Formal Minutes

USG Senate Meeting
Frist MPR B
February 15th, 2015- 7:30pm

Open Forum: Vision & Projects for the 2015 Senate
President Ella Cheng discusses the meetings and panels that will occur in the finals weeks of February, some of which include a panel with administrators about the next step in addressing the issue of bathroom locks. Senate members were assigned to projects for the spring 2015 semester. Project leaders will meet with President Ella Cheng and Vice President Aleksandra Czulak to discuss projects and assignments.

Projects Board Update
Tyler Lawrence and Naman Jain are approved as Project Board Chairs. Achille Tenkiang appears before the Senate to present a fund request for PASA’s Sankofa fashion show, planned for the following Friday. Tenkiang and Lawrence answer questions from the Senate regarding further funding from other organizations and the complexity of costs for lighting equipment for the show. The fund request is approved.

Honor Committee Update
Honor Committee Clerk Jesse Fleck and U-Council Chair Zhan Okuda-Lim explained Senate Resolution 14-2015, which revises the Constitution of the Honor System to provide that if the Honor Committee Clerk is unable to serve as Clerk, then the senior members of the Honor Committee and the USG President will appoint a new Clerk from among the junior members of the Honor Committee. U-Council Chair Okuda-Lim explained that while the amendment does not explicitly require unanimous approval among the senior members of the Honor Committee and the USG President to appoint a new Clerk, he confirms that this is implied by reference to the section in the Constitution of the Honor System (art I, sec. 3) regarding the original appointment process of the Clerk, which requires a unanimous vote among these individuals. Honor Committee Chair Jesse Fleck confirms this. The amendment passed.

President’s Report
President Ella Cheng met with CPUC and attended women’s leadership committee. At the CPUC meeting discussed transportation on campus and a mobile meal exchange app. Dining services are looking into starting a student advisory board. In the coming week President Cheng will meet Dean Valerie Smith and begin a “This Week at Princeton” segment in USG emails that will give student clubs that opportunity to advertise events.

CPUC Recap
U-Councilor Danny Johnson discussed the recent CPUC meeting during which President Eisgruber held a town hall meeting and discussed campus planning for the next decade. Provost David Lee updated the CPUC on the work of the Special Task Force on Diversity, Equity, and Inclusion.
Wintersession Recap
U-Councilor Katherine Clifton discusses the success of Wintersession 2015. With an increase in the number of class offered and a steady amount of students participating in the events, Wintersession is likely to continued in subsequent years. IT Chair, Zachary Liu addresses the possibility of revamping the registration process.

OIT Calendar Update
U-Councilors Jacob Cannon ’17 and Dan Mozley ’17 present recent updates in the creation of an all-inclusive Princeton calendar mobile app. The app will be beta tested in the spring and is aimed for release in fall 2015. The Senate discusses advertising and marketing of the app to students and faculty.

Committee Updates
University Student Life Committee- USLC Chair Kathy Chow states that the low-income fund project is put on hold at the moment and that USG is currently uninvolved in the process for selecting a new Vice President for Student Life.

Social Committee- Simon Wu, Social Committee Chair discusses ticketing for busses for future concerts and events for students to attend and a Lawn Parties Brunch.

Academic Committee- Ramie Fathy, Academic Committee Chair discusses a planned meeting with Dean Smith regarding grade deflation and specifics regarding the academic calendar.

IT Committee- Zachary Liu and Akasy Levy, IT Chairs would like to have the new USG website up in the next month, are currently receiving applications for the IT committee, and are working towards streamlining the mechanism for giving USG feedback online.

Campus and Community Affairs- Andrew Sun, CCA Chair discusses the current search for two chairs for the planning committee for Communiversity. Sun also addresses Restaurant Week, stating that many students have addressed concerns for a more affordable restaurant week.

