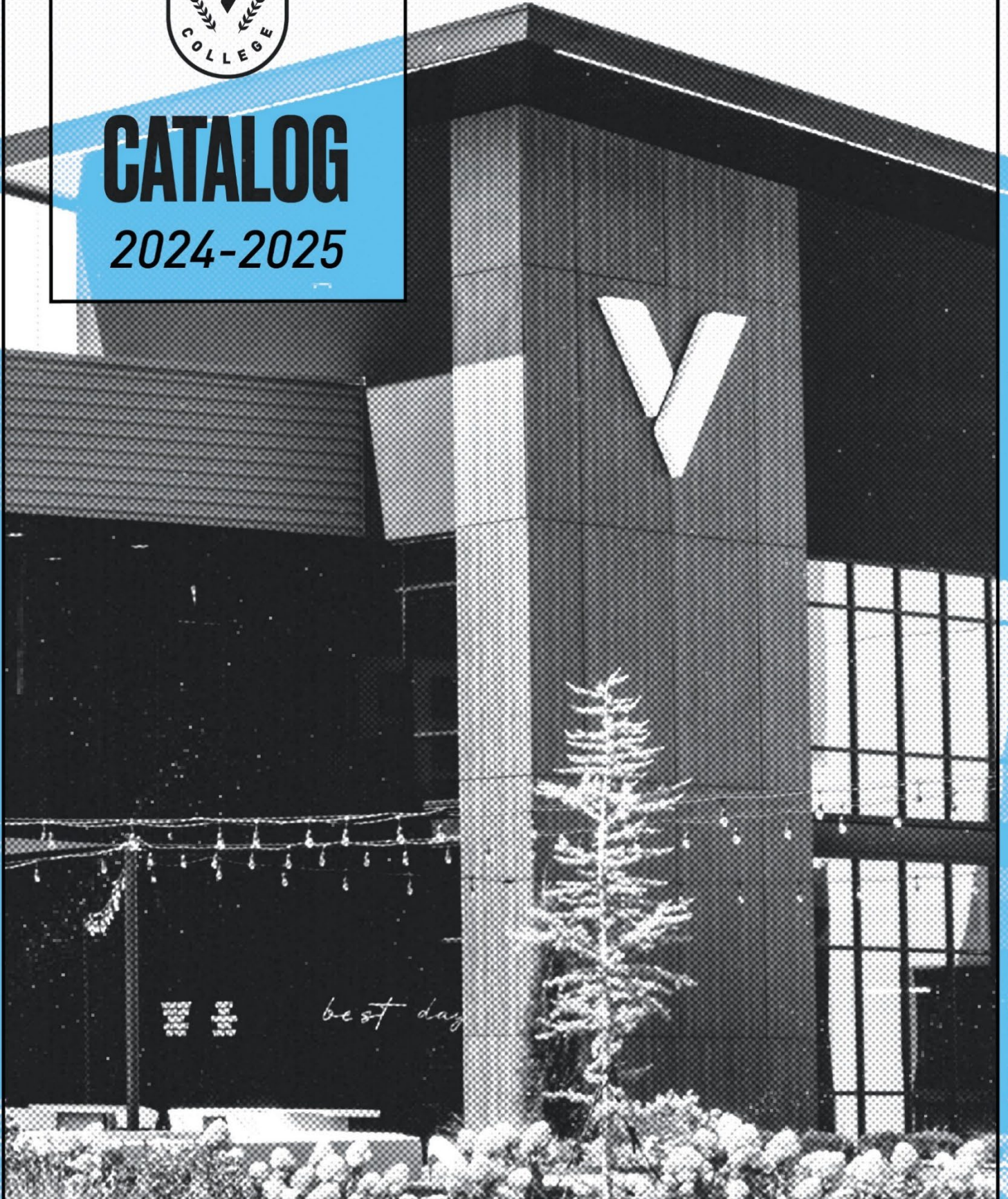




CATALOG

2024-2025



VICTORY COLLEGE

2024-2025 CATALOG

Published May 2024

Revised June 17, 2024

**7700 S. Lewis Avenue
Tulsa, OK 74136**

**918.499.4670
FAX: 918.499.4662
victory.college**

**A ministry of Victory Church
7700 South Lewis Avenue • Tulsa, OK 74136**

THIS CATALOG APPLIES TO THE 2023-2024 ACADEMIC YEAR

This catalog has been prepared for current and prospective students. Victory College reserves the right to make changes in policy, programs, or course offerings as required to maintain its stated mission and goals, provided sufficient written advance notice is given.

Word from the President

Thank you so much for considering Victory College. Integrated into a globally recognized ministry, Victory College exists to bring you the best in ministry training and preparation, whether you choose the hands-on classroom experience or the excellence offered in our online program.

Our Tulsa campus offers an incredible student life experience with student events, campus worship nights, conferences, and intramural sports. Our online students receive the same classroom training, have access to the same world-class instructors, and develop their ministry gifts and callings while achieving the same diploma as our on-campus students. This means that all our students can take advantage of the additional articulation agreements we have with regionally accredited universities by transferring up to 60 credit hours toward various bachelor's degree programs.

You, the students, are at the heart of Victory College's existence. Your investment here will create experiences that cause you to become who God has called you to be and equip you to do what God has called you to do. Our team is committed to connecting your passion to your purpose so you can make the difference you were created for.

Whether through worship and media in our School of Creative Arts or local and global ministry through our School of Ministry or Missions, your best days are right in front of you at Victory College.

Pastor Paul Daugherty
President of Victory College

TABLE OF CONTENTS

OVERVIEW OF VICTORY COLLEGE AND VICTORY CHURCH	1
VICTORY CHURCH	1
HOLY SPIRIT DIRECTED.....	1
OVERVIEW OF VICTORY COLLEGE	1
SPIRITUAL EMPHASIS	1
VICTORY COLLEGE LOCATION	1
ACCREDITATION AND RECOGNITION	2
PURPOSE AND OBJECTIVES	2
VISION STATEMENT	2
EDUCATIONAL PHILOSOPHY	2
SPIRITUAL DEVELOPMENT.....	2
REASONABLE COSTS	2
PRACTICAL TRAINING.....	2
STATEMENT OF FAITH	3
ADMISSIONS	4
APPLICATION.....	4
<i>General Requirements</i>	4
READMISSIONS	4
TRANSFER STUDENT APPLICATION AND ADMISSIONS.....	4
ADMISSION NOTIFICATION.....	4
INTERNATIONAL STUDENTS AND STATEMENT OF NON-DISCRIMINATION	5
INTERNATIONAL STUDENTS CERTIFICATION	5
INTERNATIONAL STUDENT ELIGIBILITY/EMPLOYMENT.....	5
NONIMMIGRANTS: WHO CAN STUDY?	5
STATEMENT OF NON-DISCRIMINATION	7
ACADEMIC CALENDAR	8
REGISTRATION AND STUDENT ORIENTATION.....	9
REGISTRATION SCHEDULE	9
STUDENT ORIENTATION	9
STUDENT IDENTIFICATION BADGES	9
STUDENT STATUS.....	10
CHANGE IN FULL-TIME OR PART-TIME STATUS.....	10
AUDITED CLASSES	10
ADDING/DROPPING CLASSES	10
ONLINE CLASSES	10
CLASS ATTENDANCE POLICIES	11
ATTENDANCE POLICY	11
EXCUSED ABSENCES.....	11
LEAVE OF ABSENCE AND INTERRUPTION IN TRAINING	11
TARDINESS.....	11
INCLEMENT WEATHER	11
VICTORY CHURCH ACTIVITIES	11
BAR-FROM-ATTENDANCE POLICY	12
DRESS CODE	12
MEN	12

WOMEN	12
GRADING SYSTEM	13
GRADE INCOMPLETE (INC)	13
GRADE CORRECTIONS	13
ACADEMIC CONTINUANCE/GRADE POINT AVERAGE (GPA/SATISFACTORY ACADEMIC PROGRESS)	14
ACADEMIC SUSPENSION APPEAL AND RE-ADMISSION	14
TRANSFERS/TRANSCRIPTS.....	15
TRANSFER PROCEDURE	15
VC DISTANCE LEARNING TRANSFER OF CREDIT	15
TRANSCRIPTS	15
ARTICULATION AGREEMENTS	15
GRADUATION REQUIREMENTS.....	16
GENERAL GRADUATION REQUIREMENTS.....	16
DETAILED GRADUATION REQUIREMENTS	16
LIFESTYLE OF THE VICTORY COLLEGE STUDENT	17
COMMITMENT TO THE STUDENT HONOR CODE	17
CONDUCT	17
DISCIPLINE AND GRIEVANCE POLICIES	18
DISCIPLINE PROCEDURES	18
STUDENT APPEAL AND GRIEVANCE PROCEDURE	18
RE-ENROLLMENT (DISCIPLINARY) POLICY	19
SUSPENSION POLICY	19
DISMISSAL POLICY.....	19
PROBATION/DISMISSAL.....	19
VICTORY CHURCH NONDISCRIMINATION/ANTI-HARASSMENT POLICY AND COMPLAINT PROCEDURE.....	19
OBJECTIVE	19
<i>Equal employment opportunity</i>	20
<i>Retaliation</i>	20
SEXUAL HARASSMENT.....	20
HARASSMENT.....	20
INDIVIDUALS AND CONDUCT COVERED	20
REPORTING AN INCIDENT OF HARASSMENT, DISCRIMINATION OR RETALIATION.....	20
COMPLAINT PROCEDURE	21
FINANCIAL POLICIES AND PROCEDURES	22
TUITION AND FEES	22
REFUND POLICY	22
REFUND POLICY FOR STUDENTS ENROLLED UNDER PROVISIONS OF TITLE 38	22
WITHDRAWAL	22
PRIOR BALANCES	22
CREDITS	22
AUDITING COURSES.....	22
TUITION AND FEES	23
DROPPING COURSES.....	24
CANCELLATION OF SCHEDULED COURSES	24
VETERANS BENEFITS	24
PRIOR CREDIT EVALUATIONS (MILITARY & CIVILIAN)	24
FEDERAL GRANTS AND LOANS	24
SCHOLARSHIP PROGRAMS.....	24
STAFF DISCOUNT	25
WORK STUDY AND EMPLOYMENT	25

DONATIONS.....	25
STUDENT SERVICES.....	26
FOOD SERVICES	26
MISSION TRIPS	26
HEALTH SERVICES	26
HOUSING	26
INTERNATIONAL STUDENT ADVISEMENT	26
JOB OPPORTUNITIES	26
COMMUNITY SERVICE AGENCIES	26
PASTORAL COUNSELING	26
ACADEMIC COUNSELING.....	26
GENERAL INFORMATION	27
STUDENT INFORMATION.....	27
PARKING	27
VEHICLE REGISTRATION.....	27
SPEED LIMIT.....	27
MOTORCYCLES AND BICYCLES.....	27
ADDRESS CHANGES	27
TELEPHONE CALLS.....	27
STUDENT MAIL.....	27
STUDENT RECORDS	27
VICTORY CHURCH BOOKSTORE	28
EXTRA-CURRICULAR ACTIVITIES	28
TESTING.....	28
MAKE UP/OFF DATE EXAMS	28
DISCUSSION OF GRADES AND ASSIGNMENTS	28
RETURNED TESTS.....	28
PETITION FOR POLICY EXCEPTION.....	29
BUSINESS OFFICE HOURS	29
ANNOUNCEMENTS	29
AUDIO EQUIPMENT/THERMOSTATS.....	29
CONSULTATION/APPOINTMENTS	29
FIREARMS.....	29
DISTRACTIONS.....	29
LAPTOP COMPUTERS AND TABLETS.....	29
PERSONAL HANDOUTS.....	29
SOLICITATIONS	29
CLASSROOM GUIDELINES.....	29
PROGRAM INFORMATION.....	30
SCHOOL OF MINISTRY AND MISSIONS	30
<i>Ministry Track</i>	30
<i>Missions Track</i>	30
SCHOOL OF CREATIVE ARTS.....	30
<i>Media Track</i>	30
<i>Worship Track</i>	30
MINISTRY OPPORTUNITIES.....	30
PRACTICUM	31
PLACEMENT	31
VICTORY COLLEGE ONLINE PROGRAM	31
VICTORY LEADERSHIP NETWORK	32
VC COURSES AND REQUIREMENTS.....	33

BIBLICAL STUDIES.....	33
COMMUNICATIONS	33
CREATIVE ARTS: MEDIA.....	34
CREATIVE ARTS: WORSHIP	35
CREATIVE ARTS: MEDIA AND WORSHIP	36
HISTORY.....	36
LEADERSHIP STUDIES	36
MISSIONS AND EVANGELISM	36
PRACTICAL MINISTRY STUDIES.....	37
THEOLOGICAL STUDIES.....	38
SCHOOL OF CREATIVE ARTS – MEDIA – YEAR 1 (SAMPLE SCHEDULE).....	40
SCHOOL OF CREATIVE ARTS – MEDIA – YEAR 2 (SAMPLE SCHEDULE).....	41
SCHOOL OF CREATIVE ARTS – WORSHIP – YEAR 1 (SAMPLE SCHEDULE)	42
SCHOOL OF CREATIVE ARTS – WORSHIP – YEAR 2 (SAMPLE SCHEDULE)	43
SCHOOL OF MINISTRY – YEAR 1 (SAMPLE SCHEDULE)	44
SCHOOL OF MINISTRY – YEAR 2 (SAMPLE SCHEDULE)	45
SCHOOL OF MISSIONS – YEAR 1 (SAMPLE SCHEDULE).....	46
SCHOOL OF MISSIONS – YEAR 2 (SAMPLE SCHEDULE).....	47
FACULTY & STAFF	48
PRESIDENT: PASTOR PAUL DAUGHERTY	48
TEAM	48
FACULTY	48
FACULTY LIST	49

Overview of Victory College and Victory Church

Victory Church

Victory College is connected to Victory Church; your academic journey will take place within one of the world's leading outreach churches. Under the leadership of Pastor Paul Daugherty, you'll be immersed in rich experiences such as the Victory Conference, illustrative sermons, community engagements, the Tulsa Dream Center, and over 60 distinct ministries. We also offer opportunities for both short-term and longer mission trips. In essence, a VC education uniquely blends the dynamic Word of Faith message with hands-on experiences in a cutting-edge church environment.

Holy Spirit Directed

During the 1970s, several nationally known ministries gave a word to Pastor Billy Joe Daugherty from Isaiah 54:2-3: "Enlarge the place of thy tent and let them stretch forth the curtains of thine habitations: spare not, lengthen thy cords, and strengthen your stakes; "For you will break forth on the right hand and on the left; and your seed shall inherit the Gentiles, and make the desolate cities to be inhabited."

Victory Bible Institute was birthed in September 1979, blending biblical excellence with anointed Christians living under the pastorate of Billy Joe and Sharon Daugherty. The charter class of 1979-80 graduated 42 students under the leadership of Tim O'Leary, the first director. To date, Victory College in Tulsa has had approximately 5,500 graduates.

Overview of Victory College

Victory College is an independent, interdenominational, two-year Bible School open to Christians from various backgrounds who desire to study the Word of God and further develop their spiritual life and ministry. VC aims to impart life experience, minister restoration, and empower students with personal knowledge of the Word of God and the Holy Spirit. Students receive practical training through Christian service in the various departments and outreaches of the church.

VC focuses on developing relationships with both God and man according to biblical standards. VC is not a seminary. It is a charismatic school of the Bible. Courses are designed to minister to Christians of all spiritual maturity and development levels.

In summary, VC exists to provide Bible training for spiritual growth, development, practical ministry, and Christian leadership in the Body of Christ. The school is designed to instruct students in biblical doctrines of the Christian faith, train them in practical ministry, and develop spiritual maturity in fulfilling the commission and vision God has given to each student.

Spiritual Emphasis

VC encourages each staff member and student's spiritual, academic, and professional growth. Intrinsic to the College's founding purpose is involvement in the many spiritual programs offered by Victory Church, designed to enrich and develop spiritual growth. Weekly school chapels, guest speakers, special seminars, Christian service hours, connect groups, and activities within Victory Church and outside in the Christian community all help further develop the student spiritually. There are also regular and special intercessory prayer times, Sunday school programs, visitation, plus regular Sunday and Wednesday church services.

Victory College Location

Victory College is located at Victory Church in Tulsa, Oklahoma. Tulsa is a beautiful, modern city with a unique, wholesome atmosphere full of fascinating opportunities. Visit the influential private evangelical liberal arts university, Oral Roberts University, the Tulsa Zoo, and world-renowned museums such as the Gilcrease and Philbrook museums. Tulsa has rich entertainment opportunities, including several parks, one being the Gathering Place, a world-class riverfront park. Our wonderful city will enhance your study.

