## USG Senate Meeting
March 27, 2016, 4:00pm  
Frist MPR B

<table>
<thead>
<tr>
<th>Topic</th>
<th>Objectives</th>
<th>Presenter</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to Order</td>
<td>• Welcome</td>
<td>Jeremy Burton</td>
<td></td>
</tr>
<tr>
<td>Diversity and Equity Committee Update</td>
<td>• Present nominations</td>
<td>Adetobi Moses, Taylor Branch</td>
<td>5 min</td>
</tr>
<tr>
<td>GSG Update</td>
<td>• Present update</td>
<td>Jonathan Balkind</td>
<td>10 min</td>
</tr>
<tr>
<td>Projects Board Fund Request</td>
<td>• Present fund request</td>
<td>Nicholas Fernandez, Naman Jain</td>
<td>5 min</td>
</tr>
<tr>
<td>President’s Report</td>
<td>• Go over President’s Report</td>
<td>Aleksandra Czulak</td>
<td>5 min</td>
</tr>
<tr>
<td>Bike Accessibility Update</td>
<td>• Present update</td>
<td>Ethan Marcus</td>
<td>3 min</td>
</tr>
<tr>
<td>Budget Report</td>
<td>• Present budget report</td>
<td>Hunter Dong</td>
<td>5 min</td>
</tr>
<tr>
<td>Timeline Activity</td>
<td>• Present activity</td>
<td>Jeremy Burton, Aleksandra Czulak</td>
<td>5 min</td>
</tr>
<tr>
<td>Project Updates</td>
<td>• Present updates</td>
<td>Jeremy Burton</td>
<td>10 min</td>
</tr>
<tr>
<td>Agenda Setting</td>
<td>• Discuss and add agenda items for next week’s meeting</td>
<td>Aleksandra Czulak</td>
<td>2 min</td>
</tr>
</tbody>
</table>

**Total Time** 50 min
USG Diversity and Equity Committee Update

Project Leader: Taylor Branch, Adetobi Moses
Project Team Members: Vidur Beharry, Samuel Santiago, Miranda Bolef, Cierra Robson, Loully Saney, Annabel Barry, Ling Ritter, Jeremy Burton, Vincent Montanaro
Date: 3/27/16

- How we chose our committee members: Every student on our committee is new this semester due to the large number of seniors and juniors that were on the committee in the past.

- Our first meeting will be Sunday March 27th 2016 to discuss our timeline for the rest of the semester and our goals for this semester and next.

- Ideas:
  - Collaboration (co-sponsorship with cultural groups and centers)
    - AASA
    - Women Center
    - LGBT Center
    - Center for the disabled
    - CAF
    - Black groups
    - Latinx groups
    - PHMC
    - Native American Groups
    - Office on Religious Life, etc.

  - Gap Year advising
    - Welcome meeting for new students or those returning from leave
  - Audit of Diversity and Equity initiatives
    - Create a report
  - Make this committee and USG more personable
    - Not rely so heavily on reports
    - Panel or open forum for students interested in how USG can tackle Diversity and equity (would include Co-chairs of committee and other student leaders)
  - Have USG be more Proactive vs. reactive
    - Providing more objective summaries of what’s going (concerning events like campus protests etc.) without taking a stance
GSG Update

Project Leader: Jonathan Balkind GS
Project Team Members: Mircea Davidescu, Akshay Mehra, Jose Ferreira, Max Hirschberger, Jonathan Balkind, Bradley O'Brien, Daniel Vitek, Genna Gliner, Hendia Edmund, Mattias Fitzpatrick
Date: Ongoing

- Discussing GSG priorities for the year:
- Renewing discussion of a Graduate Student Center/space prioritized for graduate students
- More careers services/fellowship advising(?) help for grad students
- Increasing awareness of GSG initiatives (how did the USG tackle this?)
- Report on the costs and benefits of unionization (note: the GSG is specifically not a venue for unionization)
- Have more summer/break dining options for those on campus
- Calendar reform
- Grad involvement in Mental Health Week
- Grad COMBO survey/involvement in the next COMBO?
- Improving mental health support, SHP coverage
- Upgrade lighting and other safety changes from graduate safety walk
- Washington road intersection still dangerous
- Integrate grad housing into campus plan
- Review graduate housing costs
- Improvements to grad social spaces (dbar renovation)
- Formalise communications director role as liaison to USG (here I am!)
Funding Request – Princeton Texans Club BBQ

