Board of Directors Meeting - In Person- Weitz Co
Thursday, March 15, 2018 at 8:00 A.M.

I. Welcome & Introductions  Pete Bozetarnik
II. Minutes of the Board Meeting of February 22, 2018  Rick Stone
III. Chairman’s Report  Pete Bozetarnik
IV. Committee Reports
   A. Finance  Mark Veil
   B. Development  Dena Kennedy
   C. Brand  Claudia Kirk Barto
   D. Education  Dr. David Christiansen
   E. Board Development  Pete Bozetarnik
      VI  Stuart Klein
      VII  Carla Thrower
   F. Governance  John McGowan
   G. Audit Committee  Gary Hennings
   H. President’s Report  Claudia Kirk Barto
V. Old/New Business  Pete Bozetarnik
   a) NPF Unmet standards-Employee Manual
   b) JA Academy- Atlanta
VI. Adjourn

“Our mission is to prepare and inspire young people to succeed in a global economy through classroom programs and simulations that focus on work readiness, entrepreneurship, and financial literacy.”
I. Welcome

Pete Bozetarnik called the meeting to order at 8:08 a.m. Claudia took role and indicated that we had a quorum.

II. Minutes of the Board Meeting of January 18, 2018

Pete Bozetarnik asked for a motion to approve the minutes of January 18, 2018. Motion was made by Dr. Mary Ann DuPont, seconded by Gary Hennings. All in favor, none opposed. January 18, 2018 minutes were unanimously approved.

III. Committee Reports

A. Education

Dr. David Christiansen

Dr. Christiansen thanked the board members who helped the community after the tragic events relating to the school shooting at Stoneman Douglas High school. Dr. Christiansen stated the following: What we have been dealing with is how to help our students focus on constructive social
activism. There are some protest walk out type of activism that can occur, we are dealing with that as best as we can. We would like to honor what the students want to do while still trying to cooperate with the school administrators in an effort to keep everybody safe. We had a board meeting last night and school safety is very much up front and center with our community in light of this tragedy. We are looking for ways to improve school safety. We had about 54 people speak to us last night letting us know how they think that we can improve school safety. This has been quite a year, Dr. Avossa made an announcement that he will be transitioning into the private sector by this summer. The school board has decided to move pretty quickly in finding a replacement, they announced last night that they have the final four who are internal. The candidates will go through an interviewing process that will go over the course of the next two weeks. They will be selecting a superintendent probably by March 7th at the board meeting, which will be public so anyone can attend.

Dr. Christiansen stated that in regards to our Education committee report, we have started the structure of how this Education committee is going to work. I would like to reach out to any board member that have previously participated in the Education committee before we are going to set up quarterly dates to look at where we are programmatically at where we’re currently and where the areas of improvement are. We are also going to involve stake holders on the ground and try to get principals, teachers and maybe even student representation on that Education committee. We are looking to grow our programs around our system and also looking at the fidelity of implementation of what we have now and how committee the leadership at our schools are. We would also like to focus on how schools can support JA’s work as far as volunteers. We will set analytics to evaluate how well the programs are going across the sites that are active.

Rachel Ramos stated this Saturday is our Spring JA Pivot at Keiser University flagship campus. We have six company programs attending. Students in the entrepreneurship classes at Keiser will also be attending and supporting the high school students in their breakout sessions. Recruitment is in full swing for our spring break camp. This time around, we are doing spring break camp at Lake Worth in partnership with the CRA for middle school students, and then again in Riviera Beach with elementary students through JA Biztown. High school and middle school through JA Sparks. We are really excited about continuing the initiative. We feel that it has been both challenging and rewarding. If anyone wants to attend and speak to the middle school students or high school students, then we have plenty of room for a 45 minute presentation. Thank you to everyone who participated in our winter break camp.
B. Finance

Financial Statements:

**Balance Sheet:** End of January 31st – Total assets; $190,000: Accounts receivables; $101,000 which is primarily the Farris Foundation for $100,000. Cash is $81,000 vs Budgeted Cash $322,000, so we are off about $240,000. This is primarily due to the fact that we budgeted a large contribution from the O'Keeffe foundation in the amount of $250,000 that hasn't come through yet. Total Liabilities; $14,000.

**Profit & Loss:** Revenues to date for the 7 months ended January 31, 2018, totaled $379,000 versus budget of $668,000. Resulting in a $289,000 short fall. Foundations is $205,000 under budget. Net events are $54,000 under budget. The combination of those foundation and net event numbers equals the $250,000 O'Keeffe gift that we are still waiting to receive. Revenue is under budget by $18,000 on Grant income but that is Prime Time money that we just billed for. Budgeted Expenses; 568,000 versus Actual of $559,000. So we are to the good of $8,000. YTD we budgeted an income of $100,000 loss of $180,000 where a majority of that is the O'Keeffe gift.