Accreditation and Recognition

VBI was a member of the Oral Roberts University Educational Fellowship.

VBI received approval in 1990 by the U.S. Department of Justice Immigration and Naturalization Service to enroll F-1 international students providing they meet the eligibility criteria.

VBI was a founding Apostolic Council on Educational Accountability member headquartered in Colorado Springs, Colorado.

VBI/VBC/VC has been a member of the Association of Independent Christian Colleges and Seminaries since 2006 and is currently accredited with this body.

Purpose and Objectives

Vision Statement

Our vision is to Raise up Kingdom Leaders to Influence Culture. VC wants to empower and prepare you to be the influencer and leader God has designed and called you to be.

Educational Philosophy

We believe that VC is a training ground to develop students who know and apply the Word of God, who hear God's voice, who are led by the Spirit, and who minister with effectiveness. We partner academic curriculum with practical experience and life application in an atmosphere that promotes individual self-worth and excellence.

Spiritual Development

We believe that spiritual development encompasses the whole person. That is why we teach our students to pray, learn, and apply. Students are trained in worship, evangelism, discipleship, and service, as well as being led by the Spirit. VC training is a compilation of academic and practical hands-on experience. We assist students in assimilating biblical life strategies, entrepreneurial skills, and success training. We believe VC students should exemplify scripturally based moral excellence and leadership qualities in all areas of their lives.

Reasonable Costs

Victory College is committed to providing affordable quality education. VC is approved by the Oklahoma Department of Veteran Affairs State Approving Agency to provide education and training to eligible veterans utilizing veteran educational benefits. VC is not a Title IV school and is, therefore, unable to accept federal student loans or grants.

Practical Training

VC is committed to ensuring students not only possess classroom knowledge but also know how to apply that knowledge through an implementation strategy. As a result, graduates of our second-year programs have helped plant many of our Bible schools worldwide.

Statement of Faith

We believe that the Bible is divinely inspired by God. It is faultless and is the sole and final authority for all matters of our lives (2 Timothy 3:16, Hebrews 4:12, 2 Peter 1:21).

We believe in the eternal Godhead who has revealed Himself as one God existing in three persons: Father, Son, and Holy Spirit (Matthew 28:19, 2 Corinthians 13:14).

We believe that man by nature is sinful and unholy. He is unable to attain God's righteousness apart from regeneration through the Lord Jesus Christ (Romans 5:8-10).

We believe in the Lord Jesus Christ, the Savior of all men, conceived of the Holy Spirit, born of the Virgin Mary. He is totally God and yet, totally man (Luke 1:26-35, John 1:14-18, Isaiah 7:14, 9:6, 7).

We believe that God is the Creator of all mankind, and His design immutably provided for the separate and distinct genders of both male and female. The characteristics of these complementary genders serve to reflect both the image and character of God. Individuals who reject their biological sex from birth by seeking to alter their bodies or gender presentation are intentionally or mistakenly rejecting God's design and the person He created them to be. (Genesis 1:26-27; 1 Corinthians 6:19; Deuteronomy 22:5).

We believe Christ died for our sins, was buried, and rose again on the third day (1 Corinthians 15:1-4).

We believe in the bodily ascension of Jesus to heaven and that He is coming again a second time for His Church (John 14:2-3, 1 Thessalonians 4:13-18, Hebrews 9:28).

We believe in the salvation of sinners by grace, through repentance and faith in the work of the Cross (Ephesians 2:8-9, Hebrews 9:12, 22).

We believe in the baptism of the Holy Spirit as a real experience at or after salvation. Believers can then speak in tongues as the Spirit gives them the utterance (Acts 2:1-4, 8:14-17, 10:44-46).

We believe in the operation of the gifts and ministries of the Spirit that are listed in (1 Corinthians 12-14 and Ephesians 4).

We believe that miraculous physical healing and deliverance in the name of Jesus is still for us today (Mark 16:17, Acts 4:30, Romans 8:11, 1 Corinthians 12:9, James 5:14).

We believe in eternal life for believers (John 3:16, 5:24) and eternal punishment for unbelievers (Mark 9:43-48, 2 Thessalonians 1:9, Revelation 20:10-15).

We believe that there is one true Church that is made up of genuine believers with Jesus as the head. However, this one Church is composed of many local churches in different localities (Matthew 16:18, Acts 9:31, Ephesians 5:23).

Admissions

Victory College is dedicated to helping you find the life you were born to live by providing the training to identify and implement your God-given gift in an environment of excellence. Therefore, VC has a basic admission standard. You must be at least 18 years old, have a born-again experience, and have a high school education or equivalent. VC students are from many nations and backgrounds. A prospective student may be looking for spiritual enrichment, to understand their identity, to know their purpose, or to train for ministry.

Application

Victory College accepts applications year-round and enrolls in August and January. The deadline for all applications is seven days prior to the last day of registration. All documents must be received before the student will be allowed to enroll.

General Requirements:

- Application for admission
- Recent photograph of the applicant
- Pastoral Recommendation
- Personal Recommendation
- Copy of official high school or college transcript or GED results
- Application fee of \$50.00 Domestic, \$50.00 International
- Acceptance not guaranteed

In addition to the above, International Students must complete their:

- Personal Data
- Financial Worksheet
- Guarantor Statement
- F-1 Responsibility Form
- An official TOEFL (Test of English as a Foreign Language) report with minimum scores: 173 computer-based, 61 internet-based, and 500 paper-based.
- *Please contact Admissions for application and submission deadlines.*

Evaluation for acceptance will begin after all information is received by VC, and the student will be notified in writing. Admission to VC is based upon an objective evaluation of the applicant without regard to race, color, ethnic origin, gender/sex, or disability.

Readmissions

Students who have a break in enrollment for one school year must submit an Application for Readmission to the Admissions office.

Transfer Student Application and Admissions

Students desiring to transfer from another institution may do so by completing the VC application and by providing to VC an official transcript and course descriptions from those institutions. Transfer acceptance is subject to the approval of the leadership. See "Transfers/ Transcripts" for more information.

Admission Notification

Students are notified by letter of the decision by the Admissions Office approximately three weeks after receiving all application materials. The Admissions Committee may grant conditional acceptance while waiting for the required credentials.

International Students and Statement of Non-Discrimination

International Students Certification

VC has been approved for the training of international students providing such students have proper governmental certification. The Department of Homeland Security and The Department of Immigration and Naturalization Service's require international students to demonstrate proof of financial resources to support themselves for a minimum of one year in the United States. It is necessary that all international students have sufficient knowledge of the English language and that they carry a full-time class load.

International Student Eligibility/Employment

International students must qualify for and receive a Certificate of Eligibility, Form I-20, completed by the International Student Advisor and signed by the designated school official. The prospective student must submit an application and pay the required fee to SEVIS through an online process, and then the student must present the I-20 to the Immigration Service in their country to apply for an F-1 student visa. This visa then classifies the student as a non-immigrant student, and upon being approved for the F-1 student visa, they are eligible to attend VC.

An F-1 student will be allowed to study at VC for a maximum of 2 years in approved programs and has the privilege to apply for Optional Practical Training (OPT) after they have completed the two-year program and remain in the VC system for an additional year during the OPT. The F-1 student is eligible to apply for part-time employment through Victory Christian Center, Inc. International students who become employees of Victory will be allowed to work a maximum of 20 hours a week during the school term. They are permitted to work a maximum of 40 hours a week during times of vacations and holidays approved by the ministry. At the completion of the program, the F-1 student can transfer to another qualifying institution or return to their country of residence.

Nonimmigrants: Who Can Study?

General Notes: X=No; ☐=Yes Only F and M students are limited to attendance at SEVP-certified schools. Nonimmigrants who are attending school incidental to their primary purpose for being in the United States may attend the school of their choice either part-time or full-time (unless otherwise noted). However, these nonimmigrants must abide by the rules of their current status and cannot extend their stay in the United States for the purposes of completing a program of study or a degree. Spouses and children who derive their status from that of the principal may not remain in the United States beyond the period approved for the principal in order to continue schooling. In most cases, children lose their derivative status at the age of 21 and must apply for a change of status to F-1 or M-1 if they wish to remain in the United States to continue their course of study. Chart indicates approval of attending school.

Nonimmigrant Class	8 CFR Reference allowing spouses and children	Principal may attend school	Spouse may attend school	K-12 allowed for minor children	Post secondary allowed for unmarried minor children	Full-time study required for children 21 to 23(25) to maintain dependent status	May apply to Change Status to F-1, M-1 or J-1
A. Foreign Government Officials	214.2(a)(1)(i) & (iii)	✓	✓	✓	✓	✓	✓
B. Visitors		X1		X2	X		✓3
C. Aliens in Transit		X					
D. Crewmen		X					
E. Treaty Traders and Treaty Investors	214.2(e)(4)	✓	✓	✓	✓		✓
F. Academic or Language Students	214.2(f)(15)	✓4	✓5	✓6	✓7		✓
G. Representatives to International Organizations	214(2)(g)(1)(iii) & (iv)	✓	✓		✓	✓	✓
H. Temporary Workers	214.2(h)(9)(iv)	✓	✓	✓	✓		✓
I. Foreign Media Representatives		✓					✓
J. Exchange Visitors	214.2(j)(1)(i)	✓	✓	✓	✓		✓8
K. Fiancé(e)s and Spouses of U.S. citizens	214.2(k)(3)	✓	✓	✓	✓		X
L. Intracompany Transferees	214.2(l)(7)(ii)	✓	✓	✓	✓		✓
M. Vocational or other Nonacademic Students	214.2(m)(17)	✓9	✓10	✓11	✓12		✓13
N. Certain Parents and Children of section 101(a)(27)(I) Special Immigrants	214.2(n)	✓		✓	✓		✓
O. Workers with Extraordinary Abilities	214.2(o)(6)(iv)	✓	✓	✓	✓		✓
P. Artists, Athletes, and Entertainers	214.2(p)(1) and (8)(iii)(D)	✓	✓	✓	✓		✓
Q. International Cultural Exchange Visitors	214.2(q)(1)(ii)	✓	✓	✓	✓		✓
R. Religious Workers	214.2(r)(4) and (8)	✓	✓	✓	✓		✓
NATO North Atlantic Treaty Organization	214.2(s)(1) and (2)	✓	✓	✓	✓	✓14	✓
S. Witnesses and Informants	214.2(t)(3)	✓	✓	✓	✓15		X
T. Alien Victims of Human Trafficking	214.11(o)(11)	✓16	✓	✓	✓		✓
TN Professionals under the NAFTA	214.6	✓	✓	✓	✓		✓
U. Alien Victims of Certain Crimes	214.14(a)(10)	✓16	✓	✓	✓		✓
V. Certain Second Preference Beneficiaries	214.15(a) and (g)	✓	✓	✓	✓		✓

1 Visitors may, however, engage in study that is avocational or recreational in nature.

2 In some cases, a B-2 child is allowed to study if accompanying a parent and the study is incidental to the reason for the parent traveling to the United States. For example, missionaries may enter as a B-2 and the children may attend K-12 school while the parent is pursuing the primary purpose of the visit. The length of stay will not be extended to allow a minor child to complete a school year.

3 B nonimmigrants that apply for a change of status to an F or M nonimmigrant student may not begin attending school until the change of status is approved

4 F-1 nonimmigrants must attend an SEVP-certified school full-time.

5 An F-2 spouse may not engage in a full course of study, but may engage in study at an SEVP-certified school in the United States as long as they are enrolled in less than a full course of study. The F-2 spouse may still engage in study that is merely avocational or recreational in nature. To engage in a full course of study, an F-2 spouse must apply for and be granted F-1, M-1, or J-1 status.

6 An F-2 child may engage in full-time study in any elementary or secondary school (K-12).

7 An F-2 child may engage in study at an SEVP-certified school in the United States as long as they are enrolled in less than a full course of study at the post-secondary level. An F-2 child may also engage in recreational or avocational study. To study full-time at the post-secondary level, the child must apply for and be granted F-1, M-1, or J-1 status.

8 J-1 nonimmigrants subject to the 212 (e) residence requirement must obtain a waiver of the residence requirement to be eligible to change any nonimmigrant status except A or G. J-1 foreign medical graduates cannot change status unless granted a waiver under section 212(e)(iii) of the Immigration and Nationality Act pursuant to a request made by a State Department of Public Health and the alien complies with the terms and conditions imposed on the waiver under section 212(k) of the Act, but can consular process.

Other J-1 nonimmigrants are eligible to change status to F-1.

9 M-1 nonimmigrants must attend an SEVP-certified school full-time.

10 An M-2 spouse may not engage in a full course of study, but may engage in study at an SEVP-certified school in the United States as long as they are enrolled in less than a full course of study at the post-secondary level. The M-2 spouse may still engage in study that is merely avocational or recreational in nature. To engage in a full course of study, an M-2 spouse must apply for and be granted F-1, M-1, or J-1 status.

11 An M-2 child may engage in full-time study in any elementary or secondary school (K-12).

12 An M-2 child may engage in study at an SEVP-certified school in the United States as long as they are enrolled in less than a full course of study. An M-2 child may also engage in recreational or avocational study. To study full-time at the post-secondary level, the child must apply for and be granted M-1 or J-1 status.

13 An M-1 cannot apply for a change of status to an F-1.

14 Dependent children of NATO Officials who are age 21 to 23 (and up to age 25 if a bilateral agreement exists) may remain in the United States with derivative status if the child attends a post-secondary school full-time.

15 Includes married or unmarried sons or daughters. There is no age limit.

16 Where the principal is under 21, their parents and unmarried siblings under 18 who are in T/U status are also allowed to study.

Immigration and Custom Enforcement (ICE), Student and Exchange Visitor Information Systems (SEVIS). "Nonimmigrants: Who Can Study?" Retrieved December 4, 2019 from <https://www.ice.gov/doclib/sevis/pdf/Nonimmigrant%20Class%20Who%20Can%20Study.pdf>

NOTE: International students in the process of changing legal status to F-1 are unable to attend school in any capacity until a case is granted.

Statement of Non-Discrimination

Victory College does not discriminate on the basis of race, color, national or ethnic origin, age, sex, or disability in any of its policies, procedures, or practices. The VC non-discrimination policies comply with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972 (pertaining to sex), Vietnam Era Veterans Readjustment Assistance Act of 1974 (pertaining to veterans), and Section 504 of the Rehabilitation Act of 1973 (pertaining to age).

VC ensures that no qualified individual with a disability will be denied reasonable accommodation in modifying policies, practices, and procedures. Reasonable accommodation will be considered case-by-case and to the extent required by law. Should reasonable accommodation appear to pose an undue hardship to VC, a determination of undue hardship shall be made by the VC administrative staff and the Victory Church administrative team.

Academic Calendar

FALL SEMESTER 2024	
Move-In Day (campus housing)	August 12 th and August 13 th
Victory Week –Student Registration	August 12 th and August 13 th
First Day of Classes	August 14 th
Last Day to Drop/Withdraw with 100% Refund	August 28 th
Last Day to Add/Change Class	August 28 th
Labor Day (no classes in session)	September 2 nd
Last Day to Drop/Withdraw with 80% Refund	September 4 th
Last Day to Register	September 4 th
Midterm Exams (all classes)	September 30 th - October 3 rd
Fall Break (no classes in session)	October 7 th - October 10 th
Thanksgiving Break (no classes in session)	November 27 th - November 28 th
Final Exams (all classes)	December 9 th - December 12 th
Instructor Grades Due	December 17 th
Christmas Break (no classes in session)	December 16 th – January 2 nd 2025

SPRING SEMESTER 2025	
Move-In Day (campus housing, by appointment)	January 6 th
Registration – All Students	January 7 th
First Day of Classes	January 8 th
Martin Luther King Day (no classes in session)	January 20 th
Last Day to Drop/Withdraw with 100% Refund	January 21 st
Last Day to Add/Change Class	January 21 st
Last Day to Drop/Withdraw with 80% Refund	January 27 th
Last Day to Register	January 27 th
Graduate Audit Form	February 3 rd – after February 3 rd - \$10 Late fee applies
Midterm Exams (all classes)	March 10 th – March 13 th
Spring Break (no classes in session)	March 17 th – March 20 th
Graduate Audits	April 21 st – April 24 th
Final Exams (all classes)	May 5 th - May 8 th
Graduation Ceremony	May 9 th
Instructor Grades Due	May 13 th

Subject to change

Registration and Student Orientation

Registration Schedule

Every student must register for classes at the beginning of each semester. Students are required to register on the date indicated on the academic calendar. This registration includes enrollment verification, class selection, and tuition payment. Registration after the designated registration date will incur a \$25.00 late registration fee and be scheduled as a unique appointment.