Project Leader: Naman Jain and Nick Fernandez
Project Team Members: Projects Board
Date: 4/2/2016, 2-4 pm

**Location:** Campus Club

**Description:** The second of our biannual BBQs! Every year, the Texans Club holds two dining events with native Texan cuisine. We generally have great turnout, because who doesn't love BBQ?

**Expected Attendees:** ~250 based on fall BBQ’s attendance

<table>
<thead>
<tr>
<th>Item</th>
<th>Number and Cost per unit</th>
<th>Subtotal</th>
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<tbody>
<tr>
<td>Rolls (5 dozen per pack)</td>
<td>x2 ($32.99)</td>
<td>$65.98</td>
</tr>
<tr>
<td>Beef Brisket</td>
<td>x3 ($223.99)</td>
<td>$671.97</td>
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<tr>
<td>Pulled Pork</td>
<td>x2.5 ($139.99)</td>
<td>$349.975</td>
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<tr>
<td>Ribs</td>
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<td>Coleslaw</td>
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<tr>
<td>Baked beans</td>
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<td>Mac and cheese</td>
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<td>Sauces</td>
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<td>Salad</td>
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<tr>
<td><strong>Food:</strong></td>
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<td><strong>$2028.37</strong></td>
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<td>Service Charge</td>
<td>x.20($2028.37)</td>
<td><strong>$405.674</strong></td>
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<td><strong>Food + Service:</strong></td>
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<td><strong>$2434.44</strong></td>
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<tr>
<td>Tip</td>
<td>x.18($2434.44)</td>
<td><strong>$438.20</strong></td>
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<td>Miscellaneous (snacks – i.e. queso, chips, guacamole – and cleanup/setup)</td>
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<td><strong>$400</strong></td>
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<tr>
<td>Outdoor Tables/Chairs</td>
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<td><strong>$100</strong></td>
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<tr>
<td><strong>Total Requested:</strong></td>
<td></td>
<td><strong>$3372.64</strong></td>
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Funding Request – Princeton Film Festival

Project Leader: Naman Jain and Nick Fernandez
Project Team Members: Projects Board
Date: 4/15/16 – 4/17/16, 7-10:30 pm

Location: James Stewart ’32 Theatre (Lewis Center)

Description: The Princeton Film Festival is entering its second season from April 15-17, 2016. The weekend will be filled with workshops, discussions with Featured Speakers, and award-winning films that have graced international screens at Cannes, Sundance, and the Venice Film Festival. Friday will be the "Late Night" segment of the festival, featuring our Official Selections in the Horror category, accompanied by an opening reception and a PURE concert. Saturday and Sunday will run from 12-5pm, and feature a screenwriting workshop co-hosted by PFP as well as a featured guest discussion. About 500 films were submitted for this year’s competition, and Princeton students will be involved in judging the films.

Expected Attendees: 150

Budget:

• Food expenses - $510
  o For D’Angelo’s Catering for audience members and invited filmmakers.
  o Per Diem meal costs for guest speakers.

• Honoraria - $800
  o Adam Salky, Sundance director of “I Smile Back,” starring Sarah Silverman, and Professor Jon Stahl of California State University

• Travel Expenses - $749
  o Adam Salky flight ($409) from Los Angeles
  o Professor Stahl lodging in Princeton ($340)