Agenda Setting
In the coming week, Senate project groups will begin meeting. For the following meeting, Vice President Aleksandra Czulak states the likelihood of past USG projects presenting updates before the Senate. The Senate addresses the possibility of an open forum on Princeton’s gap-year policy. U-Council Chair Zhan Okuda-Lim, would like to discuss the Mental Health Initiative Board and USLC Chair Kathy Chow states the possibility of a fund request for the subsidization of fitness classes at Dillion Gym.
Informal Minutes  
February 15, 2015  
Frist MPR B  
7:30 pm

Call to order  
- 7:32 by Aleksandra Czulak  
- Committee applications due on Tuesday, February 17, 2015  
- Motion to approve minutes- Zhan Okuda-Lim  
  o Seconded and approved  
- Minutes approved

Open Forum: Vision & Projects for the 2015 Senate  
Ella Cheng  
- Upcoming weeks; before end of January, there will be a Panel with administrators about bathroom locks  
- Aim is to do a new, more detailed survey of the issue  
- Committee projects have been assigned  
- Opened up to questions  
- No questions from Senate or visitors  
- Assignments will be out tonight for projects- Ella  
- need to know by Monday February 15 if there is an issue with a committee assignment  
  o If anyone wants to work on certain projects just speak to Ella or Aleksandra  
  o Mid-semester retreat in March is another time to present new ideas for Senate projects  
- Zhan Okuda-Lim: Which office handles bathroom codes?  
- Ella Cheng: Housing, University is waiting for strong student opinion  
  o There will be a focus group in February.  
  o University does not want to move forward before surveying the student body  
- Jacob Cannon: Will you be working with project leaders to set up meeting/planning times?  
- Aleksandra Czulak- Yes, we will be setting up times to meet this week.  
- Zhan Okuda-Lim: How are you envisioning budgetary concerns for projects?  
- Ella Cheng: There are projects that will have budgetary concerns and others that don’t working on map with OIT for places that have extended hours  
- Zhan Okuda-Lim: Are you considering revisiting rescinding the pDF option?  
Ramie Fathy- Yes

Projects Board Update  
- Motion to approve Tyler and Naman as Projects Board Co-Chairs  
  o motioned and approved  
- Sankofa
• Achille Tenkiang: Show is expected to have larger turnout from last year because it will be on a Friday instead of Thursday
• Tyler Lawrence: usually factor in about $10 per person, $2300 from projects board of $1500 USG money
• Katherine Clifton- How you applied to AI?
• Achille Tenkiang: Yes, they will be funding the after party because of hour constraints
• Deanna: What is the protocol for applying for funds from USG?
• Tyler Lawrence: Historically it has been 2 weeks prior to the event but it has been very loosely enforced.
  o Has been in talks with Sankofa board since November.
• Dallas Nan: What is the complexity of the lighting component for the show?
• Tyler Lawrence: Lighting is generally very expensive, technicians must be hired to be present at the show
• Dan Mozley: Will you still be in a deficit after this fund request?
• Achille Tenkiang- Yes, but we are still getting money from Fields Center and Bob center.
• Zhan Okuda-Lim- Will the money for the lights mostly go towards paying the technicians?
• Tyler Lawrence: I imagine that most of it is going towards simply renting the equipment.
• Hunter Dong: Is building services the people doing lighting?
  o No it is an affiliate group
• Danny Johnson- Motion to approve fund request
• 23 member voted to approve
  o approved

Honor Committee Update
Zhan Okuda-Lim
• Zhan Okuda-Lim: This amendment clarifies that if the Honor Committee Clerk is unable to serve as Clerk, then the senior members of the Honor Committee and the USG President will appoint a new Clerk from among the junior members of the Honor Committee. Unfortunately, by the name the text of this amendment was brought to the Senate, I then realized that the amendment text does not explicitly provide for the unanimous vote needed to appoint a new Clerk, as originally required when appointing a sophomore Committee member to serve as Clerk. However, the unanimous vote requirement is understood by reference to article I, section 3 of the Constitution of the Honor System.
• Danny Johnson: Why not write it in now?
• Zhan Okuda-Lim: The language of the amendment was reviewed this morning, and only then did I notice the missing vote threshold. It is too late to change it now because the Honor Committee would need to revote on it first. But again, as Honor Committee Chair Jesse Fleck and I have indicated, the unanimous vote threshold is incorporated by reference.
• Ella Cheng- This resolution is a filler resolution
- Jacob Cannon: When will the clause be added?
- Zhan Okuda-Lim: Hopefully in the spring
- Dallas Nan: This amendment is an extension of the current original appointment process for the Clerk, but this time, to filling vacancies in the position of Clerk.
- Dan Johnson- Motioned to approve amendment
  o 23 approved
- Aleksandra Czulak- Dallas Nan will be the new clerk