**** Any student not current on their financial obligation to Victory College, Victory Housing, or Victory Missions will be barred from registering until paid.**

Students using VA Education benefits will be allowed to enroll and register for classes and not incur late fees if they are awaiting on delayed payment from the U.S. Department of Veteran Affairs. VA students are required to schedule an appointment with the VA certifying official before enrollment can be certified.

Student Orientation

All students are required to attend Orientation. Orientation will acquaint the student with VC programs, policies, procedures, and student ministries, as well as answer any questions the student may have about VC. Orientation will often include Victory's Growth Track and other pre-serving requirements.

Student Identification Badges

Each student will be issued an ID badge and lanyard after registration. A new badge will be issued upon successful registration and payment and should be worn in sight around the student's neck at all times while on the VC campus.

- Badges should not be worn attached to belts, books, or bags.
- **A temporary badge may be borrowed from the office if a student badge is lost or forgotten. A fee of \$1.00 will be charged the second or additional times. Students will not be allowed in class without their student badge.**
- A permanent **replacement badge** may be purchased from the VC office for **\$5.00**.

VC monitors are instructed to enforce all rules governing Victory College, including but not limited to the wearing of badges and dress codes. Guest badges may be obtained from the VC office.

Student Status

Students may attend VC on a full-time or part-time basis. Students may also attend on an audit basis, with no credit or grade, to enrich their lives with the Word of God.

Full-Time: A student is considered full-time when taking nine or more courses (18 credit hours) per semester.

Part-Time: A student is considered part-time when taking less than 18 credit hours per semester.

F-1 and M-1 International Students are required to maintain 18 credit hours and a chapel for full-time status.

Change in Full-time or Part-time Status

Students who wish to change from full-time/part-time or credit/audit status or to add/drop a class or classes may do so in writing in the Registrar's office during the drop/add period as specified by the academic calendar.

Audited Classes

Special audit tuition and fees are applicable to students auditing one or more courses. Audit students will not receive credit for the course(s) they attend. Auditing students are expected to meet the same attendance requirements as regular class members; however, auditing students are not required to complete other course assignments. By prior arrangements with the instructor and Registrar, students may complete all course requirements and change from audit to credit within the first two weeks of the semester. However, for the change to be official, the appropriate form(s) must be completed, the balance of the "for credit" tuition paid, and forms must be approved/signed by the Registrar. Also, as a courtesy to the instructors, students are asked to advise them of class or status changes. Audited courses will appear marked as "Audit" on the transcript.

Adding/Dropping Classes

Students who wish to add or drop a class must complete the add/drop form in the VC office and pay the \$20 Add/Drop fee(s). Changes to student schedules will not be allowed after the add/drop period, within the first seven days of each semester (see academic calendar). Failure to fill out a form to drop a class you don't attend will cause you to be charged for the class.

Online Classes

Online classes are utilized to substitute for required classes on an as-needed basis and as approved by the Dean of Academics or his designee. The need for these classes is restricted to cases in which the traditional classroom delivery is not possible within a reasonable period of time and must be agreed upon by both the school administration and the student. When transferring from the on-campus format to the online platform, there is an administrative fee of \$75.

Specific goals are established for each course, along with measurement criteria for determining course effectiveness. Student proficiency is established through explicit and accurate competency measures (such as portfolios, term papers, workbooks, or presentations).

The student may begin online classes any time throughout the semester as approved by the Director of VC online. Online course students pay for each course individually.

Class Attendance Policies

Attendance Policy

Regular and punctual attendance is required at all classes and morning praise and worship. The attendance policy and records are maintained at the Registrar's office. More than two absences in a course merit the lowering of the grade by one letter. Additional absences will lower the grade by an additional letter grade per absence.

Students who receive a failing grade due to absences will receive zero credit and must retake the class for credit. Attendance will be evaluated every 30 days.

International Students cannot be absent more than 25% of their total class time due to the United States Department of Homeland Security regulations and the United States Citizenship and Immigration Services.

Excused Absences

Excused absences include personal or family illness requiring emergency treatment or hospitalization, mandatory work, and emergencies or the death of a loved one. Excused absences must be cleared with the Vice President of Academic Affairs or an appointee before the date the absence is expected to occur. If prior approval cannot be obtained due to an emergency, students should contact the Vice President of Academic Affairs for communication purposes.

Note: Double absences (double cuts) are given for absences immediately preceding or following official school holidays.

Leave of Absence and Interruption in Training

A student (including students using VA Educational Benefits) can request a leave of absence (LOA) or an Interruption in Training by completing the Petition to Policy Exception form due to special circumstances impacting their enrollment with Victory College. The Vice President of Academic Affairs will review the request for approval or denial within two weeks. Any supporting documentation must be provided upon submitting the form. If the request is due to unexpected military deployment, which interrupts or precludes the completion of courses, it must be accompanied by military documentation.

Requests for academic and financial relief are reviewed by the Registrar and the Vice President of Academic Affairs on a case-by-case basis.

If the LOA begins mid-semester, after the drop date, the student will receive a grade of Withdrawn Failing (WF) or Withdrawn Passing (WP), depending on the current average course grade at the time of the leave/interruption. The current grade average of 1.5 or course percentage average of 70 and above will record a "WP." Tuition is not refundable for drops after the drop date for any reason. If an LOA begins before the drop date, the classes will be removed from the student's transcript, and the existing refund schedule applies – 100% during the first week of class, 80% during the second week of class. VA beneficiaries will receive a grade of Incomplete (INC) if they withdraw due to active-duty military service orders. For short interruptions due to military service, VA beneficiaries will be allowed to continue where they left off and finish the program.

Before returning, the student (including VA beneficiaries) will need to contact the Vice President of Academic Affairs at rmartinez@victory.com and the Registrar at registrar@victory.college. Depending on the courses offered upon resumption, the student may be required to retake any classes dropped and then finish the remaining coursework previously required to graduate. If the student does not return, they will be administratively withdrawn from the last date of attendance before the Leave of Absence.

Tardiness

Any student who is not in class when class begins is considered tardy. Three times tardy will be considered equal to one absence. Any student over ten minutes late to a class will be considered absent.

Inclement Weather

Please check your email or call our main VC office line for information regarding the school closing due to inclement weather. You can also follow our social media channels for updates (Facebook and Instagram).

Victory Church Activities

Occasionally, scheduled classes will be dismissed so the students can attend special services, conferences, seminars, and other events scheduled by Victory Church or VC. Attendance at these events is mandatory during regular school hours.

Bar-From-Attendance Policy

A student may be barred from attending classes for failure to:

- Comply with admission requirements
- Respond to official notices
- Settle financial obligations when due
- Sign and comply with the Code of Honor
- Failure to maintain a 2.0 GPA.

Students who become subject to a Bar-from-Attendance are given advance notice. If a student fails to respond, actions will be taken without further notice. The student will be entitled to no further services of Victory College except assistance toward reinstatement. Under no circumstances may a student who has been barred from attendance attend class or receive a grade.

Students using VA Education benefits will be allowed to attend class and not incur late fees if they are waiting on delayed payment from the U.S. Department of Veteran Affairs.

DRESS CODE

The VC Dress Code has been established to facilitate an attitude appropriate for those determined to submit their lives to the Lordship of Jesus Christ. As His ambassadors, we are responsible for presenting ourselves in a manner that glorifies Him at all times and in all areas of conduct.

MEN

- Men should dress in attire that would be appropriate in an office or ministry setting.
- Nice jeans are permitted. No holes above the knees. Jeans with holes or extreme distressing are not permitted on stage.
- Shorts are not allowed.
- No offensive, political, or inappropriate logos or graphics on shirts. Tank tops, sandals, flip-flops, or slippers are not allowed.
- Tight or oversized baggy clothing is not allowed, including athletic wear, sweatpants, leggings, costumes, or pajamas.
- Hair should be kept neat, clean, and well-groomed. We ask that students keep their hair professional (avoid distracting cuts/colors/and styles). All beards should be well-groomed and maintained.
- Hats are permitted, but not on stage.
- Gauges must be of solid, neutral color, with no exceptions.

WOMEN

- Women should dress in attire that would be appropriate in an office or ministry setting.
- Nice jeans are permitted. No holes above the knees. Jeans with holes or extreme distressing are not permitted on stage.
- Shorts are not allowed. Skirt length should be modest and in good taste, no shorter than two inches above the knees, with no excessive slits.
- Tights and leggings are only to be worn with dresses or skirts no shorter than two inches above the knees.
- Tight or oversized baggy clothing is not allowed, including athletic wear, sweatpants, leggings, costumes, or pajamas.
- Midriff or cleavage is not to show.
- No offensive, political, or inappropriate logos or graphics on shirts. Tank tops, sleeveless, backless, strapless, or spaghetti straps are not allowed.
- Flip-flops and slippers are not allowed.
- Hats are permitted, but not on stage.
- Hair should be kept neat, clean, and well-groomed. We ask that students keep their hair professional (avoid distracting cuts/colors/and styles).
- Gauges should be solid and neutral in color, with no exceptions.

All evaluations of the dress code shall be at the discretion of the VC Staff and Monitors. Violating the dress code will result in the student's dismissal from class until appropriate dress has been assumed. Repeated occurrences could result in the dismissal from school.

Grading System

Grades are issued according to the following scale:

A	94 – 100	Excellent Achievement
A-	90 – 93	
B+	87 – 89	Above Average
B	84 – 86	
B-	80 – 83	
C+	77 – 79	Satisfactory Achievement
C	74 – 76	
C-	70 – 73	
D+	67 – 69	Passing, below average
D	64 – 66	
D-	60 – 63	
F	00 – 59	Failing
CR		Taken for Credit (Pass)
NCR		Taken for Credit (Fail)
INC		Incomplete
VWD		Voluntary Withdrawal
VWP		Withdraw while passing
VWF		Withdraw while failing
AU		Audit, no course credit
AC		Audit credit for international students retaking a previously failed class

Grade Incomplete (INC)

Students unable to complete coursework for reasons beyond their control due to an illness or death in the family may request an Incomplete by filling out a “Petition to Policy Exception form.” If approved, the student has one semester to finish the course load for a grade. Failure to complete a course does not constitute an Incomplete without the proper documentation required, and the student will be given a failing grade.

Grade Corrections

Please check your grades online. If you have a question about a grade after receiving your Grade Report for the term, you have **two weeks** to contact the VC Business Office and complete a “Petition to Policy Exception form,” one request per form.

IMPORTANT: **Grades** cannot be corrected beyond the **two-week** window from the testing date. Allow ten school days for the request to be processed. Attach any graded tests and/or graded papers received from the class. These will be returned to the student.

Academic Continuance/Grade Point Average (GPA/Satisfactory Academic Progress)

A student is expected to make satisfactory academic progress towards the completion of the program to be eligible to continue their education at VC. A student whose GPA falls below 2.0 at the end of any semester will be placed on academic probation for the following semester. At the end of that semester, an evaluation of the student's academic performance will be done by the administrator. This evaluation will result in one of the following actions:

1. Removal of probationary status should GPA be above 2.0
2. Continuance of probationary status should GPA be between 1.0 and 2.0
3. Dismissal of the student should GPA be below 1.0

International students must complete all their classes with at least a C average.

***** It is the student's responsibility to keep up with their grades; it is not the responsibility of the VC office.**

Academic Suspension Appeal and Re-Admission

Students who have been notified of their suspension may appeal their academic suspension by submitting a Petition for Re-admission to the Vice President of Academic Affairs.

- For the Fall term, must apply by **July 31 deadline**
- For the Spring term, must apply by **October 31 deadline**

The length of the academic suspension due to unsatisfactory progress will be one regular semester or as determined by the Vice President of Academic Affairs and the Academic Committee. The Vice President of Academic Affairs and the Academic Committee will review the appeal and have a decision within **30** days. Students will be notified stating the outcome of the appeal.

If the appeal and reinstatement are granted, the reinstatement does not remove the record of suspension. The transcript will be updated to reflect "Suspension-Reinstated on Probation". Students reinstated after academic suspension do so on academic probation and is required to meet all probationary requirements outlined to student. If reinstatement is allowed and the student returns after two semesters, students must apply for re-admission to Victory College.

If the students GPA is less than 2.0 at the end of the probationary semester, the student may be placed on second academic suspension at the discretion of the Vice President of Academic Affairs and the Academic Committee. Cases in which the circumstances are not covered by the above regulations shall be handled at the discretion of the Vice President of Academic Affairs and the Academic Committee.

Transfers/Transcripts

Transfer students are granted admission to VC classes and programs under the same admission criteria as students with no post-secondary academic credit. At the administration's discretion, students may be granted "advanced academic standing."

Transfer Procedure

A student may request to transfer credit from other institutions. The Vice President of Academic Affairs will evaluate each transfer request on an individual basis upon recommendation by the Registrar and will have the final right of approval or disapproval concerning all credit transfers. Up to 14 credits may be approved for transfer. Transcripts must be submitted and approved before registration.

Students transferring credits from VC to other schools should contact that school to determine whether it will accept VC credits. Although several liberal arts colleges have articulation agreements accepting coursework from Victory College students, the diplomas and course credits awarded by Victory College are not accredited through the Higher Learning Commission or the State of Oklahoma. Transfer of courses from Victory College to other institutions is at the discretion of the receiving institution.

VC Distance Learning Transfer of Credit

Credit for approved VC Distance Learning courses may be transferable to VC Tulsa. Contact the Registrar for information.

Transcripts

The Registrar keeps a transcript of each student's academic achievement. Upon graduation, students receive one copy of their official VC transcript for their records. Additional copies of your transcript can be issued if you make a written, signed request and submit a \$10.00 fee for each copy. Transcripts/copies are released only if all financial obligations to VC have been met. Allow ten business days for the request to be processed.

Articulation Agreements

Victory College has articulation agreements with the following schools: Ecclesia College, Oklahoma Wesleyan University, Oral Roberts University, Southeastern University, and Southwestern Christian University.

Graduation Requirements

General Graduation Requirements

- Each course is worth 2 credit hours per 2019.
- Each course is worth 1 credit hour per 2018.
- Grade Point Average of 2.0 or above.
- Adherence to VC Honor Code.
- Adherence to VC Attendance Policy.
- Completion of VC practicum hours as required by the program if applicable.
- Payment of Graduation Fee.
- All Financial Obligations to Victory College, Victory Housing, and Victory Missions are satisfied.
- Participation in graduation chapel, graduation practice, and ceremonies is **mandatory** to graduate.

Detailed Graduation Requirements

Students graduate by completing both full years of program-specific courses and must meet the following criteria:

- Students must be registered as full-time, or as a student eligible to graduate by completing the required credit hours.
 - Students having begun matriculation before 1995 must have completed twenty-four (24) core courses.
 - Students having begun matriculation between the fall of 1995 and fall of 1998 must have completed twenty-four (24) core courses and four (4) area of emphasis courses equaling 28 quarter credit hours.
 - Students having begun matriculation between the fall of 1998 and fall of 2002 must have completed sixteen (16) core courses, sixteen (16) major emphasis courses, and four (4) elective courses, or (4) VC 2 concentration area courses equaling 36 quarter credit hours.
 - Students beginning fall of 2002 or later must have completed twenty (24) core courses and twelve (12) area of emphasis courses equaling 36 quarter credit hours for VC 1 and sixteen – twenty (16-20) core courses dependent upon the program and sixteen – twenty (16-20) area of emphasis courses dependent upon emphasis program equaling 36 quarter credit hours for VC 2.
 - Students beginning fall 2018 or later must have completed two years and/or 56-64 credit hours split between core and program.
 - Students beginning fall 2023 or later must have completed two years and/or 72-74 credit hours split between core and program courses.
 - Distance Learning requires 64 credit hours of core and ministry courses.
- All assigned courses must be satisfactorily completed.
- A minimum grade point average of 2.0 must be maintained.
- Students must satisfy all attendance requirements.
- Participation in baccalaureate and graduation practice and ceremonies is **mandatory** to graduate. The commencement ceremony is held following the spring semester.

Before graduation, all financial responsibilities to Victory College, Victory Housing, Victory Missions, Victory Church, and Victory Christian School must be met. Students will not be allowed to walk across the platform to obtain their diplomas, nor will they receive transcripts, final grades, or tests until all accounts are current.

