SCCAP’s Adams County Office has the following positions available:

**SCCAP’s Adams Homeless Shelter**

SCCAP’s Adams County Homeless Shelter is an emergency family shelter designed to help families stabilize, get back on their feet and quickly move into housing. To apply for any position, email your resume and cover letter to sgroft@sccap.org. Please put the position you are applying for in the subject line of the email.

**1st shift (8am – 4pm) Weekend Shelter Staff**

We are currently looking for a Weekend, 8am – 4pm shift available. This position would assist with client services and keeping the shelter safe and orderly. It is critical that shelter staff treat all clients with respect, adhere to high levels of confidentiality and are positive and supportive of families as they work on their goals.

This is a part time position - $11.00 per hour plus pro-rated holiday pay and Paid Time Off

**Housing Locator and Shelter Client Services Position**

We are currently looking for a Housing Locator and Shelter Client Services staff person. This position would typically work Noon - 8:00pm. Monday - Friday with flexibility to work 1st or 2nd shift to cover for staff who might need off Monday - Friday. This position would be responsible to reach out to landlords and look for housing opportunities for families, as well as, work with families on housing stability case management. During times when they were working in the shelter, this individual would be ensuring client’s needs are met and that the shelter is safe and orderly. All staff are expected to create a positive atmosphere, encouraging clients to meet goals and obtain safe and affordable housing.

This is a Full time, 40 hours per week position at $13.00 per hour plus benefits (Holidays, Paid Time Off, Health, Disability and Life insurance as well as 401k contributions after the first year)

**On-call Shelter Staff**

This shelter position would be an on-call primarily for 2nd (4:00pm – midnight) or 3rd shift work (midnight – 8:00am). After a two week 24 hours per week training that would take place on 1st and 2nd shift, this position would fill in as needed and would average 24 – 40 hours per month. This position would involve interacting with shelter families, donors, and volunteers. It would be performing tasks that help the shelter and the families we serve. Pay is 11.00 per hour.

The values we embrace are:

Respect is essential. Every person is valuable. Hope inspires change. Diversity creates strength. Integrity builds trust. Working Together Achieves Solutions

Must be able to work together with individuals from all walks of life and must be able to work together as a team.

SCCAP is an Equal Opportunity Employer