Discussion ensued; Pete Bozetarnik advised that we are mainly waiting for a convenient time to have a check presentation regarding O'Keeffe gift. Claudia stated that she and Clare O'Keeffe will be having lunch on the following Wednesday. Pete stated that overall, pending the $250,000 from O'Keeffe, we are 5% below on a $600,000 annual budget which isn't bad. Pete stated that we are having a fairly decent revenue year thanks to the Education and program committee who produced new revenues sources of income from the Farris Foundation and the CRA.

Pete Bozetarnik asked for a Motion to approve the January financials. Motion was made by Dena Kennedy, seconded by Mike Percy, all in favor, none opposed. The January financials passed unanimously.

C. Development

**JA Gala:** We had a great turn out approximately 225 were in attendance, thanks to the committee for rallying in the last days before the Gala. There has been feedback. We want to hear both positive and negative feedbacks that we can improve in the future. Everyone really enjoyed Macailah who performed at the Gala. Judy Mitchell did a great job.

**Caribbean wind:** Claudia stated that we are having some challenges with the event location. Therefore, the dates are still tentative.
**M.A.D. Science:** March 8th is the M.A.D. science reception is at 6pm at Scripps this year. If anyone wants to buy an ad in the program to honor those students than that will be great.

Discussion ensued; Pete Bozetarnik advised that the revised forecast of $73,000 for the gala has a potential net income of $76,000. We may have an additional $5,000 in the mail. Pete reminded that the $25,000 of the O’Keeffe gift was matching money. Therefore, the gala may make $60,000 to $65,000 in revenue. Pete added that the video that inducted Judy Mitchel exceptional and will be hard to top for next year.

Claudia stated that Rachel has been working hard on the grants. There are about $250,000 of grants out there ranging from $5,000 to $25,000. We have to do the re-submission for the PrimeTime which is due mid-march. I attended nonprofit first chamber and the main topic was development. The easiest way to keep receiving funds is by thanking and stewarding our donors. A great idea to thank the people who support us would be to bring note cards to the next in person meeting and have everyone send note.

D. Brand

As a reminder, JA USA has done a really amazing job with the materials and the brand. We now have the opportunity to personalize a lot of the things that they put together. We have updated all of those materials so we will bring them to the next in person meeting. We will be emailing out the annual report as it is usually requested by our funders.

*Rachel stated* that our two interns from Inlet Grove will be returning to our office during spring break to complete the website. There’s an updated board portal that is going to be useful for interaction amongst the group. Marketing materials will be available for download. There are video links to JA USA we are trying to strategically launch right before the new school year. We are also working with Sam Edwards, a JA Alum. He is a multimedia marketing guru. He is taking a look at our google ad words accounts and the traffic that we currently have to figure out how to help us utilize our grant to gain more traction through our website.

Claudia asked to see if anyone wanted to be a part of a marketing group. Claudia advised that she has a lunch meeting today with Bernadette from Channel 5. Claudia stated that while we do a pretty good job with social media, we have not expanded on news and print media. Claudia asked if anyone to share that resources related to new and print media that would be wonderful.

E. Board Development

Claudia Kirk Barto
I met Andy Arnold at Palm Beach Investment Research group through Rick Stone. He had been involved with JA many years ago. He was involved with AOL and now he is down here is Palm Beach dabbling in investments. He wants to get into the classroom and volunteer before he jumps on the board.

Michael Becker and I went to lunch with Stuart Klein last Friday and he is very interested in becoming a member. He is going to submit his board application soon. He is an attorney.

*Michael Becker added* that Mr. Klein works in both the trust and the estate and real-estate world and has been in Florida for about 25-35 years. Originally from the New York area.

Claudia stated that Monty Resnick wants to wait a bit before he participates on the Board.

Claudia continued that some people are rolling off of the board. There are positions at the executive level, rick Stone has said the he has had interest in rolling off. If somebody is interested in moving up in the hierarchy, then that is an opportunity. Please share your interest with either Pete, Dena or John McGowan.

F. Chairman’s report    Pete Bozetarnik

Pete gave a brief overview of the Visit to JA Georgia in Atlanta along with Superintendent Avossa, Dave Nicholson, Claudia, Pew foundation and a few members of the School district. The first stop was The JA Discovery Center that houses JA BizTown and JA Finance Park. Every key sponsor is involved. Equifax, Walmart, Wells Fargo, Bank of America, Chic-fil-a, Atlanta Hawks, Publix, Tire Kingdom, SunTrust are some examples. There are 18 business in both JA Finance Park and JA BizTown. Every company there are paying about $50,000. They are serving a school district 90 miles north to south. They have state mandated financial requirements which requires that every student has go through JA BizTown and JA Finance Park. The school board is not paying for it because Chic-fil-a underwrote it. They run both programs on a $900,000 annual budget which is completely paid by those 18 sponsorship

G. President’s Report    Claudia Kirk Barto

Claudia shared that she is part of the BDB entrepreneurship taskforce with the Business Development Board. This year we participated in the Empower your future showcase.