- Students must satisfy all Practicum Service hours and program requirements.
- Dean's List – Academic honor is recognized each year a student earns a minimum 3.50 GPA with at least 12 credits attempted.
- The intent to graduate form should be submitted by the first day of the student's final semester. Early submission allows the student to receive the advising necessary to complete all degree requirements.
- Students who complete degree requirements in the Fall semester may walk in the Spring commencement with prior approval.
- Students who turn in their "Graduate Audit" form after February 1, 2025, will pay an additional \$10 late fee.

Lifestyle of the Victory College Student

Commitment to the Student Honor Code

Honor is a concept that is one of the cornerstones of the Christian faith. Honor means integrity, uprightness, respect, or having a good name. By signing the Honor Code, you are committing to living a lifestyle of the highest level. In this act of commitment, you are recognizing that Victory College is committed to helping you live a life of the highest caliber with regard to reputation, respect, honesty, and moral integrity.

- I commit to applying myself wholeheartedly to my academic studies and intellectual pursuits for the glory of God.
- I commit to growing in my spiritual pursuits by developing a personal relationship with the Lord Jesus Christ through Bible study, prayer, and worship.
- I commit to protecting my mind and spirit by abstaining from corrupt forms of entertainment such as pornography, movies, and internet activities containing inappropriate content.
- I commit to cultivating a life of good relationships by being free from bitterness, envy, strife, and unforgiveness.
- I commit to taking care of my financial obligations, including Victory College, Victory Housing, and other personal obligations, in a responsible and timely manner.
- I commit to supporting the work of the ministry by consistent regular giving through tithes and offerings.
- I commit to living my life in holiness, purity, and integrity by refraining from all immoral, unethical, or illegal acts (as defined by the Holy Bible). This includes all immoral sexual activity, homosexual activity, gambling, the use of alcoholic products, tobacco products, illegal use of drugs, and any form of willful self-abuse.
- I commit to intentionally pursuing God's purpose and calling for my life and to be a positive witness for the church both publicly and privately.
- I commit to punctuality and attending all required classes, services, and activities held by Victory College and my local church. I understand that I am required to attend at least one service at Victory Church weekly.
- I commit to demonstrating integrity in all of my personal and academic pursuits. I will not lie, cheat, or participate in any academic dishonesty, including plagiarism or cheating.
- I commit to abide by the rules and regulations of VC, which the institution may alter or change from time to time. I understand that in order to maintain the highest levels of training and to safeguard its ideals of spiritual and moral values, VC reserves the right to require the withdrawal of any student if in the judgment of the VC Student Disciplinary Committee or the administrative team of Victory Church, if the conduct of the student is deemed to violate VC's ideals of scholarship or its spiritual or moral atmosphere as a Christian institution.

The student is issued a copy of the Student Honor Code that must be signed at the beginning of the first semester. The signing of the Honor Code acknowledges that the student has read and agreed to the above criteria for admittance into VC. The signed Honor Code is then filed in the student's VC file and becomes part of the student's permanent record.

Conduct

Victory College maintains high standards for students; students are expected to abstain from the mere appearance of evil (1 Thessalonians 5:22). Students are strongly encouraged to read scripture daily and to devote themselves to private prayer time. Spiritual discipline will help a student live according to the principles taught in class. Students' behavior should be "that which is fitting" of a follower of Christ. Drug or alcohol abuse, an immoral lifestyle - participation in sexual perversion, adultery, homosexuality, pornography, sex outside of marriage, etc. - profanity and dishonesty are examples of unacceptable behavior. Questionable conduct will be handled on an individual basis. No smoking, chewing, or possessing tobacco products or drugs will be permitted. None of the above-stated acts will be permitted at **any time** or **anywhere** while you are a student at Victory College.

Discipline and Grievance Policies

"By mercy and truth iniquity is purged..." (Proverbs 16:6).

Every student is expected to manifest an attitude of teachability and cooperation. We believe we can help each person mature into the Christian leader God has called them to be through counsel and encouragement. Occasionally, however, there are those whose conduct or attitude requires disciplinary measures. In such cases, suspension or immediate dismissal may result.

VC's disciplinary policy relating to dismissal and readmission is based on the following thoughts:

- We desire to please the Father.
- We want to see the individual restored.
- We are concerned about those closest to the offending individual.
- We are concerned about our testimony to the world.
- We are committed to the Scriptural principles found in Matthew 18:15-20; Romans 13:12b, 14; 1 Corinthians 5; and Hebrews 12.

IMPORTANT: *If you should get into difficulty (trouble), talk with one of the deans or another VC staff and let us and the Lord help you resolve your problems. VC wants to see you succeed!*

Discipline Procedures

VC's Vice President of Academic Affairs and the Vice President of Student Affairs comprise the Student Disciplinary Committee charged with the task of reviewing, administering, and enforcing school policies. The committee seeks to apply God's wisdom in each disciplinary case, and the best judgment will be used to select the most appropriate path forward with the goal of repentance and restoration.

Under normal circumstances, VC endorses a policy of progressive discipline in which attempts are made to provide students with notice of deficiencies and an opportunity to improve. However, VC retains the right to administer discipline in a manner deemed necessary.

The following serve as general guidelines the administration typically follows in a student disciplinary situation:

- At the first notice of a violation, a dean or designee will contact the student and schedule a personal interview. Further information may first be gathered from instructors, students, staff, and anyone else involved.
- After meeting with the student with a witness, the dean will meet with the Student Disciplinary Committee and determine the best path forward. If it has already been determined that the violation doesn't warrant anything more than a warning, the warning may be provided in the first meeting without meeting with the Student Disciplinary Committee. A designee may also meet with a student and provide them with a warning if a warning was determined beforehand. Warnings may be provided verbally or in writing, but the warning should be documented in either case.
- If it is determined that the violation is more severe or is a multiple-offense situation, it may be determined that the violation warrants probation, suspension, or required withdrawal. In the case of probation, suspension, or required withdrawal, notice will be provided in writing. The notice will typically include a follow-up meeting to inform the student of the decision in person. The length of a suspension and the ability to make up missed work or tests will be set at the discretion of the Student Disciplinary Committee.
- When the problem is corrected, the student will meet with a dean or designee and be given written permission to return to class. Notification of release from suspension will be provided to all instructors concerned.
- In some cases, probation or suspension may include stipulations that the student reapply before enrolling in future semesters.
- International students who fail to meet academic, attendance, or discipline policies will be considered "out of status" and noted as "failure to maintain status" in the SEVIS System. Failure to adhere to all policies can result in termination of school authorization along with being requested to return to their home country.

Student Appeal and Grievance Procedure

- *Students who believe they have been suspended, expelled, or put on probation unfairly, should email the Vice President of Student Affairs within two weeks of the issued discipline. The Student Disciplinary Committee will review the grievance and respond via email.*
- **International Students** that plan to file a grievance should notify the school administration as soon as possible to avoid irrevocable consequences through the Department of Homeland Security.

Re-enrollment (Disciplinary) Policy

The length of time before a person is permitted to re-enroll will be determined by disciplinary action. The person must have spent time under pastoral care in the church, and the student must exhibit genuine repentance and show evidence of restoration. If dismissed for financial irresponsibility, all past debts to VC, Victory Housing, Victory Church, and Victory Christian School must be resolved before re-enrollment is allowed. Financial responsibility must be demonstrated.

Suspension Policy

The disciplinary committee determines the length of the suspension.

Infractions of any of the following are grounds for suspension or dismissal:

- Excessive absence or tardiness
- Academic failure
- Financial irresponsibility
- Cheating and plagiarism
- Giving false information (lying)
- Insubordination or willful disregard for an instructor
- Failure to follow policies as outlined in this Catalog
- Violation of student dress code or student honor code

Dismissal Policy

Infractions of any of the following are grounds for immediate dismissal:

- Consumption, using, and/or possessing any form of drugs, alcohol, or tobacco on or off campus
- Involvement in illicit or perverted (homosexuality, fornication, adultery, pornography, etc.) sexual practices
- Involvement in any illegal activity
- Vandalism or careless destruction of VC, Victory church, or Victory housing property
- Unauthorized possession of firearms or other weapons.
- Any act of violence
- Any act of sexual assault

Probation/Dismissal

Any student placed on two (2) or more probations (academic, disciplinary, attendance, or financial) within the same academic year will be dismissed.

Victory Church Nondiscrimination/Anti-Harassment Policy and Complaint Procedure

Objective

Victory and Victory College are committed to work and academic environments in which all individuals are treated with respect and dignity. Each individual has the right to work, serve and learn in a professional atmosphere that promotes equal employment opportunities and prohibits unlawful discriminatory practices, including harassment. Therefore, Victory Church and Victory College expect all relationships between persons in the office and the college to be business-like and free of bias, prejudice, and harassment.

Victory and Victory College have developed this policy to ensure that all its employees can work and learn in an environment free from unlawful harassment, discrimination, and retaliation. Victory Church and Victory College will make every reasonable effort to ensure that all concerned are familiar with these policies and aware that any complaint violating such policies will be investigated and resolved appropriately.

Any employee, volunteer, or student who has questions or concerns about these policies should talk with the director of human resources or a member of the personnel practices committee.

The law and the policies of Victory and Victory College prohibit disparate treatment based on sex or any other protected characteristic concerning terms, conditions, privileges, and perquisites of employment. The prohibitions against harassment, discrimination, and retaliation are intended to complement and further those policies, not to form the basis of an exception. These policies should not, and may not, be used as a basis for excluding or separating individuals of a particular gender or any other protected characteristic from participating in business or work-related social activities or discussions. In other words, no one should make the mistake of engaging in discrimination or exclusion to avoid allegations of harassment.

Equal employment opportunity

It is the policy of Victory to ensure equal employment opportunity without discrimination or harassment on the basis of race, color, sex, age, disability, marital status, citizenship, national origin, genetic information, or any other characteristic protected by law. As a faith-based organization operating under a Church entity, Victory Church and Victory College maintain a bona fide occupational qualification based upon published religious beliefs within the bylaws of the Church. Otherwise, Victory Church and Victory College prohibit any other such forms of discrimination or harassment.

Retaliation

Victory encourages reporting of all perceived incidents of discrimination or harassment. Victory prohibits retaliation against any individual who reports discrimination or harassment or participates in an investigation of such reports. It is the policy of Victory to promptly and thoroughly investigate such reports.

Sexual Harassment

Sexual harassment constitutes discrimination and is illegal under federal, state, and local laws. For the purposes of this policy, “sexual harassment” is defined, as in the Equal Employment Opportunity Commission Guidelines, as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when, for example: a) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, b) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or c) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Title VII of the Civil Rights Act of 1964 recognizes two types of sexual harassment: a) quid pro quo and b) hostile work environment. Sexual harassment may include a range of subtle and not-so-subtle behaviors and may involve individuals of the same or different gender. Depending on the circumstances, these behaviors may include unwanted sexual advances or requests for sexual favors; sexual jokes and innuendo; verbal abuse of a sexual nature; commentary about an individual's body, sexual prowess, or sexual deficiencies; leering, whistling, or touching; insulting or obscene comments or gestures; display in the workplace of sexually suggestive objects or pictures; and other physical, verbal or visual conduct of a sexual nature.

Harassment

Harassment based on any other protected characteristic is also strictly prohibited. Under this policy, harassment is verbal, written, or physical conduct that denigrates or shows hostility or aversion toward an individual because of his or her race, color, sex, national origin, age, disability, marital status, citizenship, genetic information, or any other characteristic protected by law, or that of his or her relatives, friends or associates, and that: a) has the purpose or effect of creating an intimidating, hostile or offensive work environment, b) has the purpose or effect of unreasonably interfering with an individual's work performance, or c) otherwise adversely affects an individual's employment opportunities.

Harassing conduct includes epithets, slurs, or negative stereotyping; threatening, intimidating, or hostile acts; denigrating jokes; and written or graphic material that denigrates or shows hostility or aversion toward an individual or group that is placed on walls or elsewhere on the employer's premises or circulated in the workplace, on company time or using company equipment by e-mail, phone (including voice messages), text messages, social networking sites or other means.

Individuals and Conduct Covered

These policies apply to all applicants and employees, whether related to conduct by fellow employees or someone not directly connected to Victory (e.g., an outside vendor, consultant, or customer).

Conduct prohibited by these policies is unacceptable in the workplace and any work-related setting outside the workplace, such as during business trips, business meetings, and business-related social events.

Reporting an Incident of Harassment, Discrimination or Retaliation

Victory Church and Victory College encourage reporting all perceived incidents of discrimination, harassment, or retaliation, regardless of the offender's identity or position. Individuals who believe they have been the victim of such conduct should discuss their concerns with their immediate supervisor or Human Resources. See the complaint procedure described below.

In addition, Victory encourages individuals who believe they are being subjected to such conduct to promptly advise the offender that their behavior is unwelcome and to request that it be discontinued. Often this action alone will resolve the problem. Victory recognizes that an individual may prefer to pursue the matter through complaint procedures.

Complaint Procedure

Individuals who believe they have been the victims of conduct prohibited by this policy or have witnessed such conduct should discuss their concerns with their immediate supervisor or Human Resources.

Victory encourages the prompt reporting of complaints or concerns so that rapid and constructive action can be taken before relationships become irreparably strained. Therefore, while no fixed reporting period has been established, early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment.

Any reported allegations of harassment, discrimination, or retaliation will be investigated promptly.

The investigation may include individual interviews with the parties involved and, where necessary, with individuals who may have observed the alleged conduct or may have other relevant knowledge.

Victory will maintain confidentiality throughout the investigatory process to the extent consistent with adequate investigation and appropriate corrective action.

Retaliation against an individual for reporting harassment or discrimination or for participating in an investigation of a claim of harassment or discrimination is a serious violation of this policy and, like harassment or discrimination itself, will be subject to disciplinary action. Acts of retaliation should be reported immediately and will be promptly investigated and addressed.

Misconduct constituting harassment, discrimination, or retaliation will be dealt with appropriately. Responsive action may include, for example, training, referral to counseling, or disciplinary action such as a warning, reprimand, withholding of a promotion or pay increase, reassignment, temporary suspension without pay, or termination, as Victory believes appropriate under the circumstances.

If a party to a complaint does not agree with its resolution, that party may appeal to Victory's acting Executive Director of Operations through the Human Resources Department.

False and malicious complaints of harassment, discrimination, or retaliation (as opposed to complaints that, even if erroneous, are made in good faith) may be the subject of appropriate disciplinary action.

Effective 01/01/2020

Financial Policies and Procedures

Tuition and Fees

A school year is made up of two semesters. Accounts are due and payable on the day of registration each semester as defined by the academic calendar. Payments are received in the VC Office and online and may be paid by check, cash, debit, or credit card. All tuition and fees are subject to change without notification. **Any student unable to make their payment is subject to immediate withdrawal.**

Students using VA Education benefits will not be subjected to immediate withdrawal if they are waiting on delayed payment from the U.S. Department of Veteran Affairs.

Refund Policy

Students withdrawing from school after the first day of orientation are entitled to a refund only during the first two weeks of the semester. The refund schedule per semester is as follows:

Week 1 withdrawal	100% refund less fees
Week 2 withdrawal	80% refund less fees
No refund after Week 2	

Refund Policy for Students Enrolled Under Provisions of Title 38

The school has and maintains a refund policy for veterans and other eligible persons enrolled under provisions of Title 38 that provides a refund for the unused portion of tuition in the event the Title 38 student fails to enter the course, withdraws, or is stopped any time before completion. Such policy provides that the amount charged to the Title 38 student for tuition for part of the course will not exceed the approximate pro-rated portion of the total charge for tuition that the length of the completed portion of the course bears to its total length. An amount not more than ten dollars for an established registration fee is not subject to refund or pro-ration. Refunds should be made within forty (40) days.

Withdrawal

Withdrawal applies to the dropping of all courses by the student. A student who wishes to withdraw from VC must inform the Registrar **IN WRITING** of their intent to withdraw from VC and schedule an exit interview with the Vice President of Academic Affairs. The effective withdrawal date is considered to be the date upon which the Registrar receives written notice from the student. In the case of withdrawal, tuition refunds will be made according to the refund policy. A student failing to submit a written notice of intent to withdraw will be required to pay the balance of outstanding tuition and fees for the semester(s) for which the student has enrolled.

*Courses that are dropped before the last day to withdraw as specified on the academic calendar are recorded as "WP" (withdrawal while passing) or "WF" (withdrawal while failing), depending on the current average course grade at the time of the withdrawal. The current grade average of 1.5 or course percentage average of 70 and above will record a "WP." All others will record a "WF." **Withdrawal is only accepted by written notification from the student within the period specified by the academic calendar.***

Prior Balances

VC students are expected to meet their financial obligations in a manner that exemplifies Christian standards of honesty and ethics. **No student can graduate, participate in mission trips or enroll for another semester if the student has a delinquent account in any area of Victory Church and/or Victory College.**

Students using VA Education benefits will be allowed graduation privileges, mission trip participation, and enrollment for another semester. They will not incur late fees if they are waiting on delayed payment from the U.S. Department of Veteran Affairs.