• Total requested: $2059.00
President’s Report  
Sunday, March 27th, 2016

I. Key Updates

- Diversity and Equity Committee
  - Committee is complete!
  - Chairs: Tobi Moses ’19 and Taylor Branch ’19
  - I am very excited for what this committee will be working on!
  - COMBO Survey closed on Saturday, March 26th 11:59pm
- Timeline
  - Use it and pilot it!
  - We are going to be giving feedback on the future of university scheduling!
- Ask Me Anything Initiative
  - In communication with alum who started this idea. We will do a test run through the Senate during the next Senate meeting.
- CPUC Meeting on Monday, March 28th Friend 101
  - The Campus Plan with Ron McCoy, University Architect
  - Sustainability Initiatives
    - Shana Weber, the Director of the Office of Sustainability will give a general overview of University Sustainability efforts.
    - Student panel about work in sustainability and "campus-as-a-living-lab" projects.
- Office Hours on Sunday at 3pm about CPUC Agenda
  - With guests: U-Council Leadership Naimah Hakim and Jacob Cannon
- Reminder of the Referendum and Elections Schedule:
  - March 14: Referendum Proposal Deadline
  - March 21: Referendum IRO Submission Deadline
  - April 3: Referendum Signature Deadline
  - April 4: Election Announcement
  - April 8: Candidate Registration Deadline
  - April 18 - 20: Voting
  - April 25 - 27: Runoff

II. Meetings and Updates

- Met with Sergeant Ryder from PSAFE on Thursday, March 17th
  - Brief History of PSafe and who does what
  - Shared concerns from a student about Washington and McDonnell Crosswalk
  - Take Care of Friends! People call PSafe when they are concerned for their friends, know that this is possible.
  - Question: When would Senate like to have a study break/ tour of PSafe?
- ExCom Meeting
  - Moving USG Office Open House until the fall when design and furniture is set and the space looks great!
- Met with Ross Donovan (LEAD Summit & Diversity and Equity) on Thursday
Spoke about the details of the LEAD Summit and the changes and what's happening
- LEAD Summit will be on the weekend of April 22nd
- Tobi (Diversity & Equity Committee Co-Chair) from the committee was also there

Meeting with President Eisgruber
- Shared packet with initiatives
- Spoke about We Speak Survey, COMBO Survey and how USG and students react to data and campus culture.

Meeting with Dean Fowler and Dean Colagiuri
- Shared packet of Senate initiatives
- Very helpful in providing feedback and helpful background to some of our projects.
- Will be added to USG loop to receive our agendas
- Shannon Osaka (Academics Chair)

Meeting with University Services Administrators
- Amy Cambell, Andrew Kane, Chad Klaus, Smitha Haneef
- Good feedback on projects and helpful to hear about university initiatives
  - Bike Share
  - Earlier dining times
- Looking to feedback about students who are on campus during the summer. Questions will be about housing, programming etc.
  - **Question: How do we reach students who stay on campus for research, but live off campus?**
- I will be co-leading the Dining Student Advisory Group starting at the end of this semester.

Task Forces Meeting
- Applications out next Tuesday, March 29th with targeted outreach
- Applications due on Friday, April 1st 2016 11:59pm
- I am really excited about this! I have a really great team!
- Each project member will lead their own task force and we bring students outside of USG to take part in USG initiatives that last about 2-3 weeks.

Met with new ICC President Sam Smiddy
- Former ICC President JC Arenas joined
- Talked about the initiatives that we started this last semester with JC
  - Underclassmen and the Eating Clubs
    - Appetizers at the Street/Eating Options will happen in April
    - I will coordinate and ask Co-Ops once there is a date set
  - Hydration Station
  - Meal Exchange App
  - Financial Aid
  - Diversity Initiatives

Meeting with Shelley Jannon and Dean Dunne (ODUS)
- Hunter Dong (treasurer) was there too
- Spoke about the budget, treasury committee, USG structure
III. Looking Ahead

- Touching base with the Committee that is working on revamping the University Website
- Kim Jackson, Office of Transportation and Parking Services will join us for a meeting in April and Jenny (USLC) and I will be touching base with her in the next week or so too
- I have a few summer initiatives (Freshmen Guide and Student Group Support) that I will be touching base with student and appropriate admin about.
- Jeremy and I are examining which projects to keep and which projects will be evaluated.
Bikeshare Program and Bike Accessibility Project Group

Project Leader: Ethan Marcus ’18 (U-Councilor)
Project Team Members: Daniel Qian ’19 (Executive Secretary), Andrew Ma ’19 (2019 Senator)
Date: 3/27/16