Claudia stated that Stephanie Langlais contract will end in February and that we are in the process of searching for the new development person.
IV. Old and New Business

A. Non Profit first last hanging item is the JA employee manual which we are still working on with JA USA and John Foley from Legal Aid.

V. Adjourn

Pete Bozetarnik asked for a motion to adjourn. Motion was made by Dena Kennedy, seconded by Mary DuPont. All in favor, none opposed, meeting was adjourned at 8:59 a.m.

Minutes recorded via: iMeet and transcribed by: Viviana Duplan

Date: March 09, 2018

Signature: ________________________________

Board Secretary Approval: Print Name _______________ Date: __________

Signature: ________________________________
<table>
<thead>
<tr>
<th>ASSETS</th>
<th>Feb 28, 18</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
</tr>
<tr>
<td>Checking/Savings</td>
<td></td>
</tr>
<tr>
<td>1000 · Cash &amp; Equivalents</td>
<td>284,902.25</td>
</tr>
<tr>
<td>1100 · Petty Cash</td>
<td>300.00</td>
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<td>Total Checking/Savings</td>
<td>285,202.25</td>
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<tr>
<td>Accounts Receivable</td>
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</tr>
<tr>
<td>1200 · *Accounts Receivable</td>
<td>113,100.00</td>
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<td>Total Accounts Receivable</td>
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<td>Other Current Assets</td>
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<td>1300 · Prepaid Expenses</td>
<td>250.00</td>
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<td>Total Other Current Assets</td>
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<td><strong>Total Current Assets</strong></td>
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<td><strong>Fixed Assets</strong></td>
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<tr>
<td>1400 · Furniture, Equipment &amp; Computer</td>
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<td><strong>Total Fixed Assets</strong></td>
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<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>405,282.43</td>
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<p>| LIABILITIES &amp; EQUITY                      |           |
| Liabilities                               |           |
| Current Liabilities                       |           |
| Accounts Payable                          |           |
| 2000 · *Accounts Payable                 | 2,864.98  |
| Total Accounts Payable                    | 2,864.98  |
| Credit Cards                              |           |
| 2010 · Business Credit Card               | 20,117.57 |
| Total Credit Cards                        | 20,117.57 |
| Other Current Liabilities                 |           |
| 2100 · Payroll Liabilities                | -2,327.91 |
| 2170 · Accrued Liabilities                | 11,349.14 |
| Total Other Current Liabilities           | 9,021.23  |
| <strong>Total Current Liabilities</strong>             | 32,003.78 |
| <strong>Total Liabilities</strong>                     | 32,003.78 |</p>
<table>
<thead>
<tr>
<th>Description</th>
<th>Feb 28, 18</th>
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<tbody>
<tr>
<td>Equity</td>
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<tr>
<td>3300 - Restricted Fund - General</td>
<td>223,860.20</td>
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<td>3500 - Unrestricted Fund Balance</td>
<td>509,087.34</td>
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<td>3600 - Unrestricted Retained Earnings</td>
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<td>Net Income</td>
<td>16,813.09</td>
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<td>Total Equity</td>
<td>373,278.65</td>
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<td>TOTAL LIABILITIES &amp; EQUITY</td>
<td>405,282.43</td>
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### Profit Loss COLLAPSED
July through February 2018