Credits

Any credit to an account of 3 years or over will automatically be forfeited and put in a scholarship fund.

Auditing Courses

Students may register for a course as an "Audit." The student can sit in on the classes but will turn in no work, take no tests, and receive no grade for the course. Tuition is \$125.00 per class. If a student has previously taken a course, received a passing grade, and wants to sit in on the class again, the student may do an "Alumni audit," and the charge is \$80. If a student has not previously taken the course, the charge is \$100. **Exceptions apply to International Students** (See Audited Classes section, page 19).

Tuition and Fees

FULL TIME STUDENTS

	Ministry/Missions	Media	SOCA	Worship
Tuition for VC Program (2 years)	\$9,000	\$9,000		
Tuition for Full Year (Due at time of August Registration)	\$4,500	\$4,500		\$4,500
Tuition if Paid by Semester includes fee	\$2,375	\$2,625		\$2625

PART TIME STUDENTS

Part Time Campus Courses (Due at Registration)	\$250 per class
Part Time Audit (Due at Registration)	\$125 per class
Alumni Audit (Due at Registration)	\$80 per class

ADDITIONAL COSTS

All fees are non-refundable

Add/Drop Fee (First change after registration)	\$20
Application Fee (Non-refundable)	\$50 Domestic/International
Badge Replacement Fee	\$5
Books (approximate)	\$500 Per year
Graduation Fee (\$10 Late fee applies after due date) - Due February 1, 2025	\$75
Domestic Enrollment Fee (Non-refundable)	\$150
International Change of Status Fee	\$100
International Enrollment Fee (Required beginning Aug. 2019)	\$500
Late Payment Fee	\$40
Late Registration Fee	\$25
Make Up/Off Date Exam Fee	\$10 per exam
SOCA Practicum Fee (\$250 per semester at registration)	\$500
SOCA Media Technology Fee (\$250 per semester at registration)	\$500
Transcript Processing Fee	\$10
Victory Housing (Contact Housing@Victory.com for more information on nontraditional students and families)	\$300 Per month

DISTANCE LEARNING

Cost per course (Non-refundable)	\$200 Per class
---	------------------------

Dropping Courses

Students will be charged in full for any courses dropped unless an Add/Drop form has been properly filed and add/drop fee paid. Drops must be made in writing in the Registrar's office. Phone calls or verbal agreements with the instructors will not constitute an official drop. However, as a courtesy to the instructors, students are asked to inform them when dropping a class. The fee to add/drop submission *after* the day of registration is \$20.00. Changes to student schedules will not be allowed after the add/drop date period.

Cancellation of Scheduled Courses

In the event a scheduled course is unavoidably canceled, the student will be offered either an alternative course that can be substituted for credit or a full refund of the student's tuition, and fees will be processed for the canceled course.

Veterans Benefits

Victory College is approved by the Oklahoma Department of Veterans Affairs State Approving Agency to provide education and training to eligible veterans. **School attendance policy must be followed in order to maintain compliance with 38 CFR 21.4254(b)(5).** Please contact Virginia Prechel, VA certifying official, at Vprechel@victory.com for additional questions.

Prior Credit Evaluations (Military & Civilian)

Due to the nature of the training at this school, it is unlikely that any previous education or training will be granted. However, the school will evaluate and grant all previous education and training of all VA beneficiaries and will clearly indicate if appropriate credit has been granted after the evaluation. Both previous education and training transcripts from previously attended schools **and** veteran military transcripts (JST's, CCAF transcripts, VMET's, etc.) must be provided for evaluation within 30 days of program enrollment. The school will maintain a written record of all previous education and training that clearly indicates that appropriate credit has been evaluated and granted. VA student certifications will be terminated if these documents are not provided within 30 days of enrollment.

Federal Grants and Loans

VC is **not** a Title IV school and is, therefore, unable to accept federal grants or student loans.

Scholarship Programs

The following financial scholarships are available to those students who qualify. Scholarships apply only to tuition and do not include books. Scholarship applications must be completed and verified before the deadline (*two weeks prior to registration*). Tuition not covered by scholarship must be remitted at the time of registration according to the VC payment schedule. Final approval of all scholarships is at the discretion of both the Vice President of Academic Affairs and the Vice President of Student Affairs of VC, and they are for first-year students only. Scholarships are distributed between the two semesters. **Scholarships may not be combined with the work-study program or with a staff discount.**

180 Church Scholarship: Half tuition scholarship is available for VC first-year classes only. This scholarship is given to qualifying Victory Leadership Network churches to give to a church member. Each VLN church is allowed one scholarship per school year. It is non-transferable. Distribution of funds: Student is responsible for the first half of their tuition to be paid at the time of enrollment.

Senior Pastor Scholarship: Half tuition scholarship is available for all first year only VC programs. This sponsorship is given to senior pastors of area churches who continue to hold this position for the school year. It is non-transferable. Applications are distributed to these churches upon request. The recipient must pay the remaining balance of tuition at registration.

Victory Conference Scholarship: Scholarships are awarded during the annual Victory Conference through a random drawing of new VC applicants who have submitted a VC application before or during the conference and have come to the VC Display at Victory Conference to complete a drawing card valid for the upcoming school year. Distribution of funds: A half-tuition scholarship may be distributed between the two semesters. The student is responsible for the remaining balance at registration. One full-tuition scholarship may also be awarded during Victory Conference.

VCS Graduate Scholarship Upon completion of VCS High School, this 50% discount expires one year after the graduation date. If you graduated more than one-year preceding registration at VC, a 25% discount will be given.

Staff Discount

If an employee works 20-39 hours, a 25% discount will be given, or if they work 40 hours, a 50% discount will be given. The student is responsible for the remaining balance at registration.

Work Study and Employment

A limited number of office and classroom assistant positions are available through a work-study agreement. Applications may be obtained in the school office. Students employed in permanent positions throughout Victory Church may be eligible for a tuition discount. Discounts or scholarships do not apply to work-study employment.

Donations

Gifts and Memorials: Presently, tuition is not tax-deductible, but cash gifts may be deductible. Also, from time to time, students may like to donate books, art, classroom equipment, and other items in memory of a deceased loved one or in honor of a special birthday or graduation. Anyone who desires to donate, please contact one of our deans.

****Only one discount or scholarship can be applied per semester.*

Student Services

Food Services

Snack items and drinks are available in the VC Café. Drinks are allowed in the classroom, and small snacks, but if it becomes a hindrance to others learning, all food will be banned. No meals are allowed in any of the classroom areas.

Mission Trips

VC allows students to be involved in missions during spring break and other times during the year. All balances to Victory College, Victory Housing, Victory Church, and Victory Christian School must be current before participating in mission trips.

Health Services

No nursing services exist at this time. First aid is available in the administrative offices for minor accidents. VC recognizes that some students may have special needs requiring prescription medication or other services. However, VC requests that students notify the school in writing about such needs and may require an additional doctor's statement authorizing such procedures or medication. Ideally, all medication should be given at home.

Housing

Victory Housing is available for single VC students with no dependents. The housing consists of shared 2-bedroom, 2-bath apartments within walking distance of Victory Church. Rent, basic furnishings, and utilities are provided at a reasonable cost to students. Qualifying students may reserve housing after being accepted for Victory College enrollment. There are many apartment complexes and houses for rent in the Tulsa area for all other students.

International Student Advisement

VC has been approved for the training of international students and serves to provide such students with proper advisement and assistance in obtaining proper government certification. The International Student Advisor coordinates all such programs and provides proper advisement in accordance with Immigration and Naturalization laws and guidelines.

Job Opportunities

Check with Human Resources for job openings at <https://www.victory.com/opportunities/>.

Community Service Agencies

Information regarding various community service agencies is available in the administrative offices and through the Victory Church benevolence office.

Pastoral Counseling

Spiritual counseling is available to students through the Victory Church Team Pastors.

Academic Counseling

Academic counseling is available to students needing career, academic, or spiritual assistance through the administrative staff and faculty.

General Information

VC reserves the right to change programs, courses, and policies to support its purposes and objectives. We ask that questions about VC and its policies be brought first to the Vice President of Academic Affairs or the Registrar rather than to instructors and fellow students; this will result in better communications and assist the administration in remaining aware of the concerns of the student body.

Student Information

All student files are the property of VC, and all information contained in them is personal; therefore, no information will be given out. Phone numbers, addresses, and other information should be obtained directly from the student.

Parking

Students are asked to park in the designated student parking areas in the student parking lot (west) **only**. **Students are not permitted to park in the staff parking lot; these are reserved for staff, faculty, and physically challenged people.** Please observe the Entry and Exit signs when entering and leaving campus.

Vehicle Registration

Any student who parks a motor vehicle on campus must register their vehicle with campus security. A \$10 fee is payable to student accounts.

Speed Limit

For the safety of everyone, we ask all drivers to adhere to a **10-MPH** limit while driving on campus. Reckless or careless driving will result in disciplinary action.

Motorcycles and Bicycles

All bikes and motorcycles should be locked throughout the school day.

Address Changes

Whenever there is a change of physical address, e-mail address, or telephone number, please log in to your account online and update this information.

International Students are required to notify the International Student Advisor of any change in address within 10 days. Students are then required to notify the Department of Homeland Security and Immigration Services.

Telephone Calls

There is no student message center provided by VC. Except for emergencies, students are not allowed to use VC office telephones for receiving and/or sending messages. Please do not ask people to contact you by phoning the VC office.

Student Mail

Please do not list Victory College or Victory Church as your personal address. Any student mail received in this manner will automatically be returned to the sender.

Student Records

VC maintains student records according to PL 93-380, the "Federal Education Act of 1974." All student records except confidential recommendations are available for inspection by the student. Current students wishing to review their records must submit a written request to the Registrar. We will make records available to the student for inspection within ten (10) working days of the request submission. In addition, the student may challenge any portion of the record.

Upon the student's request, the school will send an official transcript to any college or agency if: (1) the student has signed a release of information form, (2) they have met financial obligations to the school, (3) the student pays \$10.00 transcript fee per copy.

All student files are the property of VC, and all information contained in them is personal and confidential; therefore, no information will be given out to unauthorized individuals or agencies. Please keep the Registrar's office updated on your personal information, i.e., current address, phone number, marital status, etc. Phone numbers, addresses, and other information should be obtained directly from the student.

Victory Church Bookstore

Books for classes are available for purchase online at victory.com/store and in person at the Victory Church bookstore located at 7700 S. Lewis Avenue, Tulsa, OK.

Extra-Curricular Activities

Who you do life with matters! Student life is a big deal to us at Victory College. Throughout the year, you will have many opportunities to jump into the kind of community that you were made to be a part of.

We provide intramural sports such as ultimate frisbee, soccer, basketball, kickball, and more. Some friendly competitions have a way of making best friends out of people. Trust us; there will be plenty of competition to go around!

Our student association will host fun events on and off campus and at Victory housing throughout the year. From barbeques and banquets to parties and worship nights, Victory College is a place where you will have fun building life-long friendships with people who will shape you to be better.

Whether you are hanging out in the student lounge, enjoying one of our many events, or serving together at Victory Church, the people you do life with will determine who you become and where you go. Let us help you connect to a community that will encourage you to become who you are meant to be.

Testing

Students are required to take examinations at the scheduled time. If an emergency prevents a student from taking a test at the scheduled time, the student must receive permission from the Vice President of Academic Affairs to schedule an off-date exam (see below).

Make Up/Off Date Exams

Make-Up Exams are exams missed due to an illness. A Make-Up exam requires same-day notice to Victory College Staff usually in the form of a phone call from a student explaining they must miss an exam due to an illness. In addition to the same day notice, a make-up exam must complete the same steps as the Off-Date Exams.

Off-date exams are exams taken early or late, after a student gains the required permission and pays the fee for each test. All off-date exams require the student to complete the "Off Date Exam Request" form available at the front desk. The form requires a signature from the student acknowledging that the exam must be taken within ten school days from the original due date. The student is responsible for obtaining the other required signatures for the form - the form requires signatures from the instructor(s) and the assistant director to approve the request. The student must coordinate the details with the staff and the instructor. Students are required to schedule an onsite* proctored exam with the front desk. The student is responsible for ensuring that the instructor will be able to provide a copy of the exam to the front desk on time. A fee of \$10 is required before taking each makeup/off-date exam.

*Off-site proctored exams are approved by the assistant director in rare cases of emergency and require an approved proctor or virtual proctoring service. We reserve the right to deny the request at our discretion. If approved, the completed exam must be taken and delivered to Victory College within ten school days from the original due date.

Failure to attend a make-up test, failure to take an exam by the required due date, or failure to take and deliver an exam by the required due date in the case of an off-site exam will each automatically result in a failing grade for the exam.

Discussion of Grades and Assignments

The instructors have conscientiously met the necessary requirements in the assignments and exams to uphold the standard of VC and accreditation requirements. Students should remember this and uphold the biblical exhortation to avoid complaining.

Students who have questions about their grades on any required work may make an appointment with the instructor.

Returned Tests

Some corrected tests/exams are returned to the student at the conclusion of the semester when grade cards are issued. Assignments and tests not claimed by the third week after the semester's end will be discarded, per the teacher's discretion.

Petition for Policy Exception

Completing a Petition for Policy Exception form is required for any request outside established VC policy. The VC executive committee will review the petition and approve or disapprove on its merits.

Business Office Hours

The VC Business Office is open Monday through Thursday from 8:00 am to 1:00 pm and 2:00 pm to 5:00 pm, except for special events.

Announcements

No one is allowed to make announcements in the classroom except the instructors, staff, or class monitors.

Audio Equipment/Thermostats

Students are not to touch any audio/video equipment or thermostats. This includes microphones, cameras, television sets, sound booths, computer equipment, etc. If there is a temperature or sound problem in a class, contact the Head Monitor. Do not attempt to correct the problem.

Consultation/Appointments

When desiring a school-related consultation that pertains specifically to a class, a student may make an appointment with a faculty member or member of the administrative team in the VC Office. If you must cancel your scheduled appointment, please notify the VC Office at 918-499-4670.

Firearms

Firearms are strictly prohibited on campus at all times.

Distractions

Using alarm watches, cellular telephones, headphones, video games, etc., are not approved during class.

Please refrain from distractions like popping gum, cutting nails, tapping pencils, putting your feet on chairs, continual verbal comments, and other bothersome habits or actions.

Students are not to use class time to talk on their cell phones, play games, or send text messages on their cell phones, tablets, or computers. **Do not use these items in class**, as they distract other students.

Laptop Computers and Tablets

Laptop, computer, and tablet usage are allowed with consideration to maintaining a minimum of sound distraction. Please turn off the speakers to eliminate any sound. Power cords across student traffic areas are not allowed. Laptop computers and tablets are to be used solely to take notes in the classroom.

Personal Handouts

Neither students nor the public is allowed to distribute or place on vehicles fliers, tracts, advertisements, coupons, or any material to fellow students or employees.

Solicitations

No solicitations for money are allowed in the VC building or parking lot, even for ministry-oriented trips.

Classroom Guidelines

Please wear your student name badge at all times. Badges should be worn on the VC lanyard around the neck and not attached to belts, purses, bags, or books. Guest passes may be obtained at the VC office. Visitors may not visit a class for an entire semester. VC monitors are instructed to enforce all rules governing the wearing of ID badges, dress codes, guest passes, etc. Cheating/plagiarism will not be tolerated and will result in disciplinary action. Breaks may be modified from time to time by VC Administration and Faculty. Use your break for relaxation, telephone calls, and fellowship. All appreciate your cooperation in keeping the halls and VC area clean.

Program Information

School of Ministry and Missions

The School of Ministry and Missions at Victory College is dedicated to cultivating leaders who are deeply rooted in their faith and equipped to make a transformative impact in their communities and the world. Combining rigorous academic studies with real-world experiences, the school offers two distinctive tracks of Ministry and Missions.

Upon graduating from Victory College, you will be adequately equipped to work in ministry!

Ministry Track

The Ministry track* is a place for anyone who desires to know God more fully and to make Him known. As you go through the School of Ministry, you will be challenged and equipped with the tools that will advance you in your leadership calling. Along with establishing a strong biblical worldview, you will discover your God-given identity, understand how to hear the voice of the Holy Spirit, and sharpen the gifts and passions God has placed in you. Through a relevant classroom experience, you will learn how to leverage the Word of God in your everyday life. You will have the opportunity to expand your learning beyond the classroom through practical ministry and evangelism, mission opportunities, and local outreach.

