

Misfer Almaymouni

PMP® Certified, PRINCE2 Practitioner® Certified

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Results-focused with extensive experience in project management, process improvement, and change management. Highly capable of leading all phases of projects from inception to implementation. Passionate about coaching and mentoring staff.

Education

Masters in Technology Management

University of St. Thomas, MN
Graduated: Jan 2018

Masters of Health Administration

WASHU, MO
Graduated: May 2008

Bachelor in Computer Engineering

KFUPM, Saudi Arabia
Graduated: Nov 1998

Professional Experience

Independent Consultant Multiple Clients

4/2015 - 7/2016

Business Development Consultant, Queblo.com, St.Paul, MN

Research and preparation of investors/angel investors pitch presentation.

3 Months

Project Management Consultant, King Saud University, Riyadh

Assessment of PMO practices to insure successful execution of KSU's strategic plan (KSU2030)

4 Months

Business Development Consultant, Shift Marketing, Riyadh

Acquiring new Brand Management System franchise.

8 Months (ongoing)

Self Development:

Certification: PMP® PMI #1926161 Earned on: 4/22/2016 • Prince2 Practitioner® AXELOS #3403930 Earned on: 9/21/2016

Learning: Tableau • R & R Studio • Python • Swift • AngularJS • Ionic • FireBase • Node.js • Bower • SASS • Compass • Susy • meteor

Al Safi Dairy Co.

5 years: 6/2009 - 8/2014

The largest integrated dairy farm in the world and the second largest in-terms of production.

The company approached me mainly to lead an organization-wide process mapping initiative.

Performance Development Manager

Coached and empowered four managers to lead their teams effectively. Departments managed were: Project Management Office (5 staff), Quality Management (8 staff), and Human Resources Development (4 staff). We successfully achieved the following:

PMO: Reengineering office to shift focus from execution-only to planning and engagement of project stack holders. Major projects managed by the office were building new Milking Unit (\$13.3M) to increase milk production by 7%, Installation of TMR Feeding System (\$4.8M) to increase milk yield per cow by 1.5%, expansion of Sewage Treatment Plant (\$4.2M) to increase capacity by 15%, expansion of Flaking Plant (\$2.4M) to cover 50% of farm needs, building new Housing Project (\$1.2M) to increase employee satisfaction, and build Compost Factory (\$0.9M) to generate new income via backward integration.

Quality Management: Successfully completed a **Process Mapping Project**, an organization wide process improvement initiative to document procedures into processes instead of isolated functions. Successfully acquired QMS ISO-9001, and EMS ISO-14000 certificates.

Human Resources Development: Build and trained the team. We developed a competency dictionary (behavioral and functional), career paths, performance management system linked to rewards, succession plans for 25 key positions, and training calendar.

Information Technology: Led planning and support for infrastructure, services, and applications (SAP and DairyComp). Managed outsourced IT services. Managed fiber-optics infrastructure project to cover key facilities at Al Safi Farm.

King Fahad Medical City

5 years: 5/2004 - 5/2009

The largest medical complex in the Middle East with a capacity of 1,200 beds. Joining KFMC one year before inauguration gave me exposure on how to establish and integrate IT systems.

Head of Project Management Office

5/2007 - 5/2009

In addition to **establishing PMO for the organization**, my direct contribution was to **facilitate initiation and planning workshops**. In some cases, I **coached** project owner/sponsor on how to successfully manage the execution and engage stakeholders. Major projects were: new Nursing College, expansion of Surgical Neonatal ICU, new Sleep Disorders Program, plan for Accreditation by CBAHI, developing new proposal for Unified National Medical Record for Ministry of Health, developing new proposal for National Adolescent Center, introducing new Diagnostic Classification System, and Clinical Skills Lab. In mid 2008, The office shifted focus to multi-disciplinary clinical programs. Major programs were: Cochlear Implant Program, Autism Diagnostic Clinic, Cerebral Palsy Clinic.

HIS Project Manager

5/2005 - 5/2007

My role as the project manager for HIS (ERP) was to lead and manage 19 direct KFMC staff and coordinate with multiple vendors. Modules covered were: Laboratory, Radiology/Imaging, Pharmacy, Finance (GL only), Material/Logistics, In-patient, OR, ER, Food & Nutrition, and Social Services.

Internet Services Head

5/2004 - 4/2005

Managed team of six employees to develop web-based solutions for KFMC and integrating information systems. In addition to that, I focused on coaching and mentoring web developers to manage their initiatives successfully.

Saudi Telecom Company (SaudiNet)

4 years: 3/2000 - 3/2004

Web Developer

I designed, developed, and maintained company website and internal staff portal. In 2002, the company started offering web hosting service as an add-on service to dial-up/DSL accounts. I managed the service: service-desk, backups, server upgrade.

Professional Skills

Project Management
Process Improvement
Coaching

Data Analytics & Visualization (Tableau, R)
Data Management (Big Data, Integration)
Web Development (PHP, Python, Java)

Additional Experience

- **Speaker at the Balanced-Scorecard 2011 Conference** in Riyadh:
“The Corporate Scorecard And Performance-Based Appraisal System.”
- **Project Management Consultant** : Saudi Credit Bank (March 2007 - Sep 2007)
- **Project Management Consultant** : Information Technology Committee : WAMY (Feb 2006 - Aug 2006)
- **Web Technologies Consultant** : Student Club : Ministry of Education (June 2004 - Oct 2004)
- Conducted 350+ Training Hours in **Project Management (Instructor)**
- Practiced 40+ hours in **Co-Active Coaching (Life Coach)**

Methodologies

Scrum, Lean, Six Sigma, PMI,
PRINCE2, HL7 (FHIR), Process
Mapping, Co-Active Life-Coaching

Tools

Tableau, R Studio, MySql, Node.js, Angular, React,
FireBase, SCSS, jQuery, RESTful, Apache, Office Suite,
MS-Project, Visio, Photoshop, Illustrator, In-Design