<table>
<thead>
<tr>
<th>Income/Loss</th>
<th>Feb 18</th>
<th>Budget</th>
<th>$ Over Budget</th>
<th>Jul '17 - Feb 18</th>
<th>Budget</th>
<th>$ Over Budget</th>
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<tr>
<td><strong>Ordinary Income/Expense</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>Income</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>4000 · Individual Giving</td>
<td>1,295.82</td>
<td>0.00</td>
<td>1,295.82</td>
<td>35,169.82</td>
<td>42,500.00</td>
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<tr>
<td>4100 · Corporate Giving</td>
<td>8,000.00</td>
<td>5,000.00</td>
<td>3,000.00</td>
<td>44,359.85</td>
<td>54,500.00</td>
<td>-10,140.15</td>
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<tr>
<td>4200 · Foundations</td>
<td>181,000.00</td>
<td>5,000.00</td>
<td>176,000.00</td>
<td>281,500.00</td>
<td>311,000.00</td>
<td>-29,500.00</td>
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<tr>
<td>4300 · Special Events Gross</td>
<td>151,917.00</td>
<td>118,100.00</td>
<td>33,817.00</td>
<td>287,112.00</td>
<td>343,600.00</td>
<td>-56,488.00</td>
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<tr>
<td>4400 · Special Events Costs</td>
<td>-74,433.40</td>
<td>-59,150.00</td>
<td>-15,283.40</td>
<td>-99,844.31</td>
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<td>21,555.69</td>
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<td>4500 · Government Funding</td>
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<td>0.00</td>
<td>0.00</td>
<td>6,000.00</td>
<td>0.00</td>
<td>6,000.00</td>
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<tr>
<td>4600 · Grant Income</td>
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<td>12,267.00</td>
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<td>107,906.27</td>
<td>136,961.00</td>
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<td>4700 · Clubs &amp; Organizations</td>
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<td>0.00</td>
<td>0.00</td>
<td>3,067.51</td>
<td>0.00</td>
<td>3,067.51</td>
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<tr>
<td>4800 · Tuition &amp; Fees</td>
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<td>0.00</td>
<td>0.00</td>
<td>2,900.00</td>
<td>2,500.00</td>
<td>400.00</td>
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<tr>
<td>4875 · Miscellaneous Income</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>9.00</td>
<td>0.00</td>
<td>9.00</td>
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<td>4885 · Franchise Fee</td>
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<td>-4,017.00</td>
<td>0.10</td>
<td>-24,101.40</td>
<td>-24,102.00</td>
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<td><strong>Total Income</strong></td>
<td>265,429.52</td>
<td>77,200.00</td>
<td>188,229.52</td>
<td>644,078.74</td>
<td>745,559.00</td>
<td>-101,480.26</td>
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<tr>
<td>Gross Profit</td>
<td>265,429.52</td>
<td>77,200.00</td>
<td>188,229.52</td>
<td>644,078.74</td>
<td>745,559.00</td>
<td>-101,480.26</td>
</tr>
<tr>
<td>Expense</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5000 · Salaries/Taxes/Benefits/Train</td>
<td>48,919.94</td>
<td>58,054.00</td>
<td>-9,134.06</td>
<td>410,160.47</td>
<td>462,662.00</td>
<td>-52,501.53</td>
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<tr>
<td>5500 · Consulting/Professional Fees</td>
<td>1,450.00</td>
<td>2,550.00</td>
<td>-1,100.00</td>
<td>35,323.14</td>
<td>29,950.00</td>
<td>5,373.14</td>
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<tr>
<td>6000 · Repairs &amp; Maint/Computer Servic</td>
<td>1,698.57</td>
<td>2,542.00</td>
<td>-843.43</td>
<td>18,152.04</td>
<td>20,336.00</td>
<td>-2,183.96</td>
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<tr>
<td>6500 · Programs and Program Support</td>
<td>6,484.66</td>
<td>9,844.00</td>
<td>-3,359.34</td>
<td>117,107.16</td>
<td>81,664.00</td>
<td>35,443.16</td>
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<td>7000 · Office/Postage/Printing/Outside</td>
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<td>5,869.00</td>
<td>-886.48</td>
<td>38,616.02</td>
<td>47,256.00</td>
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<tr>
<td>7500 · Other G &amp; A Expenses</td>
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<td>482.00</td>
<td>105.65</td>
<td>7,906.82</td>
<td>5,802.00</td>
<td>2,104.82</td>
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<tr>
<td><strong>Total Expense</strong></td>
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<td>79,341.00</td>
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<td>627,265.65</td>
<td>647,670.00</td>
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<td>16,813.09</td>
<td>97,889.00</td>
<td>-81,075.91</td>
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<tr>
<td><strong>Net Income</strong></td>
<td>201,306.18</td>
<td>-2,141.00</td>
<td>203,447.18</td>
<td>16,813.09</td>
<td>97,889.00</td>
<td>-81,075.91</td>
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<tr>
<td></td>
<td>NAME</td>
<td>DATE</td>
<td>YES</td>
<td>NO</td>
<td>COMMENTS</td>
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<tr>
<td>2</td>
<td>Amidon, Roger</td>
<td>Apr-17</td>
<td></td>
<td></td>
<td>Singer Island Marriott &amp; Spa, General Manager—Claudia reached out in Nov. 2015 for meeting. He is on Forest Hill Advisory Board. Met on August 30th, will follow up.</td>
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</tr>
<tr>
<td>3</td>
<td>Aube, Jason</td>
<td>Oct. 17</td>
<td></td>
<td></td>
<td>Claudia has a meeting with Jason from BB&amp;T on Nov. 17th. He suggested the new Business Banker.</td>
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<tr>
<td>4</td>
<td>Cardenas, Joe</td>
<td>Apr-17</td>
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<td>New entrepreneur—Was with BB&amp;T—Referral of Melissa Nash &amp; David Hamilton.—Claudia will follow up with both Melissa and David. Will engage him in GEW.</td>
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<tr>
<td>5</td>
<td>Deese, John</td>
<td>Apr-17</td>
<td></td>
<td></td>
<td>Claudia will circle back at the end of February. John attended WARS &amp; will remain a supporter but won't be moving forward in the process. Claudia checked in again on 9/21.</td>
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</tr>
<tr>
<td>6</td>
<td>Dodge, Dusty</td>
<td>Apr-17</td>
<td></td>
<td></td>
<td>Banker—Claudia is circling back to set up another meeting.</td>
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</tr>
<tr>
<td>7</td>
<td>Duffell, Andrew</td>
<td>Apr-17</td>
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<td></td>
<td>Mr. Duffell is from FAU Research Park. Claudia had a lunch meeting on 10/19.</td>
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</tr>
<tr>
<td>8</td>
<td>Goldstein, Gabriel</td>
<td>Feb-17</td>
<td></td>
<td></td>
<td>He is participating in GEW &amp; has been teaching JA classes. Attended STEAM lunch on Feb. 1st and MADS 3/10-coffee on 5/9/17.</td>
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</tr>
<tr>
<td>9</td>
<td>Klein, Stuart</td>
<td>Feb-18</td>
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<td></td>
<td>Met in the Fall, lunch meeting, then lunch with Michael Becker and Stuart 2/16. He will fill out his board application</td>
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</tr>
<tr>
<td>10</td>
<td>Kohlhoff, Margo</td>
<td>May-18</td>
<td></td>
<td></td>
<td>Looking for new board to join. Claudia has worked with her in the past as committee and board member of other organizations. A meeting is being set up in Nov. Currently traveling.</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>LaBanz, LeeAnne</td>
<td>Feb-17</td>
<td></td>
<td></td>
<td>Co-Chair of Education Committee &amp; still contemplating board engagement.</td>
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</tr>
<tr>
<td>12</td>
<td>Magar, Mary Lynn</td>
<td>Apr-17</td>
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<td>Claudia will reach out after session in May. Nick Romanello initial contact.</td>
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</tr>
<tr>
<td>13</td>
<td>Mathé, Michael</td>
<td>Apr-17</td>
<td></td>
<td></td>
<td>Claudia circled back with Michael in September and he is still traveling extensively. Still interested, asked to serve on the Golf Committee.</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Price, Alex</td>
<td>Mar-17</td>
<td></td>
<td></td>
<td>Erik Kirk suggested Alex. He is the Comcast VP of Gov &amp; Regulatory Affairs for Florida.—Claudia is trying to meet up with him but with little success. Moved to Office Depot Foundation.</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Resnick, Monte</td>
<td>Nov-17</td>
<td></td>
<td></td>
<td>Claudia met with Monte from Matrix Wealth Partners on 11.20.17 &amp; board packet was sent same day.</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Searcy, Darrell</td>
<td>Jul-17</td>
<td></td>
<td></td>
<td>Claudia met with Darrell from Chandler Campbelle &amp; Daschle on 3.30. Darrell is a referral of John Fischetti. Pete &amp; Claudia then met him for lunch on 5.11.17. Will join the board. Claudia will follow up.</td>
<td></td>
</tr>
</tbody>
</table>