Missions Track

The Missions track is a comprehensive program for those passionate about global evangelism. In this track, students will dive deep into their faith while preparing for international outreach through real-world application in both academic teachings and hands-on mission experiences. You will benefit from an enriched curriculum focusing on cross-cultural communication, global perspectives, and diverse spiritual practices. You will also cultivate a profound Biblical worldview, discover your unique God-given identity, and learn how to discern the voice of the Holy Spirit. Upon graduation, you will emerge prepared to take the next step towards embracing the challenges and rewards of international ministry, carrying the message of God's love to corners of the world that need it most.

Note: Not Approved for Use with VA Education Benefits and does not qualify for International F-1 status student visas.

School of Creative Arts

Victory College's School of Creative Arts* is a program designed for students who feel the stirring for two things: ministry and pursuing their desire to create. In the School of Creative Arts, our goal is to help you discover that you do not have to choose between your heart for ministry and your passion for your craft. The Lord has intentionally created you with abilities and purpose, and they are intended to work together! You are meant to impact the creative world for God's kingdom! We want to train and challenge you to turn your talents into skills so that you can do this with confidence.

The School of Creative Arts* is comprised of two different programs, the Media Track, and the Worship Track.

Media Track

The Media track* is for anyone who has a passion or desire to grow in the media arts. As a Media student, you will design and conceptualize content across a variety of mediums. You will also learn to communicate and inspire your audiences with your stories, ideas, and creations. Whether you want to be a creative pastor, a filmmaker, a graphic designer, or you are still discovering how the Lord might use you, the Media track in the School of Creative Arts could be the place for you!

Worship Track

The Worship track* is for students who want to grow as musicians and artists while also deepening their understanding of the Lord and how to lead people into His presence. As a Worship student, in addition to traditional classroom experiences, you will receive hands-on musical and ministry training through private lessons and weekly worship leading opportunities. You will develop as a musician, discover your voice as a songwriter/producer, and mature as a worshipper and minister.

*The above programs qualify for International F-1 status student visas.

Ministry Opportunities

It is our desire for each student to gain practical experience ministering God's Word during their enrollment at VC. Opportunities will be given throughout the year to be actively involved in planning, organizing, and conducting various outreaches, service activities, and other ministry events as a group and individually.

Practicum

Throughout the year, each full-time student will intern in various departments of Victory Church or another ministry if approved by the Internship Coordinator. The student will be expected to keep a record of their activities and learning experiences and submit it at the end of each semester.

Placement

Victory College, 2nd-year students are encouraged to pursue opportunities for placement in the ministry after graduation. Students are also encouraged to join the Victory Leadership Network. The VLN and the Alumni Office maintain information about available job opportunities.

Victory College Online Program

If you cannot come to Victory College, Victory College can come to you!

Attending Victory College Online (VCO) provides students the flexibility and opportunity to earn their 2-year Diploma in Ministry completely online, no matter where they're at in the world.

Completing and passing a total of 36 online courses (equivalent to 72 credits) with a minimum 2.0 GPA grants you a Diploma in Ministry from Victory College. Our online learning initiatives furnish the essential tools for your academic journey, allowing you to decide where and how fast you learn.

Those interested in the VCO program for credit should be aware of the following policies and guidelines:

The VCO program adheres to the same standards and guidelines as our on-campus offering, as detailed in the student catalog. We maintain consistent quality in instruction, employing the same esteemed faculty for our online and on-campus programs.

International students can opt for distance learning (off-campus/online) for a maximum of 20% of their total course load.

Currently, we do not accept financial aid through FAFSA, and we do not have payment plans available. Classes will need to be paid for in full before they will open.

For more information, contact us at online@victory.college or visit our website at www.victory.college/study-online.

Per Title 38, CFR 21.4267, Independent Study, students utilizing VA educational benefits at non-college degree (NCD) institutions may not use benefits for online training or non-traditional self-paced or flex programs and will not be certified.

FALL SEMESTER 2024	
Fall 1	August 5 th – September 27 th
Fall 2	September 2 nd – October 25 th
Fall 3	October 7 th – November 29 th
Fall 4	November 4 th – December 27 th
SPRING SEMESTER 2025	
Spring 1	January 6 th – February 28 th
Spring 2	February 3 rd – March 28 th
Spring 3	March 3 rd – April 25 th
Spring 4	April 7 th – May 30 th
SUMMER SEMESTER 2025	
Summer	May 5 th – June 27 th

Victory Leadership Network

Victory Leadership Network is a fellowship of ministries that are committed to helping ministry leaders reach their highest level of integrity and productivity and to fully step into their destiny for the Lord Jesus Christ. As such, VLN's vision is encapsulated in its 5-fold purposes:

1. Fellowship – VLN is committed to the importance and value of relationships of like-minded leaders to encourage one another in integrity and their highest level of productivity.
2. Resource exchange – VLN seeks to provide resources to equip church leaders to create the highest level of impact.
3. Empowering leaders – VLN is committed to helping church leaders increase their influence and impact in the church and the world. By equipping and training their adherents with articles, blogs, conferences, and webinars for maximum success.
4. Networking – We seek to connect leaders to exchange ideas and services to create greater value in what they do. We are better together.
5. Ministry credentials – VLN affords qualifying members the opportunity for licensing and ordination

VC Courses and Requirements

COURSE CATALOG - CORE COURSES*

SCHOOL OF CREATIVE ARTS PROGRAM COURSES

SCHOOL OF MINISTRY PROGRAM COURSES

Biblical Studies

CHAP 0001, 0002 0003, 0004	<u>Chapel I, 2, 3, and 4*</u> This course is designed to provide a structure for the required serving practicum and chapel attendance. This course is held weekly for both first- and second-year students who want to apply servant leadership in a specified format. Attendance is mandatory for all full-time students.	2 Credit Hours
BIBL 2450	<u>Bible Covenants*</u> God is a covenant-making, covenant-keeping, and covenant-revealing God. In this course, students will thoroughly explore various biblical covenants, uncovering the profound ways in which they unveil God's redemptive plan and how these covenants find fulfillment in our blood covenant connection with God through Jesus Christ.	2 Credit Hours
BIBL 1103	<u>Jesus and the Gospels</u> This course is an in-depth study of the Gospels of the New Testament in relation to each other for the purpose of building personal faith and to develop a consistent framework of exegesis regarding the Gospels in their original context. This course will thoroughly explore the themes and motifs of the Gospels as well as the <i>Sitz im Leben</i> of the works.	2 Credit Hours
BIBL 1200	<u>New Testament*</u> This course provides a comprehensive introduction to the New Testament, emphasizing the content, authorship, source, reliability, and canonicity of its varied books. Students will engage in an in-depth study of the historical context, cultural dynamics, and notable figures that shaped the early New Testament period. Through this exploration, students will gain a deeper understanding of the rich tapestry of the New Testament and its significance within its historical and cultural environment.	2 Credit Hours
BIBL 1101	<u>Old Testament*</u> This course offers a comprehensive introduction to the Old Testament, exploring key aspects such as canon, authorship, composition, and dating. These topics are examined within the wider context of the cultural, historical, geographical, and archaeological settings that shaped the biblical events. The ultimate goal is to foster a deep comprehension of the Old Testament, allowing students to appreciate its intricate historical and thematic tapestry.	2 Credit Hours
BIBL 1400	<u>Pauline Epistles</u> This course provides an in-depth examination of the ministry and teachings of the Apostle Paul as documented in the Pauline Epistles. It delves into historical aspects, including discussions on authorship, dating, and intended audience. With a focus on practical application, the course highlights Paul's theology and its relevance to the pastoral and ministerial needs of both ancient and modern churches.	2 Credit Hours

Communications

COMM 2400	<u>Preaching Laboratory</u> This is an immersive course designed to hone students' preaching skills through hands-on experience. Students will actively engage in sermon preparation and delivery, utilizing contemporary homiletical strategies and techniques. The course provides a supportive and constructive environment for peer and instructor feedback, fostering growth in both sermon composition and public speaking abilities. The ultimate goal is to equip students with the confidence and competence to deliver powerful, impactful sermons that transform lives. <i>Prerequisite:</i> <i>Sermon Development</i>	2 Credit Hours
COMM 2450	<u>Sermon Development</u> This course seeks to elevate students' proficiency in the art of sermon creation. Utilizing tools from Biblical studies, theology, and the key principles of hermeneutics and exegesis, students will acquire the skills to craft compelling sermon outlines that contribute to impactful preaching.	2 Credit Hours

Creative Arts: Media

CMED 1105	<u>Cinematography</u> The cinematography class comprehensively explores visual storytelling's art and craft through a camera's lens. Students will learn the technical aspects of camera operation, including exposure, framing, camera movement, and the creative principles of composition and lighting. Through hands-on exercises and analysis of notable film scenes, participants will develop a keen eye for cinematic aesthetics and gain the skills necessary to effectively capture and convey emotions, narratives, and moods through the visual language of film.	2 Credit Hours
CMED 2411	<u>Digital Media Marketing</u> The course examines digital marketing strategy, implementation, and execution considerations for businesses and non-profit organizations. Students will learn to develop a digital marketing plan, set objectives, measure data, and evaluate the effectiveness of their efforts. Through hands-on learning opportunities based on the digital marketing landscape, students will complete the course with comprehensive knowledge and experience in developing an integrated digital marketing strategy, from formulation to implementation.	2 Credit Hours
CMED 2310	<u>Filmmaking</u> In this immersive filmmaking class, students will delve into the art of visual storytelling, gaining practical skills and theoretical knowledge to bring their cinematic visions to life. Through hands-on exercises and collaborative projects, students will explore various aspects of filmmaking, bringing together what they have learned in the previous Cinematography and Post Production classes. By the end of the semester, students will have a comprehensive understanding of the filmmaking process and the tools needed to create compelling narratives on screen.	2 Credit Hours
CMED 1113, 1211	<u>Graphic Design 1 and 2</u> This course introduces students to the foundations of Graphic Design, providing a thorough understanding of design elements, principles, color theory, and the design process. Throughout the course, students will develop skills in two-dimensional design and content creation, sharing their work through project critiques and through discussions and exploring connections to the current and historical context of Graphic Design. Readings and viewings of relevant films are also incorporated, focusing on applying Graphic Design principles to projects using Adobe Illustrator and Photoshop.	2 Credit Hours
CMED 1400	<u>Kingdom Creativity</u> Kingdom Creativity sets a biblical foundation for creative students to discover God's original purpose for art and design, pure imagination, and the God-given anointing for artistry. As students understand the importance of finding value and identity in Christ aside from what they do, they will learn to create from approval and not for approval. Students will engage in purposeful creative journaling, class projects, and biblical studies that will provide opportunities for personal revelation, equipping them for their calling.	2 Credit Hours
CMED 1109	<u>Live TV & Broadcasting</u> The Live TV and Broadcasting course offers students a comprehensive understanding of the fast-paced world of live television production. Through hands-on training and real-world simulations, students will learn the art of seamless live broadcasting, including camera operation, directing, scripting, and streaming setup. By discovering live production's technical and creative aspects, students will gain the knowledge and experience to deliver engaging and professional live broadcasts, preparing them for exciting careers in the dynamic field of television and media ministry.	2 Credit Hours
CMED 1160	<u>Photography</u> This course is designed to explore and develop skills in digital photography as a method of creative visual communication. Students will learn about camera settings, composition techniques, lenses, and lighting principles through theory, practical exercises, and constructive critiques. By the end of the course, participants will have developed the skills necessary to capture compelling images and embark on their photographic journey confidently.	2 Credit Hours
CMED 2110	<u>Post Production 2</u> The Post-Production course delves into the intricacies of transforming raw footage into polished, captivating content through advanced editing techniques and software. Students will learn to master industry-standard software tools, such as Adobe Premiere Pro and Adobe After Effects, as they refine their skills in color grading, audio enhancement, visual effects, and overall post-production workflow. Through hands-on projects and constructive feedback, students will develop the ability to elevate their storytelling abilities and deliver professional-grade media projects.	2 Credit Hours
CMED 2419	<u>Media Capstone</u> The Media Capstone course culminates students' academic journey in the Media Program at Victory College, focusing on applying knowledge and practical skills learned in a real-world media context. Through hands-on projects within professional timelines, collaborative work, and critical analysis, students develop comprehensive media strategies and produce professional-quality media content. This course fosters creativity, innovation, and strategic thinking, preparing students for successful careers in the dynamic and ever-evolving media industry. This course will also participate in the VC Collaborative Service Project.	2 Credit Hours
CMED 1215	<u>Storytelling</u> From the beginning, storytelling has been a powerful tool to communicate life principles, teach valuable lessons, and inspire people to take action. Through Scripture, we witness the transformative power of storytelling as God's redemptive narrative unfolds from the beginning to the end of time, with Jesus using parables to convey profound kingdom principles. In this course, students will explore the essence of storytelling, learning the foundational elements and techniques to effectively communicate meaningful stories across diverse creative mediums, empowering students to embrace their own stories while helping others do the same.	2 Credit Hours
CMED 2314	<u>Web Design</u> This course introduces students to the fundamentals of web design. Students will learn basic terminology, website components, and best practices. At the end of the course, students will have a complete portfolio and blog site ready for publishing.	2 Credit Hours

Creative Arts: Worship

CWOR 1207	<u>Biblical Foundations of Worship</u> This course explores the theological and practical aspects of worship as presented in the Bible, exploring foundational principles and vital biblical texts that shape Christian worship practices. Through comprehensive scriptural study, students will deeply understand worship's purpose, expressions, and transformative power. Equipped with knowledge and skills, students will critically evaluate contemporary worship practices to better engage in authentic worship experiences rooted in biblical truth and wisdom.	2 Credit Hours
CWOR 1210	<u>Band Leading & Arranging</u> This course comprehensively studies the essential skills required to lead and arrange music for a worship band. Students will explore topics such as understanding the functions of different instruments within a band, conducting effective rehearsals, and developing leadership skills as a music director. Through practical exercises and real-life scenarios, students will gain the knowledge and confidence to guide and organize a worship band, enhancing their ability to create impactful and cohesive musical arrangements for worship services. This course will also participate in the VC Collaborative Service Project.	2 Credit Hours
CWOR 1042	<u>Guitar Skills</u> This introductory guitar course is designed for beginners, providing them with the foundational skills to play the guitar proficiently. Through practical activities and theoretical instruction, students will learn proper guitar posture, basic chord shapes, strumming patterns, rhythm exercises, and simple melodies. By the end of the course, students will have developed their sense of timing, coordination, and dexterity and be able to play various songs, building a solid repertoire and gaining the confidence to continue their guitar journey. Note: Students must bring their own acoustic or electric guitars to class.	2 Credit Hours
CWOR 2020	<u>Keyboard Skills</u> This hands-on class focuses on developing fundamental keyboard skills essential for playing in a worship setting. Students will learn scales, hand positions, chord construction, rhythm pattern, and accompaniment techniques. Through a combination of theory, and practical exercises, students will acquire the foundational skills needed to excel as keyboardists in a worship music environment.	2 Credit Hours
CWOR 2030	<u>Music Production</u> This class offers an emotional journey of producing music's technical and creative aspects. Students will learn the fundamental music production process through theory, hands-on projects, and industry-standard software, from songwriting and demo recordings to audio editing and processing. Students will develop the skills necessary to produce their music, collaborate with others, and pursue opportunities in the dynamic field of music production.	2 Credit Hours
CWOR 2114	<u>Music Technology</u> This course is designed for worship students seeking to enhance their musical abilities through modern music technology. Students will gain theoretical knowledge and practical skills to effectively utilize music technology, resulting in dynamic and engaging worship experiences. Topics covered include software, audio recording techniques, MIDI sequencing, live performance setups, and the creative utilization of digital instruments and effects. By course completion, students will possess the confidence and expertise to navigate music technology and apply it creatively within the context of worship.	2 Credit Hours
CWOR 1212	<u>Music Theory & Ear Training</u> This course is designed to help students better understand how music works—starting at the beginner level of learning note names and values, reading and writing musical notation, learning to identify and reproduce rhythmic structures, and identifying and analyzing intervals, chords, and scales. Music Theory will challenge and equip the worship students to grow in their musicianship and knowledge of their craft. This course will help students better articulate and understand the music they hear.	2 Credit Hours
CWOR 1215	<u>Music Theory & Ear Training Advanced</u> This course offers a comprehensive learning experience for students to advance their musical understanding and proficiency. Exploring intermediate-level concepts like the Nashville number system, harmonic and melodic devices, and chord progressions, students will apply theoretical principles across diverse musical styles. Students will enhance listening skills through focused ear training exercises by accurately identifying intervals, chord qualities, and melodic patterns fluently and precisely.	2 Credit Hours
CWOR 1120	<u>Principles of Worship</u> This course provides an introduction to the principles and practices of Christian worship. Throughout this course, we will examine theological, practical, and philosophical approaches and understandings of what it means to Worship the Lord in spirit and truth. This course will also deal with biblical and church-historical perspectives on and practices of worship, particularly those of the charismatic tradition.	2 Credit Hours
CWOR 2350	<u>Roles of the Worship Pastor</u> "Roles of a Worship Pastor" provides students with a comprehensive analysis of the multifaceted responsibilities and skills necessary for effective worship leadership in the local church. Students engage with the diverse functions of worship ministry by exploring theological perspectives, team leadership, departmental oversight, and pastoral care. Students develop the competencies to navigate challenges and seize opportunities in leading congregational worship through practical exercises, theoretical evaluation, and real-world case studies. This course emphasizes the integration of spiritual formation, musical excellence, and pastoral sensitivity to foster meaningful and transformative worship experiences	2 Credit Hours
CWOR 2350	<u>Songwriting</u> The songwriting class is designed to equip students with the skills and knowledge to craft meaningful songs for the church. Through a combination of theory and practical exercises, students will explore the relationship between words and music, delve into the theology of songs, and learn to approach lyrical content exegetically. They will also study the effective use of figurative language,	2 Credit Hours

rhymes, song structure, melodies, and rhythm, while engaging in co-writing sessions and creating demos, ultimately empowering them to create impactful and relevant songs for congregational worship.

