Preschool & Kindergarten
Application Packet

Admission Timeline for Fall 2020

October 2019: School tours begin
November 22: Application forms are available for 2020-21
December: We begin accepting applications for 2020-21
Sat., January 11, 2020: Family Open House, 10am-noon
January 31: “Priority” application deadline for 2020-21; Applications received after this date are reviewed on a space-available basis
February: Applicant visits and parent interviews take place (preschool through grade 8)
Fri., February 14: Financial aid applications due (Kindergarten and up only)
Fri., March 6: Admission Decisions Day
March 25: Enrollment contracts due from newly accepted families

Applying to Friends School of Portland

- Fill out an inquiry form online at friendsschoolportland.org
- Attend an informational tour (parents only) or Family Open House
- Submit the application forms (see below)
- After the application is reviewed by our Admissions Team, you will be contacted to schedule a student visit and parent interview

Application Checklist

- Application form
- $40 application fee (cash or check only)
- Preschool readiness questionnaire (completed by the parent); preschool applicants only
- Preschool teacher reference (required if the child has been attending preschool or daycare)

Questions?
Call (207) 781-6321 or email admissions@friendsschoolportland.org.
Application for Admission

**APPLICANT INFORMATION**

Today’s Date _______________________

Student Name (Legal) ____________________________________________________________ Preferred Name ____________________________ (if different)

First Middle Last

Applying for admission to: Preschool Kindergarten Grade: 1 2 3 4 5 6 7 8 Beginning (month, year): ______________________

Preschool applicants--please indicate desired schedule: ____ Mon - Fri *Full Day* ____ Mon - Fri *Mornings (8:15am-Noon)*

____ Mon, Wed, & Fri *Full Day* ____ Mon, Wed, & Fri *Mornings* ____ Tues & Thu *Full Day* ____ Tues & Thu *Mornings*

Date of Birth ______________________ Age________ Current School/Grade______________________________________________

Are you affiliated with the Religious Society of Friends (Quakers) in any way? Please explain. 

Admission decisions are made independently of financial aid considerations. Would you like to receive information on financial aid?  ____ Yes  ____ No  (not available for preschool students)

**PARENT/GUARDIAN INFORMATION**

Name________________________________________________________ Name________________________________________________________

Relation to Applicant________________________________________ Relation to Applicant________________________________________

Address____________________________________________________ Address (if different)___________________________________________

______________________________________________________________

Home Phone_________________________________________________ Home Phone (if different)________________________________________

Cell Phone___________________________________________________ Cell Phone_____________________________________________________

Work Phone_________________________________________________ Work Phone___________________________________________________

Occupation & Employer________________________________________ Occupation & Employer________________________________________

Email_______________________________________________________ Email________________________________________________________

**FAMILY INFORMATION**

Who is/are the applicant’s legal guardian(s)? __________________________

Sibling’s Name: ____________________________________________ Date of Birth: __________________

Sibling’s Name: ____________________________________________ Date of Birth: __________________

* OVER *
WHY FRIENDS SCHOOL OF PORTLAND?

What interests you about Friends School of Portland? Why do you believe FSP would be a good match for your child?

Please describe the environment in which you believe your child would thrive. What are the challenges in your child’s current school situation that might be causing you to seek a change?

What are your goals for your child’s education?

ADDITIONAL INFORMATION

Please briefly describe your child’s temperament, style of peer interaction, and any other aspects of their intellectual and social development that would help us learn more about your child.

Please describe any strengths, challenges, or special circumstances we should be aware of when considering your child’s application to our program. Please provide any additional information or comments that would be important for us to know.

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I (We) understand that the information contained in this application and all accompanying forms is confidential and shall not be disclosed to anyone, including the applicant’s family.

I (We) declare that the information reported on this form, to the best of our knowledge and belief, is true, correct and complete.

Signature of Parent/Guardian

Date: ________________________________

Signature of Parent/Guardian

Date: ________________________________

Send to: Friends School of Portland, 11 U.S. Route One, Cumberland Foreside, ME 04110 // Or admissions@friendsschoolportland.org
Preschool Readiness Questionnaire
To be filled out by parents of applicants to preschool only.

Child’s Name ___________________________ Date of birth________________

Please answer the questions below as objectively as possible, based on your child’s current level of development. This information will help us determine if your child is ready to benefit from our program. We understand that your child will continue to grow between now and the beginning of school.

How is your child progressing with toilet training?

___ not yet  ___ beginning  ___ fully trained (including naps)

How does your child use language to communicate?

___ gestures and single words  ___ phrases and simple sentences  ___ full sentences/ stories

Does your child understand and follow directions? Please give an example.

Please check the things your child is doing independently or with help.

Cleaning up toys: ___ independently  ___ with help

Drinking from an open cup: ___ independently  ___ with help

Dressing: ___ independently  ___ with help

Other:

**OVER**
Please describe your child’s social experiences if not in school. How and when does s/he/they interact with other children?

What experience does your child have with separating from you?

Does your child nap? If so, please describe your child’s nap routine.
Preschool Teacher Reference

Student’s Name________________________________________ Date of Birth________________

Confidentiality Statement: I understand that all information furnished on this reference will be held in confidence by Friends School of Portland and will not be made available to the applicant’s family.

Parent Signature________________________________________ Date____________________

Dear Teacher: Your thoughtful comments will help us determine whether Friends School of Portland is an appropriate learning environment for this child. Your complete candor will be appreciated. We ask that you respond as soon as possible, as the student’s application cannot be processed until we have this document.

In what capacity have you worked with this child? How long have you known him/her?

What are your impressions of the child? Please describe the child’s abilities and needs, as you see them, with regard to cognitive, emotional, social, and physical development.

How does the applicant get along with other children? How does the child get along with adults?

Is this child at ease in a group? Does she/he prefer free play or structured activities? Is her/his impulse control age-appropriate?

*OVER*
What are the personal strengths and needs of the applicant? Please comment on any special interests or abilities.

Please comment on this child’s ability to meet the expectations of your school. Have you adjusted your program to accommodate the needs or abilities of this child?

What advice would you offer to someone working with this child?

To your knowledge, is the parents’ perception of the child compatible with your understanding of the child? How do the parents/guardians participate in the school community?
Independent Toileting Requirement for Preschool and Kindergarten

Independent toileting is a requirement for children entering preschool and Kindergarten at Friends School of Portland.

Many people think their children are toilet trained if the child lets them know of the need to use the bathroom, but if the adult must do any of the following tasks, either physically or through verbal coaching, the child is not independently toileting.

While we know that not all children of preschool age are developmentally ready for these skills, the reality of staffing and class numbers means that teachers cannot be available to frequently help with toileting. We also believe that independent toileting is indicative of an overall developmental level that suggests a child will thrive in our preschool program.

We expect a child to have the following skills firmly established during the summer prior to beginning preschool and Kindergarten:

- Know how to use a real toilet, not just a potty chair
- Be comfortable toileting in locations other than home
- Be able to remove any necessary clothing and re-clothe themselves with minimal teacher assistance
- Be able to use the toilet when asked to do so as part of the daily routine, such as before naps or outings
- Successfully direct bowel movements and urine into the toilet
- Clean themselves after urinating or having a bowel movement, including putting used toilet paper into the toilet
- Flush the toilet

Of course, some accidents are to be expected, and teachers will certainly assist children during an initial adjustment period to become familiar with the school routines and facilities. If a child continues to have difficulty staying dry or competently using the toilet after this time, the school may ask that he or she discontinue school attendance until the skill is firmly in place.