**Multiple positions available in Anchorage, Fairbanks, Kenai, and Mat-Su**

**Access Alaska is seeking Direct Care Providers**

$50.00 Bonus at Hire

We strongly encourage persons who experience a disability to apply!

**Mission Statement**

Encourages and promotes the total integration of people who experience a disability and senior Alaska to live independently in the community of their choice.

**Values**

Consumer Control, Integrity, Excellence, Choice, Integration, Advocacy, Empowerment, Dignity, Community-Based, Diversity, Safety

***Mandatory COVID Mitigation Protocol***

**For the safety of our Employees, Consumers and Visitors**

Wear face covering, Complete COVID-19 Questionnaire, Wash hands upon entering the Consumers home, check in with front desk, Wash Hands. No temperature, no symptoms, and clean hands proceed to go to work.

**Summary-Objective:** The Direct Service Provider (DSP) provides for the basic care of the individual who experiences a disability. This involves the areas of activities of daily living (ADL’s) and individual activities of daily living (I ADL as directed by State and Federal regulation. DSPs are also responsible for submission of State required documents.

**Essential Function:** Develop and maintain a positive and effective relationship with service recipients, family members, administration, and other service providers. Perform or assist service recipient in basic household duties as designated (meal preparation, housekeeping, shopping etc.). Maintain Records and complete paperwork as required by Access Alaska Inc., and the Division of Senior and Disability Services. Submit Consumer Timesheets on-time, correct and signed by the Consumer. Adhere to the service recipient’s Service Level Authorization and Plan of Care, as approved by the Division of Senior and Disability Services. Maintain a safe environment for the service recipient; prevent harm to the service recipient, self, and others. Report any safety concerns to management in a timely manner. Maintain current certifications in accordance with State of Alaska and Federal regulations. Maintain communication with CDPCS office staff regarding any changes.

**Education and Training:** Must be 18 yrs. of age or older, have a high school diploma or General Educational Development (GED), First Aid and CPR Certification, be able to pass a State and Federal fingerprint-name based background check.

**Skills:** Experience working with individuals who experience disabilities, experience working with the elderly, ability to master Electronic Visit Verification.
**Equipment Use:** Computers, Internet, Mobile Phones, support us of mobility devices (example: Power chairs), household appliances, and basic housekeeping equipment, other equipment as utilized by the service recipient (Hoyer lift).

**Working Conditions:** In consumer’s home, conditions vary by home and consumer. Flexible work schedules to meet consumers needs, ability to lift 50lbs or more.

**Expectations:** Maintain Confidentiality protect Health Insurance Portability and Accountability (HIPAA) information, professionalism, a strong work ethic, boundaries, Access Alaska Inc. Mission, Vision and Values, and customer focused service.

**Work Authorizations:** State of Alaska Fingerprint and name base check, current and valid Adult hands-on CPR-FA certification, Medicaid approval

**Hourly Rate:** $16:00 plus $2:00 hazard pay while pandemic is still active.

**Part Time Non-Exempt**

To Apply: Please submit your resume and cover letter to ttaylor@accessalaska.org.

Position is open until Filled.

Access Alaska, Inc. is an equal opportunity employer. Access Alaska, Inc. makes every effort to ensure that in every phase of its recruitment and selection processes equal employment opportunity is provided to all individuals regardless of race, color, genetics, sex, gender identity or expression, sexual orientation, age, religion, marital status, change in marital status, pregnancy, parenthood, disability, national origin or citizenship, or veteran's status. Access Alaska, Inc. is an at-will employer.