CWOR 1150	<u>Vocal Technique</u> This course is designed to help students approach and understand the voice as an instrument. Today's worship leader must be able to grasp vocal concepts and have the ability to communicate those concepts effectively with a team of vocalists. In this course, students will learn the basics of vocal technique and how to sing with vocal health while also learning to understand the different vocal registers. Students will also learn best practices for warming up, maintaining, and adequately caring for the voice.	2 Credit Hours
CWOR 2082	<u>Worship Administration</u> Today's worship leader must be a pastor, business leader, mentor, visionary, chief musician, coach, and more; these roles require strategic organization and people-leading skills. In Worship Ministry Administration, students will be able to learn the basics of strategic organization, communication, budgeting, and adopting an innovative and forward perspective while leading people in creative ministry. Students will also interact with necessary administrative and organizational apps and software, equipping them to lead and organize their ministries efficiently.	2 Credit Hours
CWOR 1100, 1200 2300, 2400	<u>Worship Platform 1, 2, 3, and 4</u> This course allows each worship program student to engage with and serve on a functional worship team practically. Students will gain many experiences, including teamwork, musical training, leadership development, crisis management, and communication within a live ministry setting. Each team is led by a Victory Worship Team Leader, allowing students to have intentional mentorship and impartation while also experiencing the heartbeat of Victory Worship first-hand.	2 Credit Hours

Creative Arts: Media and Worship

SOCA 1900	<u>Creative Seminar</u> SoCA Seminar provides students the opportunity to gain practical and spiritual impartation from a variety of ministry and professional leaders and creatives. Hearing these different perspectives allows the student to broaden and shape their understanding of creative and worship ministry and the calling in their lives. This lecture-style seminar course meets weekly and is for all second-year School of Creative Arts students.	2 Credit Hours
------------------	---	-----------------------

History

HIST 2400	<u>Church History and Revival</u> This course provides an in-depth examination of Charismatic Church history, with a special emphasis on periods of revival. It traces the origins and growth of the Charismatic movement, highlighting key figures, theological developments, and transformative moments of renewal. In studying these historical periods of revival, students will gain insights into the dynamics of spiritual awakening and the ongoing impact of these movements on contemporary Christian faith and practice.	2 Credit Hours
------------------	---	-----------------------

Leadership Studies

LEAD 2450	<u>Leadership Development*</u> Emphasizing personal growth and service, this course is designed to bring the student into a fuller understanding of the Biblical approach to leadership. Through self-study, assessment of leadership skills, and exploration of biblical and contemporary leadership models, the course fosters students' leadership abilities, focusing on character development, vision-casting, relationship building, and stewardship of time, money, and personal purpose. The end goal is to empower students to effectively embody and communicate the Gospel in their roles as leaders.	2 Credit Hours
LEAD 2460	<u>Organizational Leadership*</u> This course is a course designed to bring the student into a fuller understanding of organizational leadership. It integrates theoretical frameworks, practical applications, and biblical principles to cultivate a robust understanding of leadership models, team dynamics, and the unique challenges of leading both paid staff and volunteers in a ministry context. By fostering leadership skills rooted in integrity, compassion, and wisdom, this course empowers students to influence culture for Christ and enhance their role as leaders, teachers, trainers, supervisors, and evaluators within their local church or ministry.	2 Credit Hours

Missions and Evangelism

MISS 2550	<u>Contemporary Missions Principles</u> Successful and established missionaries from diverse cultures and ministry models will share key principles of success and failure learned from personal experience.	2 Credit Hours
------------------	--	-----------------------

MISS 2250	<u>Cross-Cultural Relationships</u> Students will learn how to live successfully while living in another country or embedded in another culture, how to identify cultural do's and don'ts, and how to develop a cross-cultural mindset to build interpersonal relationships with team members and nationals.	2 Credit Hours
MISS 1800	<u>Cultural Anthropology Strategies</u> Students will learn how to share the Gospel story across cultural barriers by identifying key Biblical parallels that exist between a people's historical narrative and the Bible. Explore the principles and methodologies of culture acquisition and worldview identification.	2 Credit Hours
MISS 2500	<u>Disciple Making Movements</u> This course is designed to introduce students to the principles and methods of Disciple Making Movements (DMM). It will provide an in-depth exploration of how rapid multiplication of disciples and churches can occur in unreached and unengaged people groups around the world. Students will learn the theological underpinnings of disciple-making and will engage with practical tools to implement these principles in a variety of cultural contexts. Topics will include Biblical models of discipleship, a person of peace strategy, obedience-based learning, the Discovery Bible Study (DBS) method, Orality, and the role of miracles, dreams, and visions in the multiplication process.	2 Credit Hours
MISS 1300	<u>Global Missions Foundations</u> From Genesis to the Prophets, Jesus Christ to today, students will gain an understanding of the fundamental callings and responsibilities of every believer and how the Church has responded to world evangelization.	2 Credit Hours
MISS 1100	<u>Introduction to Evangelism</u> This course serves as an introduction to the principles and practices of contemporary methods of evangelism. It is designed to equip students with a comprehensive understanding of the biblical mandate for evangelism, methods of sharing the Gospel, and strategies to address various cultural and contextual realities. Students will explore historical and contemporary approaches to evangelism, develop practical skills for personal and communal evangelism, and learn to communicate their faith effectively in diverse environments. The course encourages active participation, fostering a heart for evangelism and a desire to reach out to others with the message of Christ.	2 Credit Hours
MISS 1400	<u>Ministry Resource Development</u> Students will learn the essential principles of mobilizing ministry partners and financial resources for successful short-term and long-term endeavors on the foreign field. Includes choosing a Sending Agency, developing a Sending team, and stewardship.	2 Credit Hours
MISS 1105	<u>Missiology*</u> This course explores essential theological perspectives concerning God's mission, delving into the role and significance it holds. By examining primary texts and crucial theological perspectives, students will be challenged to critically engage with concepts, fostering a comprehensive understanding of God's mission and its enduring relevance in the modern world. The course emphasizes practical application, urging students to put the concepts into practice, tackle complex inquiries related to evangelism and outreach, and grasp the lasting importance of the <i>Missio Dei</i> within contemporary theological discourse.	2 Credit Hours

Practical Ministry Studies

PRMI 1110	<u>Christian Disciplines</u> In this course, the student will learn about the spiritual disciplines that promote a victorious Christian life. The course will also cover how to recognize and avoid the deceptions of these last days and how to discern the various voices around us, such as the voice of God, the voice of the enemy, and the voice of one's own emotions and reasoning. The student will learn the various components of effective prayer, such as praying in the Spirit, praying God's Word, and praying with authority to overcome.	2 Credit Hours
PRMI 2209	<u>Marriage and Family</u> This course is an exposition on marriage and family. From a biblical perspective, we will examine the beginning of marriage, its meaning, and the personal benefits of being married. We will study the Divine relationship between husband and wife as compared to the relationship of Christ and the Church. The positions in the family, individual roles, and personal responsibilities will be studied from Scripture.	2 Credit Hours
PRMI 1700, 1710 2700, 2710	<u>Media Practicum 1, 2, 3, and 4</u> Media Practicum is an immersive course that offers students an opportunity to unify their media, creative, and ministerial training and apply it in real local church settings. In this hands-on practicum, students will engage with various facets of creative media ministry at Victory Church. The experience aims to comprehensively understand the daily operations and responsibilities within a cutting-edge church media environment. Guided by experienced church creative leaders, students will also develop practical skills in communication, project oversight, and problem-solving to prepare them for successful careers in media ministry.	2 Credit Hours
PRMI 2250	<u>Ministry Business Administration</u> This course gives students a deep understanding of effective administration principles in ministry settings. It introduces organizational theory, leadership styles, and administrative strategies while emphasizing the impact of these elements on policy development and people. Through practical exercises and case studies, students will learn to build administrative teams, craft vision statements, manage finances, and design projects, with a special focus on fostering staff relationships.	2 Credit Hours
PRMI 2301	<u>Ministry Growth and Communication</u> This course equips students with strategic leadership skills for growing ministries through theory, practical exercises, and interactive discussions. In this course, students will analyze principles of healthy, expanding ministries, emphasizing the fulfillment of the Great Commission, to lead their ministries toward sustained growth, effective communication, and Christ-like community engagement.	2 Credit Hours

PRMI 1500, 1510 2500, 2510	<u>Ministry Practicum 1, 2, 3, and 4</u> This is an immersive course that offers students an opportunity to apply their theological education in a real-world church setting. In this hands-on practicum, students will engage with various facets of ministry at Victory Church. The experience aims to provide a comprehensive understanding of the daily operations and responsibilities within a dynamic church environment. Guided by experienced church leaders, students will also develop practical skills in leadership, communication, and problem-solving to prepare them for successful careers in ministry.	2 Credit Hours
PRMI 1600, 1610 2600, 2610	<u>Missions Practicum 1, 2, 3, and 4</u> Practical weekly participation will expose students to a variety of mission outreaches and ministries at Victory and in the Tulsa area. Students will gain first-hand experience in multiple areas of evangelistic and mission involvement.	2 Credit Hours
PRMI 1300	<u>Pastoral Care</u> This course will equip students with the essential knowledge and skills needed for effective pastoral care. Students will explore the role of a pastor in providing spiritual and emotional support to individuals and communities. The curriculum includes understanding the theological foundations of pastoral care, developing listening, and counseling skills, and studying practical aspects such as bereavement support, crisis intervention, and addiction recovery, all while emphasizing the reliance upon the empowerment of the Holy Spirit.	2 Credit Hours
PRMI 1304	<u>Pastoral Ministry</u> This course is designed to provide students with a comprehensive understanding of the diverse responsibilities and roles encompassing pastoral ministry. Drawing upon the wisdom and expertise of experienced pastors, the course provides invaluable insights to enrich students' understanding of the pastoral profession.	2 Credit Hours
PRMI 2000	<u>Principles of Prayer and Healing</u> This course aims to deepen students' understanding of prayer and divine healing as pivotal elements in Scripture, theology, and local church ministry. It guides students through various approaches to prayer as revealed in Scripture fostering a vibrant personal prayer life. Simultaneously, it introduces the concept of divine healing, positioning it as an integral facet of the church's life and ministry, thus integrating prayer and healing as essential components of their faith.	2 Credit Hours
PRMI 2416	<u>Service Design</u> In this course, students will learn to craft, design, plan, organize, and implement various church services while also learning to strategize and think creatively to respond to the demands of executing a well-planned church gathering. In this course, students will also learn the art of communication, teamwork, delegation, and project management. Students will learn to work well with their peers on all facets of the creative ministry to accomplish a unified goal – the weekly church service. This course will also participate in the VC Collaborative Service Project.	2 Credit Hours
PRMI 1300	<u>Spiritual Formation and Discipleship</u> This course explores spiritual growth and Christian formation within the call to discipleship. It considers the impact in both individual and group contexts and provides ways to develop Christian disciples and creates practical guidelines for implementing discipleship as a lifestyle.	2 Credit Hours
PRMI 1108	<u>Transformed Living*</u> Students will examine their fundamental beliefs, set points, and the process of renewing the mind to transcend self-imposed limitations. This course propels students towards true life transformation by employing often-overlooked Biblical principles.	2 Credit Hours

Theological Studies

THEO 2408	<u>Apologetics</u> This course provides a comprehensive exploration of classical apologetical systems, enabling students to construct a strong defense of the Christian faith. Students will develop the necessary skills to articulate their biblical beliefs with confidence and engage with pressing contemporary societal issues from a Christian perspective. By delving into these studies, students will gain a profound understanding of God's truth as revealed in the Bible, fostering their capacity to defend their beliefs in various cultural contexts.	2 Credit Hours
THEO 1211	<u>Christian Ethics/Worldview</u> Emphasizing the Christian worldview rooted in foundational biblical themes, this course explores the history, nature, and function of belief structures. It investigates the impact of these belief structures on culture and their role in the social decision-making process. By examining ethical resolutions throughout ancient and modern times, the course offers a comprehensive perspective on the intricate interplay between faith, culture, and ethics.	2 Credit Hours
THEO 1100	<u>Foundations of Faith*</u> This course is designed to communicate and demonstrate the foundation of faith from the Word of God. This course explores the fundamental elements and development of faith, providing guidance for students to embrace a life characterized by a strong walk of faith.	2 Credit Hours
THEO 1208	<u>Hermeneutics*</u> This course offers an in-depth exploration of Biblical interpretation, tackling its challenges and methodologies while considering factors like presuppositions, historical context, grammar, vocabulary, and genre. It encompasses understanding the credibility of the Bible, the use of different translations, and tools such as concordances, dictionaries, and lexicons. Students will gain insights into the advantages, methods, devotional aspects, and guiding principles of Bible study, enabling them to discern the original meaning of the text and apply it to modern contexts.	2 Credit Hours

THEO 2300	<u>Introduction to Theology</u> Covering essential doctrines such as bibliology, Theology, Christology, anthropology, hamartiology, soteriology, and eschatology, this course offers a comprehensive entry point into Christian theological studies.	2 Credit Hours
THEO 1400	<u>Pauline Theology*</u> Paul occupies a unique place in the New Testament as he explains to the early church the meaning of the life, death, and resurrection of Jesus Christ. The theology of the Apostle Paul holds enduring implications for the witness and daily lives of believers across centuries. Focusing on themes of righteousness and the authority of believers, this course delves into the theological aspects of Paul's teachings.	2 Credit Hours
THEO 1210	<u>Pneumatology</u> Providing a robust exegetical foundation for a Pentecostal/Charismatic theology, this course analyzes the Biblical concepts and principles of the Person and the work of the Holy Spirit. Particular attention will be given to the doctrine of the Baptism in the Holy Spirit, examining the Spirit's gifts and manifestations, and the ways contemporary Christians can personally relate to them. Students will critically engage with key questions about the Holy Spirit's identity, baptism, and how to live a Spirit-empowered life.	2 Credit Hours

School of Creative Arts – Media – Year 1 (Sample Schedule)

Fall Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
THEO12080	Hermeneutics	M	8:30-10:00	32	2.0
THEO1100	Foundations of Faith	Tu	8:30-10:00	32	2.0
CHAP0001	Chapel 1	Tu	10:30-12:00	32	2.0
THEO1400	Pauline Theology	Th	8:30-10:00	32	2.0
PRMI1108	Transformed Living	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
CMED1113	Graphic Design 1	M	10:30-12:00	32	2.0
CMED1400	Kingdom Creativity	W	8:30-10:00	32	2.0
CMED1160	Photography	W	10:30-12:00	32	2.0
PRMI1700	Media Practicum 1		As Scheduled	32	2.0
	Subtotal Program Courses			128	8.0
Spring Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
THEO1211	Christian Ethics and Worldview	M	8:30-10:00	32	2.0
THEO1210	Pneumatology	Tu	8:30-10:00	32	2.0
CHAP002	Chapel 2	Tu	10:30-12:00	32	2.0
BIBL1200	New Testament	Th	8:30-10:00	32	2.0
MISS1103	Missiology	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
CMED1105	Cinematography	M	10:30-12:00	32	2.0
CMED1215	Storytelling	W	8:30-10:00	32	2.0
CMED1109	Live TV and Broadcasting	W	10:30-12:00	32	2.0
PRMI1710	Media Practicum 2		As Scheduled	32	2.0
	Subtotal Program Courses			128	8.0
	Total Clock/Credit Hours Year 1			576	36.0