Updated: December 12, 2017
<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
</tr>
</thead>
<tbody>
<tr>
<td>17</td>
<td>Weber, Tom</td>
<td>Mar-17</td>
<td>Claudia met with him and discuss him coming back on our board. He is now working with United Franchise Group as the President of Venture X. He will come back in FY18/19 after his chairmanship of Children Services Council.</td>
</tr>
</tbody>
</table>
Board Member Information Form

Part I: Business Information

Name: Stuart B. Klein
Title: Attorney
Company: Wagner Law Group
Address: 7108 Fairway Drive, Suite 125
Palm Beach Gardens, Florida 33418
(City) (State) (Zip)
Cell: (561) 675-8383 Office (561) 478-1589 Home ( ) n/a
E-mail: sklein@wagnerlawgroup.com
Assistant’s name: Paula
Telephone Number (561) 293-3589

Part II: Personal Information

Spouse’s name: Janine M. Klein
Home Address: 19113 Hunt Club Lane
Palm Beach Gardens, Florida 33418
SPOUSE CELL: (561) 676-8282
BOARD MEMBER DATE OF BIRTH (DAY/MONTH): 11/23
Schools your children attend: The Benjamin School (both graduated)
Memberships and associations (professional, social, religious, honorary, etc.):

Florida Bar, New York Bar, Board Member Trustbridge Children's Palm Beach Gardens

Have you been a Junior Achievement board member in another city?
If so, where? NO

Have you had other previous/current involvement in JA?
If so, where? NO

I would particularly like to help Junior Achievement in the following ways:

I have taught at Nova Southeastern School of Law and elsewhere and I am glad to contribute teaching skills.

