.

If you have any problems or questions, do not hesitate to contact Laura Dover at ldover@sewallfoundation.org for assistance.