

# HAWAII ELECTRICIANS TRAINING FUND

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## WIREPERSON DAILY PROGRESS REPORT

(Due in the JAC Office by the 10th Day of the Following Month)

APPRENTICE NAME: \_\_\_\_\_ SOCIAL SECURITY NO.: (last 4 digits) \_\_\_\_\_

COMPANY EMPLOYED: \_\_\_\_\_ MONTH: \_\_\_\_\_ YEAR: \_\_\_\_\_

	WORK PROCESS NUMBER	DATE																														TOTALS					
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		31				
<b>RESIDENTIAL</b>	1A																																				
	1B																																				
	1C																																				
	1D																																				
		<b>SUBTOTAL</b>																																			
<b>COMMERCIAL</b>	2A																																				
	2B																																				
	2C																																				
	2D																																				
	2E																																				
	2F																																				
	2G																																				
	2H																																				
	2I																																				
	2J																																				
	2K																																				
		<b>SUBTOTAL</b>																																			
<b>INDUSTRIAL</b>	3A																																				
	3B																																				
	3C																																				
	3D																																				
	3E																																				
	3F																																				
		<b>SUBTOTAL</b>																																			
<b>SPECIALIZED WORK</b>	4A																																				
	4B																																				
	4C																																				
	4D																																				
	4E																																				
		<b>SUBTOTAL</b>																																			
<b>GENERAL</b>	5A																																				
	5B																																				
	5C																																				
	5D																																				
	5E																																				
		<b>SUBTOTAL</b>																																			
	<b>DAILY HOURS</b>																																			<b>TOTAL</b>	

APPRENTICE SIGNATURE: \_\_\_\_\_ HOURS VERIFIED BY \_\_\_\_\_  
 EMPLOYER REPRESENTATIVE SIGNATURE: \_\_\_\_\_

EMPLOYER REPRESENTATIVE PRINT NAME: \_\_\_\_\_

WHITE (Training Office)    Yellow (Company)    PINK (Apprentice)

**WORK PROCESS LISTED ON BACK PAGE**

# BREAKDOWN OF WORK PROCESS NUMBERS AND HOURS

Indicate the number of work hours you spent in each phase of work process for the month.

## 1. RESIDENTIAL [2050 Hours]

- 1A — Service, Meter (underground, overhead), Panel Installation [300 Hours]
- 1B — Branch Distribution, Rough-in (Drilling, Cutting, Boxing, Wiring), Splicing, Terminating [1200 Hours]
- 1C — Devices, Fixtures, Appliances, Equipment, and Troubleshooting [450 Hours]
- 1D — Other Work covering Residential Electrical Work [100 Hours] \_\_\_\_\_

## 2. COMMERCIAL [5450 Hours]

- 2A — Conduit Installation (in Ceiling or Concrete) [1000 Hours]
- 2B — Conduit Installation Underground (on job site) [700 Hours]
- 2C — Exposed Piping, Wiremold [200 Hours]
- 2D — Rough-in (Concrete Wall, Masonry Block Wall) [400 Hours]
- 2E — Rough-in (Drywall) [900 Hours]
- 2F — Cable Trays, Floorduct [100 Hours]
- 2G — Pull Wire, Splice, Termination [600 Hours]
- 2H — Devices, Fixtures, Appliances, Small Equipment [800 Hours]
- 2I — Temporary Power, Pick-up work, Troubleshooting [100 Hours]
- 2J — Planning, Blueprint Reading, Layout [400 Hours]
- 2K — Other Work Covering Commercial Electrical Work [250 Hours] \_\_\_\_\_

## 3. INDUSTRIAL [1300 Hours]

- 3A — Motor Control, Programmable Logic Controllers [100 Hours]
- 3B — Motors, Generators, Large Equipment, (Installation, Termination, Troubleshooting, Testing) [100 Hours]
- 3C — Switchboard, Panelboards, Meters, Transformers, Busducts, Capacitor Banks, UPS System, ATS System [400 Hours]
- 3D — Rigid Metal Conduit, Intermediate Metal Conduit [300 Hours]
- 3E — Energy Management System, Lighting Control System [100 Hours]
- 3F — Installation of Underground Duct Line (For Utilities, Roadside Projects), Road Repair [300 Hours]

## 4. SPECIALIZED WORK [450 Hours]

- 4A — Fiber Optic Cable Installation (Pulling Cable, Devices, Termination, Troubleshooting, Testing) [100 Hours]
- 4B — Telecommunication, Sound System (Pulling Wire, Devices, Termination, Troubleshooting, Testing) [100 Hours]
- 4C — Fire Alarm, Security System (Pull Wire, Devices, Terminate, Troubleshooting, Testing) [150 Hours]
- 4D — Motor, Generator, and Appliance Repair [60 Hours]
- 4E — Maintenance for Electrical systems [40 Hours]

## 5. GENERAL [750 Hours]

- 5A — Fire Proofing [100 Hours]
- 5B — Fabrication, Pre-Fabrication (Conduit, Boxes, etc.) [300 Hours]
- 5C — Concrete, Drywall, Patching Holes [100 Hours]
- 5D — Chipping, Coring, Clean-up, Material Handling [210 Hours]
- 5E — Welding and Brazing [40 Hours]

**Note: Falsification of information on the Daily Progress Report or any other records or reports pertaining to the apprenticeship program may be cause for Cancellation from the program.**