* I have enclosed my biographical sheet and/or resume for office use. Please see http://www.wagnerlawgroup.com/stuart-klem.html

☐ I have enclosed or sent by e-mail one 5" x 7" black and white glossy (head and shoulders) photograph. Attached to email response.

☐ I understand these photographs may be used initially in the announcement of my board appointment in appropriate newspapers, journals, and magazines or used later for the JA website or newsletter. (This will help to highlight your service to the community and our nonprofit).

A periodical or professional journal in which you might wish to announce my board membership:

Name of periodical: Palm Beach Post

Address: ____________________________

(City) ____________________________ (State) ____________________________ (Zip)

Name of editor: ____________________________

Telephone: (____) ___________ Fax: (____) ____________________________

E-mail: ____________________________
CONFLICT OF INTEREST DECLARATION FORM

According to the Conflict of Interest Statement of Junior Achievement, a copy of which has been provided to me, I declare that I:

☐ do not have any affiliations, interests, or situations that constitute a potential conflict of interest.

☐ do have affiliations, interests, or situations that, when considered in conjunction with my position or relationship with Junior Achievement, might possibly constitute a conflict of interest. (Please specify below.)

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

I agree to report to the Area President or Area Board Chair, or the JA USA Senior Vice President, Human Resources, as appropriate, any situation that may develop before completion of my next annual declaration.

Signed:  

Name/Title (printed):  

Date:  

JA Area:  

Stuart B. Klein

March 12, 2018

Junior Achievement of the Palm Beaches & Treasure Coast
CONFLICT OF INTEREST STATEMENT AND DECLARATION PROCEDURE

JA USA and each JA Area (collectively, "Junior Achievement") requires that all employees and Area Board members complete and annually update a Conflict of Interest Declaration as a method of disclosing and ethically resolving potential conflicts of interest (Policy 6.9 of JA Policies Manual).

Possible conflict of interest situations may exist when an employee or Area Board member has an outside personal economic interest that has the potential of being at variance with the best interests of Junior Achievement. Even though such interests may result in no financial detriment to the organization, they may nevertheless influence or impair the exercise of independent judgment by the individual involved.

Without attempting to cover all possible relationships, conflicts of interest may arise under these types of situations with the organization's vendors, competitors, donors, and customers:

1. Acting in the capacity of a director, officer, sole proprietor, partner, employee of or paid consultant or advisor to any vendor, competitor, donor, or customer.

2. Having a substantial financial interest in any firm that does business with Junior Achievement.

3. Engaging in any conduct that is competitive or damaging to Junior Achievement.

4. Accepting loans, advances, or excessive gifts or entertainment from any organization that does business with Junior Achievement.

Should any transaction or act of any employee or area board member constitute a possible conflict of interest, the individual is required to disclose all of the relevant facts for consideration to determine whether a conflict of interest actually exists, and if so, the manner in which it should be resolved.

All conflicts of interest shall be reported to the Auditor for Junior Achievement of the Palm Beaches & Treasure Coast at the time of disclosure.

All employees and Area Board members are required to complete and sign a Conflict of Interest Declaration upon assuming their JA responsibilities and annually thereafter, which shall be retained in local personnel files. Compliance questions for area employees should be referred to area presidents. Compliance questions pertaining to area presidents should be referred to area board chairs. Questions regarding compliance for JA USA employees should be referred to the JA USA Senior Vice President, Human Resources or his or her designee(s).

Compliance questions regarding area board chairs and compliance questions that cannot be resolved at the Area level should be referred to the JA USA Senior Vice President, Human Resources or his or her designee(s) for review.

Review of the conflict of interest policy and signed forms will become part of an Area's CAP (Cooperative Accreditation Process).
Junior Achievement of the Palm Beaches & Treasure Coast, Inc.

Board Member Responsibilities

Requirements

1. Attend 6 board meetings yearly
2. Attend annual meeting
3. Promote Junior Achievement throughout the community
4. Make a personal annual cash contribution to J.A.
5. Secure additional funding through solicitation of sponsorships, ticket sales, classroom sales, golf foursomes etc. - $10,000 goal for board member per year

Expectations

1. Recruit financial support and Volunteer consultants from your company, friends and the community
2. Participate in and promote Junior Achievement special events, fundraisers, and Volunteer recognition events
3. Identify new sources for funding and facilitate introductions to J.A. to leaders in the community
4. Serve on a specific committee within Junior Achievement to ensure the success of that committee and its specific endeavors
5. Teach a J.A. Class or help in JA BizTown at least once per year