Bikeshare Program Update

- Bikeshare Officially Launched March 22!
- First roll out includes eight locations on campus
  - Forbes
  - Rockey/Mathey
  - Firestone/East Pine
  - Frist
  - Friend
  - Laurence Apartments
  - Forestall
  - Lakeside
- 10 – 15 bike racks at each location
  - Bikes are balanced twice a week by Zagster (company we’re contracting out to)
  - Download free app onto a smart phone to use
  - Everyone pays a one time fee of $20
  - Members can ride for up to 2 hours for free
- Looking Forward/Next Steps
  - Admin/Faculty/USG Bikeshare Task Force Meeting again in April to discuss progress
  - 3 – 5 bike racks to come to the town by the end of the year
  - Second round of bike racks to be launched in September (possibly at Whitman, Butler, Wilson, Neuroscience Building, Grad College, etc)
  - Looking into the possibility of working with Student Agencies/Cyclab to help rebalance and maintain the bikes full time (could be a campus work study job)
Budget Update and February/March Budget Report

Project Leader: Hunter Dong
Date: 03/27/16

- Should all be straightforward on the attached spreadsheet
- No balance by chartstring this time because account transfers were made last month and the numbers wouldn't make sense
By Chartstring

**USG General**

Transactions that have hit Prime as of 03/26/16

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Thanksgiving Bus Ticket Sales</td>
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<td>Payment to Kai Greene</td>
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<td>Tech Services, Hosting, Maintenance</td>
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<td>Reimbursements (Misc.)</td>
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<td>Senate Meeting Supplies and Printing</td>
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<td>Travel Reimbursement</td>
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<td>Office Hours</td>
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<td>Hotel Cost for Guest Speakers</td>
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<td>Food Expense (Meetings, PPP B4B, etc.)</td>
<td>$935.40</td>
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**Projects Board**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Food for Meetings</td>
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<tr>
<td>College Republicans CPAC 2016</td>
<td>$800.00</td>
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<td>3D Printing Rocky Party</td>
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<tr>
<td>PCT Cast &amp; Crew Social</td>
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<tr>
<td>PFP Observer Effect Post Prod</td>
<td>$700.00</td>
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<tr>
<td>PFP General Meeting and Study Break</td>
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<tr>
<td>SEADS Dialogue</td>
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<td>Thaigers Festival 2016</td>
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<td>CJL Soul Food Shabbat</td>
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<td>AIChE Career Panel</td>
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<td>Fuzzy Dice Preview Shows</td>
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<tr>
<td>ICS Factory Tour</td>
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<tr>
<td>MiM Movie Night</td>
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<td>Polish Spring Study Break</td>
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<td>Pre-Med Senior Send-Off</td>
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<tr>
<td>PWiCS Mentorship Study Break</td>
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**Social**

Cupcake Carnivale (Fall Dean's Date)                                    | $3,312.00 |

**Office**

Payroll                                                                | $1,588.50 |
General Office Supplies                                                | $336.91   |
Coffee and Snack Orders                                                | $209.08   |
Copier Center Charges                                                  | $1,677.27 |

**Total Available Balance**

- **February**: $185,807.14
- **March**: $176,836.19
Senate Project Updates

Project Leaders: Pooja Patel, Brandon McGhee, Miranda Rosen, Ethan Marcus, Shobhit Kumar, Aleksandra Czulak, Kishan Bhatt, Cailin Hong, Paul Draper, Lavinia Liang
Date: 3/27/16

Bike Accessibility and Transportation
- Project Members: Ethan Marcus, Andrew Ma, Daniel Qian
- Assisted with Bike Share
  - 6 sites that are now officially active
  - 10-15 Bikes per site
  - Next roll out likely going to be in September
- Following up with Kim Jackson about next Bike Task Force meeting
- In contact with facilities about bike racks
- Meeting next week Wednesday with project team