**President’s Report**
Ella Cheng
- CPUC meeting happened Monday
  o A lot planned for the board and Diversity & Equity committee
- Attended women’s leadership committee
  o Transportation on campus discussed
  o Mobile Meal Exchange App
    ▪ Target release: fall 2015, likely piloted this semester
- Dining services
  o Looking to implement Student advisory board
- Next week
  o Meeting with President
    ▪ Valerie Smith
  o Working on new website
  o “This week at Princeton”- Will be a new way for clubs to advertise their events in Ella’s weekly USG emails
  o Q and A with students and administrators on bathroom locks

**CPUC Recap**
Danny Johnson
- Hosted in Friend 101
- President Eisgruber hosted town hall
- Provost Lee- Diversity and Equity
  o How should Princeton look over the next 10/15 years?
- Ella Cheng: Planning is split into directives; Campus planning and Policy planning
  o Distribution requirements will be reviewed
  o How should students be involved?
    ▪ Students will be invited to participate in task forces
  o Omid Abrishamchian: Are there any student on strategic planning committee
  o Danny Johnson: No
- Naimah Hakim: Mid-year report, suggestion to be accountable
- Zhan Okuda-Lim: At USG Senate meeting invite relevant administrators to speak about what they have been doing?
- Jacob Cannon: The USG Senate should make a commitment to go and meet with students that were and were not at the CPUC meeting in order to consolidate information for CPUC and Diversity and Equity committee
• Aleksandra Czulak- Diversity and Equity Committee was created in December and the following Senate members are on the committee:
  o Jacob Cannon
  o Naimah Hakim
  o Zhan Okuda-Lim
  o Ella Cheng
• Deanna Davoudiasl: Is there a website for CPUC?
  o Ella Cheng: Yes there is
  o Zhan Okuda-Lim: Last month the link to the main age was sent by Provost Lee, there is also an inclusion website that allows students to submit comments anonymously

**Wintersession Recap**
Katherine Clifton
• Asked to Senate: Have you heard anything from students?
  o Danny: Students who went said they loved it
• Deanna Davoudiasl: is this the formal presentation?
  o Yes
  o Dan Mozley: How many participated
     ▪ About 1000, same as last year
  o Danny Johnson: Was there any feedback about lunch?
     ▪ Yes there was, Kathy Chow organized lunch and I think that it went well
  o Deanna Davoudiasl: How can we implement headcounts?
     ▪ It was implemented last year and many instructors did not keep track so with the 500-900 students that we have, we will keep moving forward
  o Dan Mozley: How were classes funded?
     ▪ Applied to P board and other organizations
     ▪ Jacob Cannon: We had growth in classes and more classes
  o Kathy Chow: Wanted to caution people against ordering merchandise for smaller events
  o Katherine Clifton: The merchandise distribution event has not happened yet and can be used in future years
  o Zachary Liu: It would be a good idea to revisit the registration process for future years

**OIT Calendar Update**
Jacob Cannon
• Why is the calendar update on the agenda today?
  o Wireframes have been published
  o Already vetted the app
  o Looking forward to working with Zach, Akash and Lavinia
  o Data testing in the Spring
  o Will be released in the Fall
  o Try the app and give feedback if you get the chance to test the app
Questions?

• Deanna: What is TigerCal?
  o It was a website format that was created about 5 years ago that never took off because of lack of accessibility
• Deanna: If we are going to create the app, I think that there needs to be a culture change around the use of the app
  o Is there any way to make a parallel tigerapp for use on the computers
  o Jacob Cannon/Dan Mozley: OIT main goal was to create a website that would also be a cell phone app
  o OIT was really focused on personalization of the app
    ▪ Culture change will be a big thing
    ▪ will be used by administration and students
• Hunter Dong: Is there a problem with the name “Timeline”? 
  o Jacob Cannon: Will ask OIT
• Will it be separated from just a website?
  o Yes,hopefully
• Rohan Patlolla: I suggest making the app as simple and minimalistic as possible.
• Naimah Hakim: Is there any interest in incorporating WAAS?
• Zhan Okuda-Lim: WAAS in general needs an overhaul
  o has a sense that most people are really content with FB and email listservs
  o A culture change will have to involve student groups using the new app
  o Projects Board and student groups committee can be really useful in marketing the app to student groups
• Jacob Canon: OIT wants to release it to the 2019 class
• Danny Johnson: There should be a mandatory field for inclusion of name and email when posting events to limit amount of inappropriate content
• Katherine Clifton: Make sure that departments are using it as well
• Deanna Davoudiasl: Aim for simplicity to eliminate surplus of information
• Dan Mozley: There will be a lot of flexibility in what you would like to see on the calendar
• Ella Cheng: Addition of a tagging feature to hide/view events would be helpful
  o This Week @ Princeton: Will be used to advertise the app
• Email Jacob Cannon, Dan Mozley or Kishan Bhatt for suggestions