Revised 5/27/15
Board Member Information Form

Part I: Business Information

Name: Carla D. Thrower
Title: CPA
Company: Carla D. Thrower, CPA, PA
Address: 3 NE 1st Street
           Delray Beach, FL 33444
           (City) (State) (Zip)
Cell: (561) 251-3998, Office (561) 342-1281, Home ( )
E-mail: Carla@cthowercpa.com
Assistant’s name: N/A Telephone Number: __________

Part II: Personal Information

Spouse’s name: N/A
Home Address: 104 Gramercy Square Drive
              Delray Beach, FL 33484
SPouse Cell: ( ) N/A
BOARD MEMBER DATE OF BIRTH (DAY/MONTH): 05/29/71
Schools your children attend: St. Vincent Ferrer Catholic
                               Spanish River Community High School
Memberships and associations (professional, social, religious, honorary, etc.):

Impact 100, Junior League, Women of
Grace-Bethesda Hospital, Committee member Delray
Palm Beach Literacy Coalition, Beach Library

Have you been a Junior Achievement board member in another city?
If so, where? No

Have you had other previous/current involvement in JA?
If so, where? Yes - in high school (Summerville, SC) & I
taught JA in Charlotte, NC at St. Ann's Catholic

I would particularly like to help Junior Achievement in the following ways:
raising awareness of the importance
of financial skills & understanding

X I have enclosed my biographical sheet and/or resume for office use.

X I have enclosed or sent by e-mail one 5" x 7" black and white glossy (head and
shoulders) photograph.

X I understand these photographs may be used initially in the announcement of my
board appointment in appropriate newspapers, journals, and magazines or used
later for the JA website or newsletter. (This will help to highlight your service to
the community and our nonprofit).

A periodical or professional journal in which you might wish to announce my
board membership:

Name of periodical: ________________________________

Address: _______________________________________

___________________________________________
(City) (State) (Zip)

Name of editor: _________________________________

Telephone: (_____) ___________________ Fax: (_____) ___________________

E-mail: ________________________________
CONFLICT OF INTEREST DECLARATION FORM

According to the Conflict of Interest Statement of Junior Achievement, a copy of which has been provided to me, I declare that I:

✓ do not have any affiliations, interests, or situations that constitute a potential conflict of interest.

___ do have affiliations, interests, or situations that, when considered in conjunction with my position or relationship with Junior Achievement, might possibly constitute a conflict of interest. (Please specify below.)

_____________________________________________________________________________________

_____________________________________________________________________________________

_____________________________________________________________________________________

_____________________________________________________________________________________

_____________________________________________________________________________________

I agree to report to the Area President or Area Board Chair, or the JA USA Senior Vice President, Human Resources, as appropriate, any situation that may develop before completion of my next annual declaration.

Signed: Carla D. Thower

Name/Title (printed): Carla D. Thower, CPA

Date: 3/13/18

JA Area: Junior Achievement of the Palm Beaches & Treasure Coast
Junior Achievement of the Palm Beaches & Treasure Coast, Inc.
President’s Report
March 15, 2018

K.P.A. #1 Student Impact
2016-17 Student Impact Total: 21,839
2017-18 Student Impact Goal: 25,000
2016-2017 Total Classes: 804

K.P.A. #2 Programs and K.P.A. #3 Volunteers
Spring Break camp in Lake Worth is now full. The Mayor has agreed to come speak to the students. Staff continues to recruit students to attend Spring Break camp in Riviera Beach; March 19-23
On March 13 students from John I Leonard participated in a Job Shadow experience with Palm Beach Tech and HotelPlanner.com
On March 15, students from John I Leonard HS will participate in a Job Shadow experience at Rybovich.
120 students at Gardens School of technology will participate in JA Finance Park Virtual. This is the first year offering JA to their students, and they are very excited. Meredith Schuler, Asst. ED at SFPGA will mentor students at Palm Beach Gardens HS Sports Management Academy this month.
The Day of the Girl dinner will be on March 28th students who participated in JA Girl$ will be treated to a wonderful dinner, guest speakers and small gifts.

Partnerships and Collaboration:
JA continues to work with the Cre’Von LeBlanc Foundation. The afterschool program at Lake Shores Middle School will participate in JA Finance Park.
We continue to work with the South Florida Science Center, they are in the process of designing their JA BizTown kiosk.

K.P.A. #4 Board Development
Michael Becker and Claudia had lunch with Palm Beach Gardens attorney Stuart Klein. Claudia and Dena met with Delray CPA Carla Thrower on 3/8 and Malvern Bank market president Concetta Daley on 3/12.