Co-Op and Independent Student Resources
- Project Members: Lavinia Liang, Chris Hsu, Dallas Nan, Naimah Hakim
- 3 Task items
  - Create infographic about how to start a co-op
  - Plan a formal for co-op and independent students
  - Create blueprint for independent and co-op representatives
- Met with Diane Spatafore, Director of Campus Club
  - Friday, April 29, 2016 from 6-12PM tentatively reserved for formal
- Met with Co-op leaders on March 6
  - Leadership continuing to meet with administration
  - Creating survey to gauge interest in formal
  - Information for infographic currently being compiled

Passport to the Performing Arts Report
- Project Members: Kishan Bhatt, Lucas Ramos, Miranda Rosen
- Wants to create infographic to increase knowledge of Passport to the Arts program
- Meeting with Jeanne Laymon at ODUS and Emma Marshall in University Services this week
- Would like to ask the following at the meeting:
  - Usage data on student swipes: how frequently do folks use the program, which class years use it most, do they swipe for all three eligible categories of events, etc.
  - Gauge feasibility of one of the following:
    - Increasing the number of free swipes
    - Allowing a different distribution of swipe usage (i.e. same total number of swipes at 8, but instead of the current 3 for McCarter, 3 for Richardson,
and 2 for student events, a different combination that allows for more student events)
  - allowing someone to use one of their passport swipes for a guest (i.e. parent, friend, sibling, etc.)
    - If none of those options work, we want to clarify the information of what events qualify for which category and create an infographic to send to the student body

Residential Housing
- Project Members: Pooja Patel, Andrew Ma, Jeremy Burton, Shobhit Kumar
- Met with USG IT team regarding updating Room Draw TigerApp
  - Working on collecting information from housing and

Low-Income Student Resources
- Project Members: Paul Draper, Lavinia Liang, Myesha Jemison
- Meeting with Dean Gonzalez and Dean Dunne of ODUS and Scholars Institute Fellows Program

Real World Princeton: Classes on Real World Skills
- Project Members: Cailin Hong, David Lopera, Kishan Bhatt, Ethan Marcus
- Sent out questionnaire to students surveying interests
- Met with Benjamin Eley in the Office of Financial Aid
  - Eley was the guest speaker for the first class and spoke on financial literacy, credit cards and budgeting
  - Happened Thursday, March 24 in Lewis Library
- RWP Event #1- Taxes and Financial Literacy
  - Sending feedback survey
  - Collected e-mails and names at the event
- RWP Event #2- Emergency Response (Ethan)
  - One event
  - Ethan has sent initial e-mails to SHARE, SHAB, and PSafe
- RWP Event #3- Cooking Event (Cailin)
  - Potentially 3 different workshops
    - Same event run three times
- Potentially RWP #3- Legal Rights
- RWP #4- Vehicle Maintenance (David)
  - Princeton Autonomous Vehicles and engineering (PAVE)
  - Week of April 11th-15th
- Action items
  - Cailin
    - Spaces and regulatory aspects
  - Ethan
    - Following up with contacts
  - David
    - Reaching out to Communications for publicity
Staff Appreciation Event

- Project Members: **Brandon McGhee**, Cailin Hong, David Lopera, Jacob Cannon
- 3 Goals
  - Create “Thank you” video for staff
    - E-mail sent out to USG
    - Deadline for submissions: Tuesday, 3/29
  - Create USG “Thank You” banners to get signed by students and present at Facilities Appreciation Event: April 26th at 9am
    - Fund request submitted
    - Need banner by April 26th
    - Will be sending out Google form to get student testimonials ASAP
  - Plans to clean up following Staff Appreciation event
    - David and Cailin had a meeting with facilities appreciation team
    - Will be sending out a Google Form by April 14th in USG school wide email

- Project team meeting on Sunday at 3:30

Pequod Report

- Project Members: **Miranda Rosen**, Brandon McGhee, Ruby Guo
- Sent initial e-mail to schedule meeting with Pequod
- Plans to investigate Pequod use across departments

Princeton Paw Points Report

- Project Members: **Shobhit Kumar**, Chris Hsu, Winny Myat, Ruby Guo
- In process of creating a survey to send out to students
  - Winny is making a graphic
    - Done by this weekend
  - Survey will be done this weekend: Chris
    - Done by this weekend
    - Hoping to be sent out next week Thursday

Task Forces Committee

- Found in President’s Report