School of Creative Arts – Media – Year 2 (Sample Schedule)

Fall Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
PRMI2209	Marriage & Family	M	8:30-10:00	32	2.0
BIBL2450	Bible Covenants	Tu	8:30-10:00	32	2.0
CHAP003	Chapel 3	Tu	10:30-12:00	32	2.0
LEAD2450	Leadership Development	Th	8:30-10:00	32	2.0
THEO2302	Introduction to Theology	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
CMED2110	Post Production 2	M	10:30-12:00	32	2.0
CMED1160:1:2	Photography	W	8:30-10:00	32	2.0
CMED2411	Digital Media Marketing	W	10:30-12:00	32	2.0
PRMI2700	Media Practicum 3		As Scheduled	32	2.0
	Subtotal Program Courses			128	8.0
Spring Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
BIBL1101	Old Testament	M	8:30-10:00	32	2.0
HIST2400	Church History and Revival	Tu	8:30-10:00	32	2.0
CHAP0004	Chapel 4	Tu	10:30-12:00	32	2.0
LEAD2460	Organizational Leadership	Th	8:30-10:00	32	2.0
PRMI2000	Principles of Prayer and Healing	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
CMED2314	Web Design	M	10:30-12:00	32	2.0
CMED2310	Filmmaking	W	8:30-10:00	32	2.0
CMED2419	Media Capstone	W	10:30-12:00	32	2.0
PRMI2710	Media Practicum 4	Th	10:30-12:00	32	2.0
	Total Program Courses			128	8.0
	Total Clock/Credit Hours Year 2			576	36.0
	Total Clock/Credit Hours Program			1152	72.0

School of Creative Arts – Worship – Year 1 (Sample Schedule)

Fall Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
THEO12080	Hermeneutics	M	8:30-10:00	32	2.0
THEO1100	Foundations of Faith	Tu	8:30-10:00	32	2.0
CHAP0001	Chapel 1	Tu	10:30-12:00	32	2.0
THEO1400	Pauline Theology	Th	8:30-10:00	32	2.0
PRMI1108	Transformed Living	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
CWOR1042	Guitar Skills –or-	M	10:30-12:00	32	2.0
CWOR2020	Keyboard Skills	M	10:30-12:00	32	2.0
CWOR1212	Music Theory & Ear Training –or-	W	8:30-10:00	32	2.0
CWOR1215	Music Theory & Ear Training Adv	W	8:30-10:00	32	2.0
CWOR1120	Principles of Worship	W	10:30-12:00	32	2.0
CWOR1100	Worship Platform 1		As Scheduled	32	2.0
	Subtotal Program Courses			128	8.0
Spring Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
THEO1211	Christian Ethics and Worldview	M	8:30-10:00	32	2.0
THEO1210	Pneumatology	Tu	8:30-10:00	32	2.0
CHAP002	Chapel 2	Tu	10:30-12:00	32	2.0
BIBL1200	New Testament	Th	8:30-10:00	32	2.0
MISS1103	Missiology	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
CWOR1207	Biblical Foundations of Worship	M	10:30-12:00	32	2.0
CWOR1150	Vocal Technique	W	8:30-10:00	32	2.0
CWOR1210	Band Leading & Arranging	W	10:30-12:00	32	2.0
CWOR1200	Worship Platform 2	MTWTh	As Scheduled	32	2.0
	Subtotal Program Courses			128	8.0
	Total Clock/Credit Hours Year 1			576	36

School of Creative Arts – Worship – Year 2 (Sample Schedule)

Fall Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
PRMI2209	Marriage & Family	M	8:30-10:00	32	2.0
BIBL2450	Bible Covenants	Tu	8:30-10:00	32	2.0
CHAP003	Chapel 3	Tu	10:30-12:00	32	2.0
LEAD2450	Leadership Development	Th	8:30-10:00	32	2.0
THEO2302	Introduction to Theology	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
CWOR2114	Music Technology	M	10:30-12:00	32	2.0
CWOR2500	Songwriting	W	8:30-10:00	32	2.0
CWOR2082	Worship Administration	W	10:30-12:00	32	2.0
CWOR2300	Worship Platform 3	MTWTh	As Scheduled	32	2.0
	Subtotal Program Courses			128	8.0
Spring Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
BIBL1101	Old Testament	M	8:30-10:00	32	2.0
HIST2400	Church History and Revival	Tu	8:30-10:00	32	2.0
CHAP0004	Chapel 4	Tu	10:30-12:00	32	2.0
LEAD2460	Organizational Leadership	Th	8:30-10:00	32	2.0
PRMI2000	Principles of Prayer and Healing	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
CWOR2350	Roles of the Worship Pastor	M	10:30-12:00	32	2.0
CWOR2030	Music Production	W	8:30-12:00	32	2.0
PRMI2416	Service Design	W	10:30-12:00	32	2.0
CWOR2400	Worship Platform 4	MTWTh	As Scheduled	32	2.0
	Subtotal Program Courses			128	10.0
	Total Clock/Credit Hours Year 2			576	36.0
	Total Clock/Credit Hours Program			1152	72.0

School of Ministry – Year 1 (Sample Schedule)

Fall Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
THEO12080	Hermeneutics	M	8:30-10:00	32	2.0
THEO1100	Foundations of Faith	Tu	8:30-10:00	32	2.0
CHAP0001	Chapel 1	Tu	10:30-12:00	32	2.0
THEO1400	Pauline Theology	Th	8:30-10:00	32	2.0
PRMI1108	Transformed Living	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
PRMI1320	Spiritual Formation & Discipleship	M	10:30-12:00	32	2.0
BIBL1400	Pauline Epistles	W	8:30-10:00	32	2.0
PRMI1110	Christian Disciplines	W	10:30-12:00	32	2.0
PRMI1500	Ministry Practicum 1		As Scheduled	32	2.0
	Subtotal Program Courses			128	8.0
Spring Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
THEO1211	Christian Ethics and Worldview	M	8:30-10:00	32	2.0
THEO1210	Pneumatology	Tu	8:30-10:00	32	2.0
CHAP002	Chapel 2	Tu	10:30-12:00	32	2.0
BIBL1200	New Testament	Th	8:30-10:00	32	2.0
MISS1103	Missiology	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
PRMI1300	Pastoral Care	M	10:30-12:00	32	2.0
PRMI1304	Pastoral Ministry	W	8:30-10:00	32	2.0
MISS1100	Introduction to Evangelism	W	10:30-12:00	32	2.0
PRMI1510	Ministry Practicum		As Scheduled	32	2.0
	Subtotal Program Courses			128	8.0
	Total Clock/Credit Hours			576	36.0

School of Ministry – Year 2 (Sample Schedule)

Fall Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
PRMI2209	Marriage and Family	M	8:30-10:00	32	2.0
BIBL2450	Bible Covenants	Tu	8:30-10:00	32	2.0
CHAP003	Chapel 3	Tu	10:30-12:00	32	2.0
LEAD2450	Leadership Development	Th	8:30-10:00	32	2.0
THEO2302	Introduction to Theology	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
COMM2450	Sermon Development	M	10:30-12:00	32	2.0
PRMI2250	Ministry Business Administration	W	8:30-10:00	32	2.0
THEO2408	Apologetics	W	10:30-12:00	32	2.0
PRMI2500	Ministry Practicum 3		As Scheduled	32	2.0
	Subtotal Program Courses			128	8.0
Spring Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
BIBL1101	Old Testament	M	8:30-10:00	32	2.0
HIST2400	Church History and Revival	Tu	8:30-10:00	32	2.0
CHAP0004	Chapel 4	Tu	10:30-12:00	32	2.0
LEAD2460	Organizational Leadership	Th	8:30-10:00	32	2.0
PRMI2000	Principles of Prayer and Healing	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
PRMI2301	Ministry Growth & Communication	M	10:30-12:00	32	2.0
COMM2400	Preaching Laboratory	W	8:30-10:00	32	2.0
PRMI2416	Service Design	W	10:30-12:00	32	2.0
PRMI2510	Ministry Practicum 4		As Scheduled	32	2.0
	Total Program Courses			128	8.0
	Total Clock/Credit Hours Year 2			576	36.0
	Total Clock/Credit Hours Program			1152	72.0

School of Missions – Year 1 (Sample Schedule)

*Not Approved for Use with VA Education Benefits

Fall Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
THEO12080	Hermeneutics	M	8:30-10:00	32	2.0
THEO1100	Foundations of Faith	Tu	8:30-10:00	32	2.0
CHAP0001	Chapel 1	Tu	10:30-12:00	32	2.0
THEO1400	Pauline Theology	Th	8:30-10:00	32	2.0
PRMI1108	Transformed Living	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
PRMI1320	Spiritual Formation & Discipleship	M	10:30-12:00	32	2.0
MISS1300	Global Missions Foundations	W	8:30-10:00	32	2.0
PRMI1110	Christian Disciplines	W	10:30-12:00	32	2.0
PRMI1600	Missions Practicum 1		As Scheduled	32	2.0
	Subtotal Program Courses			128	8.0
Spring 2023		Day	Time	Clock Hours	Credit Hours
	Courses				
THEO1211	Christian Ethics and Worldview	M	8:30-10:00	32	2.0
THEO1210	Pneumatology	Tu	8:30-10:00	32	2.0
CHAP002	Chapel 2	Tu	10:30-12:00	32	2.0
BIBL1200	New Testament	Th	8:30-10:00	32	2.0
MISS1103	Missiology	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
MISS1400	Ministry Resource Development	M	10:30-12:00	32	2.0
MISS1800	Cultural Anthropology Strategies	W	8:30-10:00	32	2.0
MISS1100	Introduction to Evangelism	W	10:30-12:00	32	2.0
PRMI1610	Missions Practicum 2		As Scheduled	32	2.0
	Subtotal Program Courses			128	8.0
	Total Clock/Credit Hours			576	36.0

School of Missions – Year 2 (Sample Schedule)

*Not Approved for Use with VA Education Benefits

Fall Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
PRMI2209	Marriage & Family	M	8:30-10:00	32	2.0
BIBL2450	Bible Covenants	Tu	8:30-10:00	32	2.0
CHAP003	Chapel 3	Tu	10:30-12:00	32	2.0
LEAD2450	Leadership Development	Th	8:30-10:00	32	2.0
THEO2302	Introduction to Theology	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
COMM2450	Sermon Development	M	10:30-12:00	32	2.0
MISS2250	Cross-Cultural Relationships	W	8:30-10:00	32	2.0
THEO2408	Apologetics	W	10:30-12:00	32	2.0
PRMI2600	Missions Practicum 3		As Scheduled	32	2.0
	Subtotal Program Courses			128	8.0
Spring Semester		Day	Time	Clock Hours	Credit Hours
	Core Courses				
BIBL1101	Old Testament	M	8:30-10:00	32	2.0
HIST2400	Church History and Revival	Tu	8:30-10:00	32	2.0
CHAP0004	Chapel 4	Tu	10:30-12:00	32	2.0
LEAD2460	Organizational Leadership	Th	8:30-10:00	32	2.0
PRMI2000	Principles of Prayer and Healing	Th	10:30-12:00	32	2.0
	Subtotal Core Courses			160	10.0
	Program Courses				
MISS2500	Disciple Making Movements	M	10:30-12:00	32	2.0
COMM2460	Preaching Laboratory	W	8:30-10:00	32	2.0
MISS2550	Contemporary Missions Principles	W	10:30-12:00	32	2.0
PRMI2610	Missions Practicum 4		As Scheduled	32	2.0
	Subtotal Program Courses			128	8.0
	Total Clock/Credit Hours Year 1			576	36
	Total Clock/Credit Hours Year 2			576	36
	Total Clock/Credit Hours Program			1152	72

Faculty & Staff

All administrative personnel and faculty are born-again, Spirit-filled Christians with demonstrated leadership and spiritual maturity and are committed to the vision and doctrinal statements of Victory Christian Center. The Pastor, Deans, and administrative personnel work together to fulfill the vision of VC.

President: Pastor Paul Daugherty

Paul and his wife, Ashley Daugherty, have served as the Lead Pastors of Victory Church in Tulsa, Oklahoma, for the past five years. They lead full lives at church with all its ministries as well as raising their five children: Liam, Benaiah, Mac, Elliana, and Gianna. They are passionate about people having a genuine encounter with Jesus. They have a heart to see all ages, all ethnicities, and all backgrounds empowered through the local church. Paul has completed his Bachelors' degree in Theology from Oral Roberts University and is currently working on his master's degree. Paul has written several worship albums, as well as several mini books. He continues to write with Victory Worship producing songs for Victory's worship albums. Paul often travels internationally for missions, crusades, pastors' conferences, and speaks at churches to equip believers to fulfill their God-given purpose. Their vision is to help motivate and mobilize people to fulfill their God-given destiny and be actively committed to the local church.

Team

Our team is here to serve you. We pray that God will give you all the training and equipment you need to be the Lord Jesus Christ's effective ambassador.

Dr. Ray Martinez, Vice President of Academic Affairs
Jason Nussbaum, Vice President of Student Affairs
Jon Livingston, Director of School of Creative Arts
Alida Magness, Director of Admissions /Chaplain
Virginia Prechel, International Advisor and Veterans Administration Certifying Official
Karen Hillhouse, Registrar
Craig Jerpi, Director of Victory College Online
Grace Turinawe, Office Manager
Paulo deMatos Chavante, Marketing Coordinator
Hal Boehm, Director of Victory Leadership Network
Delsie Milton, Housing Director

Faculty

All faculty are born-again, Spirit-filled Christians with demonstrated leadership and spiritual maturity and are committed to the vision and doctrinal statements of Victory Church.

Faculty List

Alexander, Cameron			
Amori, David	Diploma	Victory College	Creative Arts
Applegate, Cody	BA	Rogers State University	Creative Arts
Applegate, Samantha	BA	Oral Roberts University	Creative Arts
Barker, Ty	BA	Oklahoma Panhandle State University	Ministry
Bernadsky, Zak	BS	Oral Roberts University	Creative Arts
Boehm, Hal			
Daugherty, Paul	BTh	Oral Roberts University	Ministry
Daugherty, Sharon	BA	Oral Roberts University	Ministry
Deluca, Mark	Diploma	Rhema Bible Training Center	Creative Arts
Depew, Roland	MA, BA, Diploma	University of Houston, University of Arkansas, Midwest Bible Institute	Ministry
Ford, Greg			
Howerton, Austin	BFA	Oral Roberts University	Creative Arts
Jerpi, Craig	BS	Texas Christian University	Creative Arts
Livingston, Adrian	BS	Oral Roberts University	Creative Arts
Livingston, Jon	MA	Oral Roberts University	Creative Arts
Markland, Emonne	BA	Oral Roberts University	Creative Arts
Martinez, Dr. Ray	DSL, MA, BS, Diploma	Regent University, Southeastern University, Williamson College, Rhema Bible College	Ministry
Mateola, Jeremiah	MBA	Oral Roberts University	Creative Arts
McIntosh, Ron	M.Div., BA	Oral Roberts University	Ministry
Minne, Lamar	BA, Diploma	United States International University, Victory College	Creative Arts
Morgan, John	BS, Diploma	Oklahoma Wesleyan University, Victory College	Creative Arts
Mung, Thawng Pu	AS	Musician Institute	Creative Arts
Naville, Gui	Diploma	Victory College	Creative Arts
Nussbaum, Jason	BS	Oral Roberts University	Ministry
Offokaja, Uche	Diploma, BS, PgD, MA	Victory College, Institut Superieur De Communication et de Gestion, University of Nigeria, Oral Roberts University	Ministry
Pruett, Mackenzie	Diploma	Victory College	Creative Arts
Risco, Israel	Diploma	Victory College	Creative Arts
Robinson, Robin	Certificate	Berean Bible College	Ministry
Ruffin, Virginia	Diploma	Southeastern Bible College	Creative Arts
Springer, Miriam	LX*	Over 30 years of Ministry Experience	Creative Arts
Stafford, Ryan	BA	Oral Roberts University	Ministry
Sumners, Mike	LX*		Creative Arts
Tomei, Waydel			
Velasquez, Pablo	Diploma	Victory College	Creative Arts
Wagner, Dr. Kevin	D. Min, MA, BA	Oral Roberts University, Lutheran Theological Seminary, Camrose Lutheran College	Ministry
Wagner, Nicole	BS, Diploma	Southwestern Christian University, Victory College	Ministry

*Life Experience