K.P.A. #5 Funding
Rachel continues to research new grants and corporate sponsors.
Rachel and Bob made a presentation to the Board of PB Marine Industries; they have communicated their concerns and questions with MIA member Dena and Claudia responded.
Trey Fogg e-introduced Rachel to Esther Marshall, VP of Community and Economic Development-Fifth Third Bank, a follow-up meeting will be held on April 4th.
Claudia attend the PBC Mayor’s Ball 3/10 with Waste Management.
Claudia attended the 2018 PB Philanthropy Tank.
The New RFP for Prime Time PBC was submitted for both Train-the-Trainer and JA BizCamp

Grants/Foundations
RECEIVED
SunTrust Foundation $10,000
Esther B. O’Keeffe Charitable Foundation $250,000
Richard & Lesley Stone $7,000
The Stiles-Nicholson Foundation $100,000
TD Ameritrade $10,000

Our current student number is 15,054
Our current contact hours are 81,306
Our current classes: 652

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Our current contact hours are 81,306
Our current classes: 652
**PENDING**
- James M. Cox Foundation $15,000
- McKeen $15,000
- State Farm $5000
- Lake Park CRA $10,000
- Iberia Bank $5,000
- Honda Classic Cares $10,000
- Marine Industries $15,000
- Bank of America $15,000
- JL Cares $7,500
- Hagen Family Foundation $5,000
- Hugh B Sweeney (JA Company) $25,000
- Blum Foundation $7,500
- Mirasol Foundation $5,000
- Jim Moran Foundation (LOI submitted) $20,000
- Frank Weyenberg Foundation $15,000
- Lattner Family Foundation $15,000
- Frank J. Lewis $10,000
- Wells Fargo $15,000

**DENIED**
- Loxahatchee Club $20,000
- Lockheed Martin $10,000

**JA Gala**
The Hall of Fame Gala was held 2/10 at the Kravis center 225 guests in attendance. Net will be between $70,000-$80,000.

**M.A.D. Science Reception**
The M.A.D. Science reception was on March 8 at Scripps Florida. Nicole Cummings Peterkin, Aerojet Rockedyne was the keynote speaker. WGI was one of the sponsors for this event along with the Stiles-Nicholson Foundation and the Esther B. O’Keeffe Foundation.
March 20th Claudia will do a check presentation to the Martin County School board for the International Science Fair participant.

**Caribbean Wind**
We are changing the date to May 12th at Rybovich Super Yacht Marina. Confirming chairman and working on a VIP yacht tour...stay tuned!

**Great Give** We are registered for GG on April 24th An email went out to the board to invite their friends and colleagues to participate.

**Play 4 JA Bowling**
Disney Resort Cast Members bowled March 4th in Sebastian.
Verde Tropicana July 20th – Oasis Outsourcing
Plans for other dates in June for partners like UTC, Sikorsky, Lockheed, Otis Elevator

**K.P.A. #6 Brand**
We have a new intern Chris Rocha from South Tech HS that will also work Maria from Inlet Grove Community High School during Spring Break interning. They are finalizing the new JA website. The new website features a user friendly Board portal, donate now technology, ticket sale technology, as well as up to date program, volunteer and philanthropic partner information.

South Tech Academy students Chris Rocha, 14 and Donnell Lewis, 15 his business partner have been submitted to JA USA to pitch their company Kryptic Tech to Shark Tank for casting. The Annual Report has been completed.

**K.P.A. #7 Staff K.P.A. and #8 Operations**

Development position: interviewing
Claudia attended the 2018 JA Presidents Roundtable.
Claudia had a follow up meeting with JA Georgia president, Jack Harris. The group that traveled to Atlanta had a follow up meeting on JA Academy model 2/26. Then Pete, Diana Federman, Dr. Joe Lee and Claudia met with designated principals about the idea.

Brittany will be attending the JA BizTown Conference in Colorado Springs in May. The purpose of the conference is to develop an understanding of the components that will come together in the new JA BizTown, including the Content Management System (CMS), cloud versus locally-hosted servers, simulation software, and the web portal.

**K.P.A. #9 Governance**

Special thanks to John McGowan for all of his work on the Employee manual. It has been reviewed by our local attorney, John Foley Legal Aid and will receive one last review by JA USA. Once approved it will come to the board for review and a vote.
Upcoming events for February - April:

- Mar. 19-23 – JA Spring Break Camp (Lake Worth) at HATCH1121
- Mar. 19-23 – JA Spring Break Camp (Riviera Beach) at Riviera Beach Marina
- Mar. 28– JA Girl$ Day of the Girl, Texas de Brazil, 4pm
- Apr. 25– JA Pitch, Kelsey Theater, 5:30pm-8:30pm
- Apr. 24– United Way Great Give, Online 12a-12a
- May 12– Caribbean Wind Rybovich, Marina West Palm Beach