Committee Updates
Kathy Chow, USLC

• Deanna: Will you be coming to us about the selection process for the new VP?
  o Unsure, they haven’t reached out to us yet
• Push for a transparent process
• Dan Mozley: What will be the process for applying for the low-income student fund?
  o Put on hold at the moment, will most likely be used for things other than books and school supplies
• Zhan: There needs to be a push for student involvement in the low-income student fund
• Ella: Has a meeting with the person heading the search
• Rohan Patlolla: Will the increase in student aid fund be used for solely financial aid
  o Ella Cheng: Most likely will be heavily allocated to financial aid

Simon Wu, Social
  Busses/ Lawnparties brunch
  o Does it make sense to buy tickets ahead of time
  o Lawn Party Brunch 10-11:30, gap for those who aren’t in eating clubs
  o Feedback
    ▪ Zhan: In favor of a ticketing process prior to getting on the bus
    ▪ Danny: I think that there should be a pilot program for the busses
    ▪ Pushback on the brunch because of students traditionally going to eat with friends and dining halls
    ▪ Simon: There will be a cap on the amount of people
    ▪ Katherine: Where will it be held?
    ▪ Simon: Carl A. Fields Center
    ▪ Jacob: Are you considering busses for sports games?
      ▪ It is being considered
    ▪ Hunter: where is the money for the busses coming from?
    ▪ Ella: General fund

Ramie Fathy, Academic
  • Meeting tomorrow with Dean Smith
    o Plans for ongoing projects such as
      ▪ Academic exploration project
        ▪ event will be in March
        ▪ soon meeting with PAAs
    o Zhan: If Dean Smith says “time is too short” please ask her to elaborate and be specific
    o Dallas: Would really press on grade deflation so that students are no longer experiencing grade deflation
    o Jacob: With regard to reading and syllabi will that be mentioned in the meeting?
    o Ramie: I think that we will bring it up

Andrew Sun, CCA
  • Met with Erin Metro, Associate Director of Community Relations
  • 2 people on planning committee
  • looking for committee chairs for Communiversity
    o must be freshmen or sophomore
  • Meeting with art council on March 6
  • Do we want a restaurant week?
    o Not institutionalized at Princeton
    o push for better and more affordable Restaurant Week
    o expand reach past Nassau
  • Zhan: What is the nomination process
Zachary Liu and Akash Levy, IT
  • Met with Ella Cheng, Nick Horvath and Aleksandra Czulak
  • Want to get new USG website up in the next month
  • Planning to meet with chief designer of communication committee
  • Will be receiving applications within the next week for the IT committee
  • Looking into ways for USG to get feedback from student body, feedback mechanism
  • Zhan: What’s happening with “What to fix”
  • Ella: Deciding between going with OIT or third-party vendors
    o Didn’t want to saturate plans
    o Website is the main focus right now
    o Feedback mechanism will be focused on towards the end of the semester
  • Nick: Want to streamline mechanism for feedback
  • Hunter: Will groups have a way to have websites
  • Akash: Yes but we are starting with USG and then clubs will have websites hosted by USG
    Zhan: be mindful about how thin you may be stretching yourselves

Agenda Setting
  • First initial week of project meetings be brainstorming and meeting group members
  • Aleksandra - Past projects could be on Agenda for next week
    o Princeton 2019, PPW, Eating Club Accessibility
  • Danny Johnson- Environmental Smoking rep would like to present to the Senate in the near future
  • Jacob Cannon- Suggest having an open forum with current gap year system
  • Ella Cheng- Is it worthwhile to have a open forum in the Senate about the bathroom locks?
    Danny Johnson: Yes I think that it would be good to have it here with Senators
  • Zhan Okuda-Lim: Mental Health Initiative Board
  • Kathy Chow: Possible fund request for Dillion classes

Meeting adjourned at 8:48